STREET PARISH COUNCIL

Meeting of the Council held on 13th December, 2016 at 7.30 p.m.

PRESENT: Councillor T. Rice (Chairman of Council)

Councillors: V.A. Appleby, S.J. Dowden,

T.L. Emery, P. Goater, L. Hughes, A. Leafe,

N. Swift and J. Wooldridge

IN ATTENDANCE: Mrs. L.A. Ruff - Parish Clerk

PC M. Pople

APOLOGIES: Councillors: C.E. Axten, L. Zaky – another

engagement, T.W.E. Napper – at meeting of

Glastonbury Town Council

161. MINUTES

The minutes of the extraordinary meeting held on 6th December, 2016

which had been circulated were approved as a correct record and

signed by the Chairman.

162. DECLARATIONS OF INTEREST AND DISPENSATIONS

In accordance with the Code of Conduct Councillors Hughes and Rice declared an other interest under Appendix B in any matters relating to the District Council and stated that they would keep an open mind when considering issues at either District or Parish level.

163. COMMUNITY POLICE OFFICER

PC Pople reported that the 3 priorities agreed at the last PACT

meeting were speeding in Higher Brooks and reducing it from the

current national speed limit, unblocking of drains to stop flooding in

Silver Road, Higher Brooks and Butleigh Road, and whether the fencing off of the footpath from Brooks Farm to Ivythorn Road was allowed. The next PACT meeting would be on 1st February. He also

reported that he was looking at what could be done if there was another illegal camp in Cranhill Road car park and that he had no

problems to report in respect of the YMCA building or Merriman Park.

The meeting was adjourned from 7.35 p.m. to 7.40 p.m. to allow the

public to speak. It was agreed to ask the County Council for a mobile

speed camera to be deployed to the A39 in the early hours of the

morning.

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Councillor Dowden asked that if persons did camp in Cranhill

Road car park again, the Police gave more public reassurance by

knocking on residents’ doors etc. so that they did not feel so vulnerable. It appeared that the District Council was not planning to do

much to solve this problem but that they had a responsibility to do so under the Crime and Disorder Act. It was reported that loud music had

been coming from Millfield at the weekend. Councillor Emery reported

that she had called the Police on the previous Friday evening at

10.30 p.m. and then at 4 a.m. Saturday morning to report 20 to 30

young people in and around the bandstand playing loud music, drinking

and taking drugs and that they appeared to be 16 or under. It was

agreed that a plea should be made by the Police and the Council for

parents to know where their children were at night and to check their

medicine cabinets. PC Pople was asked to inform the Clerk of any

charges made in this respect.

164. PLANNING COMMITTEE

The Clerk submitted the minutes of the meetings of the Committee held

on 15th November and 6th December, 2016 which had been circulated.

RESOLVED

that the reports be noted.

165. CHRISTMAS WORKING GROUP

The Clerk submitted the notes of the meeting held on 21st November

2016 which had been circulated. The Chairman wished to record his

thanks to Councillor Axten, the Working Group and the two Clerks for

a very well organised event and he was thanked for the health and

safety monitoring which he had carried out.

RESOLVED

that the report be agreed and that the closing date for the shop

window competition should remain as 23rd December with

Councillor Swift assisting with agreeing the winner, contacting them

and getting the hamper to them.

166. WAR MEMORIALS WORKING GROUP

The Clerk submitted the notes of the meeting held on 5th December

2016 which had been circulated.

RESOLVED

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that the report be agreed and if possible a model of the new memorial

be retained by the Council in addition to detailed plans to show to the

public.

167. HIGHWAYS WORKING GROUP

A report was submitted which had been circulated.

RESOLVED

A. that a meeting of the Working Group be held after the Christmas

Group meeting, at 7.30 p.m. on 10th January, 2017 to consider issues

including alterations to the lining in Leigh Road and Brooks Road and

making the speed limit in Brooks Road 20 miles per hour

B. that Councillor Hughes and other members of the Group would

look at the dangerous situation between the school gates in Brooks

Road at 9.30 a.m. on 15th December where cars were being parked

and so children were having to step out into the road to cross

C. that a second speed indicator device be purchased to be sited at

Brookside School during term time and moved to other locations in the

holidays and the other SID to be sited at Somerton Road as the road

would become faster if more double yellow lines were put down, and

also moved to other locations at times

D. that Councillor Hughes would ask the County Council for details

of another company who could train the agreed members to move

the SIDs between locations – the Clerk drew attention to the weight of

the device although it was portable but members felt that they would

have no problems in moving it and did not need to use contractors.

168. PLAY AREAS WORKING GROUP

Notes of a meeting held on 6th December, 2016 had been circulated.

The Clerk wished to record her concerns that the Council was already

doing a lot and that she did not feel that it should ask to carry out the

refurbishment of Ringolds Way Play Area for the District Council.

Members stated that Councillor Axten would oversee the project using

the framework used for the new play area in Merriman Park and the

whole Group would assist and carry out the majority of the work.

RESOLVED

A. that Councillor Emery would carry out the 2 inspections on

Merriman Park during the week commencing 26th December 2016

and return the completed forms to the Clerk and Councillor Axten

would carry out the weekly inspections in January 2017

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B. that the recommendations made be agreed.

169. ANNUAL PARISH MEETING

The Clerk submitted a report which had been circulated.

RESOLVED

A. that the next Annual Parish Meeting be held at 6.30 p.m. on

21st March 2017 followed by the monthly meeting of the Council

and the Planning Committee would meet on 22nd March

B. that the Chief Executive of Mendip District Council be asked to

speak at the Annual Parish Meeting on the District Council’s vision

for Street including devolved services and if he was unable to attend,

EDF be asked to send a representative to speak on it’s vision for

Street.

170. HEALTH AND WELLBEING

The Chairman gave details of Parkrun which he wished to set up

at Millfield. The initial fee was £3,000 and he proposed to use the

£800 originally agreed for pedometers for Brookside School and

£845 returned by the Motor Project as it was to cease operations.

The Clerk reported that £11,113.41 in overpaid rates for the

Parish Rooms was to be repaid and so the remaining funding could

be taken from this. 3 core team members and around 10 volunteers

would be needed to organise the Parkrun and the Chairman would

be contacting 2 running clubs if the funding was agreed.

Councillor Swift presented her report on a meeting with Sustrans on

7th December 2016 regarding the cycling/walking study which had

been circulated.

RESOLVED

A. that the initial charge of £3,000 for Parkrun be agreed and

funded as set out above

B. that Sustrans be instructed to carry out the consultation for the

study on a Saturday at Sainsburys and in the High Street near Grinters,

Street and at Morrisons and Tesco, Glastonbury as well as an online

survey and questionnaires eg. in The Basis, Local Reach, school bags

C. that Glastonbury Town Council be asked to contribute 50% of

the cost of the study on a cycle/walk route from Walton to

Glastonbury.

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171. ANNUAL RISK ASSESSMENTS FOR

SKATE PARK, ALLOTMENTS, MERRIMAN PARK

The Clerk submitted the 3 annual risk assessments which had been

circulated.

RESOLVED

that the reports be agreed.

172. CORRESPONDENCE/MINOR ISSUES

The Clerk submitted a report which had been circulated.

1. Phone Box at Portland

RESOLVED

that the Council should object to the removal of the phone box to BT

as it was near the Park and was needed for emergencies and if BT

still wanted to remove it then the Council should adopt it for £1.

2. Dates of Meetings in 2017

RESOLVED

that the Council meeting in April is held on 25th April, that the

Planning and Policy and Finance Committees should meet on 9th

May rather than 2nd and, that the Planning Committee should meet

at 6.30 p.m. for every meeting.

173. REPORT FROM COUNTY AND DISTRICT COUNCILLORS

AND REPRESENTATIVES ON OUTSIDE BODIES

No reports were made.

174. ACCOUNTS FOR PAYMENT

RESOLVED

that the report and schedule of payments as circulated be approved

and initialled by the Chairman and the income and expenditure by

account report at 30th November, 2016 be noted and the schedule of

payments for December be attached as Annex A to the minutes in the

Minute Book in order to publish payments of £500 or more.

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175. CHAIRMAN’S REPORT

The Chairman reported on his actions and the events attended since

the last meeting including a fundraising event in Taunton, the PACT

meeting and the Christmas Cracker event.

176. MATTERS FOR REPORT

The Clerk had nothing to report. A resident suggested that young

people be encouraged to report issues at the Skate Park via a text

etc.

177. EXCLUSION OF PRESS AND PUBLIC

RESOLVED

that in accordance with the Public Bodies (Admission to Meetings)

Act 1960 amended by the Openness of Local Government Bodies

Regulations 2014, the press and public be excluded from the meeting

for the following items as they involved confidential information on

legal negotiations.

178. LEASE FOR FIRST FLOOR OF PARISH ROOMS

The Clerk submitted a confidential report which had been circulated to

members only.

RESOLVED

that as recommended by Gould and Swayne, all communications

with the County Council regarding the lease should be conducted

by them and the report be agreed.

179. NEW SCOUT HUT

The Clerk made a confidential verbal report on developments with

regard to the proposed new scout hut.

RESOLVED

that all members be invited to attend the meeting on this matter at

6 p.m. on 12th January, 2017 together with 1st Street Scout Group.

The meeting ended at 8.55 p.m.

Councillor Hughes arrived at 8 p.m.

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ANNEX A

Subject: Accounts for Payment

NOTE – Chairman’s allowance – expenses for 16th November to 13th December, 2016 totalled £ - see below. Internal auditor, P. Male of Probusiness Ltd. felt this was a better system whereby the Council could approve expenses each month prior to reimbursement.

The latest bank reconciliations for all accounts at 30th November, 2016 have been prepared successfully and will be available for members to view at the meeting. Each reconciliation and original bank statement has been signed by Councillor Appleby as part of the monthly check of accounts.

From 1st December, 2014 a schedule of individual nos. for direct debit payments was introduced so that they could be traced more easily as with payments by cheque. The first no. used was DD141501 and from 1st April 2016 numbers will start DD161701.

£20,000 received from Mendip District Council from Local Legacy Fund as grant agreed towards the new 10 to 16 year olds play area in Merriman Park.

£15 received from 1610, German Swing Grill, Wire Sculptures by Jonathan Horton-Brown and Hot Nosh for Christmas gazebos. £10 received for xmas table in Crispin Hall or British Legion from A Little Something Extra, Avis Caribbean Punch, Gert Lush, Brian Burton, Harry and Lamb, Unique Cards, Forever Living, Doodle-Me-Doo, Iamrachel, Kim Woods Vintage, Younique, R.J. Pottery, Moorlight Theatre Productions, Han-made. £20 from the 2 light barrows – Novelty Light Up Torches.

£50 received from Realm – Factory Outlets Properties No. 2 LP towards cost

of Christmas leaflets. £845 grant to be returned by Somerset Motor Project as it will close at the end of the term. £16 from Cheddar Patient Group for use of small room for 2 hours on 7th December + £4 paid towards next booking on 21st March 2017. £11,113.41 rates overpayments back to 2010/11 being refunded by Mendip District Council and nothing to pay for the remainder of the year.

The Council is asked to approve payment of the following -

Clerk’s net salary As agreed

Assistant Clerk’s net salary As agreed

Petty cash float to bring back up to £50 for December £ 35.23 transfer

Pension contributions - December SCC Pension Fund As agreed

+ pension deficit recharge 2016/17 – not April or May 16 As agreed

PO Ltd. PAYE and NI contributions – December As agreed

L. Ruff and J. Marshfield

Probusiness Ltd. – payroll December Month 9 £ 24.17 + VAT

DD161738

Mendip District Council – rates gr flr P Rooms 1st Dec £ 460.00

DD161737

Idverde Ltd. – maintenance Merriman Park for November £ 769.75+VAT

E.R. Garrett Ltd. – clean ground floor Parish Rooms Nov £ 114.85+VAT

Cognique – website support December £ 49.00+VAT

Southwest Digital Systems Ltd. – copying November £ 17.01+VAT

PC Comms Ltd. – 2 MS Office 365 Business Premium £177.00+VAT

emails and 12 Business Essentials emails Sept, Oct, Nov

and remote support £ 16.00+VAT

Super 8 Media – half page advert in The Basis for Cracker £ 72.00

event

BT – broadband Oct to Dec £ 78.40+VAT

DD161733

SLCC Enterprises Ltd. – 10th edition of Local Council £ 76.60

Administration

The Central Band of the Royal Air Force - 2 tickets for £ 30.00

Chairman and guest to attend the RAFA concert at

Millfield on 15th December - Chairman’s allowance –

cheque no. 005030 stopped as not received and L. Ruff

paid and was refunded

The Festive Lighting Company Ltd. – 20 strings of lights £ 625.80+VAT

for large Christmas tree – refund to J. Marshfield as paid

on credit card

Viking – toners £ 78.98+VAT

Grant – Somerset Community Justice Partnership to assist £ 50.00

victims of crime

Blachere Illumination UK Ltd. – installation of Christmas £ 1,840.00+VAT

lights in High Street – Year 1 of 3 Year Hire

and hire of lights – Year 1 of 3 Year Hire £ 2,009.24+VAT

J. Wooldridge – items for xmas hamper prize £ 28.55

Burns The Bread Ltd. – refreshments for marshalls of £ 46.60

Christmas Cracker event

Direct Offset – 500 extra Christmas Cracker leaflets £ 126.52

British Legion – hire of hall 1st December for Xmas Cracker £ 80.00+VAT

J. Marshfield – mulled wine and mince pies for Cracker and £ 33.56

parking and toll fees for CiLCA training day 30th November

Street Chamber of Trade – bracket for Christmas tree at £ 60.00

Jeans Holland

QualitySolicitors Gould and Swayne – fee for drafting and £ 203.00+VAT

serving landlord notice pursuant to section 25 Landlord

and Tenant Act 1954 – 1st floor of Parish Rooms

D + I Pearce Ltd. – two way radios for Xmas Cracker £ 89.00+VAT

Biffa Waste Services Ltd. – collections from 2 wheelibins £ 285.74+VAT

at Parish Rooms 24th December 2016 to 24th March 2017 DD161740

SLCC – subscription 2017 £ 274.00

NR Bishop Electrical Contractor Ltd. – installing Christmas £ 699.50+VAT

lights on Parish Rooms and on large tree and one floodlight

in porch of Crispin Hall for Cracker event

E.ON – electric ground floor Parish Rooms 1st Sept to £ 177.42+VAT

5th Dec DD161743

E.ON – electric 1st floor Parish Rooms 1st Sept to 5th Dec £ 207.63

to be refunded by Somerset County Council DD161744

E.ON – gas ground floor Parish Rooms 31st Aug to 5th Dec £ 80.16+VAT

DD161741

E.ON – gas 1st floor Parish Rooms 31st Aug to 5th Dec £ 418.17

to be refunded by Somerset County Council DD161742

EM Print Ltd. – supply and fit banner for Greenbank £ 51.44+VAT

Christmas display

TCBs – clean bin in High Street 31st Oct to 21st Nov £ 16.00

J. Marshfield – refund for mulled wine and mince pies £ 28.92

T. Rice – drinks consulting with local groups £ 145.50

Rentokil Initial – sanitary bins 2nd Dec to 1st Mar £ 14.40+VAT

DD161739

Siemens Financial Services – quarterly phone lease rental £ 99.41+VAT

DD161745