

**Mrs. L.A. Ruff, Clerk of the Council, Street Parish Rooms, 6 Leigh Road, Street, Somerset BA16 0HA Tel. (01458) 440588**

**Email** **street.parish@street-pc.gov.uk** **Website www.street-pc.gov.uk**

 **16th February, 2017**

 **Dear Sir/Madam,**

 **You are summoned to attend a meeting of the Street Parish Council**

 **which will be held in the John Webster Room, Street Parish Rooms,**

 **6 Leigh Road, Street on TUESDAY, 21st February, 2017 for the**

 **purpose of transacting the business specified in the following agenda.**

 **As agreed by the Council, Public Question Time will take place at**

 **7.15 p.m., before the formal meeting. The Chairman will allow each**

 **person to speak for up to 3 minutes on any subject/s and will firstly**

 **explain emergency procedures/exits. The Council meeting will**

 **commence at approximately 7.30 p.m. or as soon as Public Question**

 **Time is closed by the Chairman. Notes of Public Question Time on**

 **17th January, 2017 are attached for information.**

 **In accordance with standing orders 7 c and d, a member with a**

 **disclosable pecuniary interest must leave the room during the relevant**

 **item of business, unless permitted to remain following the grant of a**

 **dispensation. Councillors with an interest in relation to any item of**

 **business being transacted at a meeting under Appendix B (Other**

 **Interests) or where a matter relates to a financial interest of a friend,**

 **relative or close associate, may (i) make representations, (ii) answer**

 **questions and (iii) give evidence relating to the business being**

 **transacted but must thereafter leave the room, unless permitted to**

 **remain following the grant of a dispensation. At a convenient time**

 **the Chairman will also give this opportunity to any members of the**

 **public wishing to speak on any matter being transacted.**

 **Yours faithfully,**

 **L.A. Ruff, Clerk of the Council**

 **AGENDA**

**1. APOLOGIES FOR ABSENCE - acceptance of any reasons offered.**

**2. MINUTES**

**To approve as a correct record the minutes of the meeting of the Council held on 17th January, 2017 (attached) and to ratify in Minute No. 192 that**

**Councillor Swift will be the media contact in liaison with the Chairman**

**and Clerk.**

**3. DECLARATIONS OF INTEREST AND DISPENSATIONS**

**4. COMMUNITY POLICE OFFICER**

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**5. PLANNING COMMITTEE**

 **To receive minutes of the meetings held on 17th January and 7th**

**February, 2017 and a report on future arrangements (attached)**

**6. POLICY AND FINANCE COMMITTEE**

 **To receive minutes of the meeting held on 7th February, 2017 (attached)**

**7. STAFFING COMMITTEE**

 **To receive minutes of the meeting held on 13th February, 2017 (attached)**

 **NOTE – if there is to be discussion on staffing matters this item may be**

 **taken at the end of the meeting as a confidential report**

**8. PLAY AREAS WORKING GROUP**

 **To receive notes of the meeting held on 31st January, 2017 (attached)**

**9. CULTURE WORKING GROUP**

 **To receive notes of the meeting held on 2nd February, 2017 (attached)**

**10. WAR MEMORIALS WORKING GROUP**

 **To receive notes of meetings on 1st and 8th February, 2017 (attached)**

 **and a verbal report from Councillor Dowden**

**11. HIGHWAYS WORKING GROUP**

 **To receive notes of the meeting on 15th February, 2017 (attached)**

**12. CRISPIN CENTRE SHOPS**

 **To receive a verbal report from Councillor Swift**

**13. CORRESPONDENCE/MINOR ISSUES (table of outstanding member**

**actions attached)**

**14. REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES**

 **AND COUNTY AND DISTRICT COUNCILLORS – questions to be noted for**

**written replies and matters for consideration referred to the appropriate**

**Working Group**

**15. ACCOUNTS FOR PAYMENT (schedule of payments attached for**

 **approval and initialling by Chairman) and confidential detailed income**

 **and expenditure by account report at 31st January, 2017, including**

 **budget variance – emailed to members only and bank reconciliations.**

**NOTE – members who are representatives of any bodies etc. receiving a**

**payment should declare an interest and leave the room when the**

**payment is considered. The Council can agree to instruct such a**

**member who is an authorized signatory to sign the cheque if necessary.**

**16. CHAIRMAN’S REPORT**

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**17. MATTERS FOR REPORT**

 **Consideration of items not on agenda for information only.**

 **(a) Report from Clerk**

 **(b) Matters raised by members - TO BE NOTIFIED TO THE CLERK IN**

 **ADVANCE OF MEETING.**

**18. LEASE FOR FIRST FLOOR OF PARISH ROOMS**

 **Confidential verbal report will be made for members only**

**19. TENDERS FOR MAINTENANCE OF SKATE PARK**

 **Confidential report attached**

**20. NEW SCOUT HUT**

 **Confidential verbal report will be made for members only**

**In accordance with the Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014, it is probable that a resolution will be passed at the meeting to exclude the press and public for item nos. 7 and 18 to 20 above as they involve confidential information on staffing matters, legal negotiations and tenders received.**

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**To: Chairman and Members of Street Parish Council**

**PARISH AND POLICE SURGERY 11 A.M. TO 12 NOON IN THE PARISH ROOMS**

**WEDNESDAY, 1ST MARCH, 2017 - CLLRS. AXTEN AND HUGHES**

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