

**Mrs. L.A. Ruff, Clerk of the Council, Street Parish Rooms, 6 Leigh Road, Street, Somerset BA16 0HA Tel. (01458) 440588**

**Email** **street.parish@street-pc.gov.uk** **Website www.street-pc.gov.uk**

 **16th March, 2017**

 **Dear Sir/Madam,**

 **You are summoned to attend a meeting of the Street Parish Council**

 **which will be held in the John Webster Room, Street Parish Rooms,**

 **6 Leigh Road, Street on TUESDAY, 21st March, 2017 for the**

 **purpose of transacting the business specified in the following agenda.**

 **As agreed by the Council, Public Question Time will take place at**

 **7.15 p.m., before the formal meeting and after the Annual Parish**

 **Meeting which starts at 6.30 p.m. The Chairman will allow each**

 **person to speak for up to 3 minutes on any subject/s and will firstly**

 **explain emergency procedures/exits. The Council meeting will**

 **commence at approximately 7.30 p.m. or as soon as Public Question**

 **Time is closed by the Chairman. Notes of Public Question Time on**

 **21st February, 2017 are attached for information.**

 **In accordance with standing orders 7 c and d, a member with a**

 **disclosable pecuniary interest must leave the room during the relevant**

 **item of business, unless permitted to remain following the grant of a**

 **dispensation. Councillors with an interest in relation to any item of**

 **business being transacted at a meeting under Appendix B (Other**

 **Interests) or where a matter relates to a financial interest of a friend,**

 **relative or close associate, may (i) make representations, (ii) answer**

 **questions and (iii) give evidence relating to the business being**

 **transacted but must thereafter leave the room, unless permitted to**

 **remain following the grant of a dispensation. At a convenient time**

 **the Chairman will also give this opportunity to any members of the**

 **public wishing to speak on any matter being transacted.**

 **Yours faithfully,**

 **L.A. Ruff, Clerk of the Council**

 **AGENDA**

**1. APOLOGIES FOR ABSENCE - acceptance of any reasons offered.**

**2. MINUTES**

**To approve as a correct record the minutes of the meeting of the Council held on 21st February, 2017 (attached).**

**3. DECLARATIONS OF INTEREST AND DISPENSATIONS**

**4. COMMUNITY POLICE OFFICER**

**- 1 -**

**5. PLANNING COMMITTEE**

 **To receive notes of an informal meeting held on 21st February, 2017 as**

**there was not a quorum present (attached)**

**6. STAFFING COMMITTEE**

 **To receive the minutes of the meeting held on 8th March, 2017 (attached)**

 **It may be decided to take this item at the end of the meeting as a**

 **confidential matter**

**7. NEIGHBOURHOOD PLAN (notes attached of meeting on 28th February)**

**8. CULTURE WORKING GROUP**

 **To receive notes of the meeting on 6th March, 2017 (attached)**

**9. CHRISTMAS WORKING GROUP**

 **To receive notes of the meeting held on 7th March, 2017 (attached)**

**10. HIGHWAYS WORKING GROUP**

 **To receive notes of the meeting held on 9th March, 2017 (attached)**

**11. PLAY AREAS WORKING GROUP**

 **To receive notes of meeting on 14th March, 2017 (attached)**

**12. HEALTH AND WELLBEING**

 **To receive a verbal report from the Chairman on projects including**

 **Parkrun**

**13. LIVE BROADCAST OF COUNCIL MEETINGS**

 **To receive a verbal report from Councillor Dowden**

**14. TWINNING EVENT SATURDAY 15TH APRIL**

 **To receive a verbal report and a request for more volunteers**

**15. CORRESPONDENCE/MINOR ISSUES (table of outstanding member**

**actions attached)**

**16. REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES**

 **AND COUNTY AND DISTRICT COUNCILLORS – questions to be noted for**

**written replies and matters for consideration referred to the appropriate**

**Working Group. On 1st March Councillor Appleby attended a Focus**

**Group meeting on Mendip District Council’s Peer Challenge.**

**17. ACCOUNTS FOR PAYMENT (schedule of payments attached for**

 **approval and initialling by Chairman) and confidential detailed income**

 **and expenditure by account report at 28th February, 2017, including**

 **budget variance – emailed to members only and bank reconciliations.**

**NOTE – members who are representatives of any bodies etc. receiving a**

**payment should declare an interest and leave the room when the**

**payment is considered. The Council can agree to instruct such a**

**member who is an authorized signatory to sign the cheque if necessary.**

**18. CHAIRMAN’S REPORT**

 **- 2 -**

**19. MATTERS FOR REPORT**

 **Consideration of items not on agenda for information only.**

 **(a) Report from Clerk**

 **(b) Matters raised by members - TO BE NOTIFIED TO THE CLERK IN**

 **ADVANCE OF MEETING.**

**20. LEASE FOR FIRST FLOOR OF PARISH ROOMS**

 **Confidential verbal report for members only**

**21. NEW SCOUT HUT**

 **Confidential verbal report for members only.**

**In accordance with the Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014, it is probable that a resolution will be passed at the meeting to exclude the press and public for item nos. 6, 20 and 21 above as they involve confidential information on staffing matters and legal negotiations.**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**To: Chairman and Members of Street Parish Council**

**PARISH AND POLICE SURGERY 11 A.M. TO 12 NOON IN THE PARISH ROOMS**

**WEDNESDAY, 5TH APRIL, 2017 - CLLRS. EMERY AND GOATER**