

**Mrs. L.A. Ruff, Clerk of the Council, Street Parish Rooms, 6 Leigh Road, Street, Somerset BA16 0HA Tel. (01458) 440588**

**Email** **street.parish@street-pc.gov.uk** **Website www.street-pc.gov.uk**

 **20th April, 2017 PLEASE NOTE DATE**

 **Dear Sir/Madam,**

 **You are summoned to attend a meeting of the Street Parish Council**

 **which will be held in the John Webster Room, Street Parish Rooms,**

 **6 Leigh Road, Street on TUESDAY, 25th April, 2017 for the**

 **purpose of transacting the business specified in the following agenda.**

 **As agreed by the Council, Public Question Time will take place at**

 **7.15 p.m., before the formal meeting and after the Annual Parish**

 **Meeting which starts at 6.30 p.m. The Chairman will allow each**

 **person to speak for up to 3 minutes on any subject/s and will firstly**

 **explain emergency procedures/exits. The Council meeting will**

 **commence at approximately 7.30 p.m. or as soon as Public Question**

 **Time is closed by the Chairman. Notes of Public Question Time on**

 **21st March, 2017 are attached for information.**

 **In accordance with standing orders 7 c and d, a member with a**

 **disclosable pecuniary interest must leave the room during the relevant**

 **item of business, unless permitted to remain following the grant of a**

 **dispensation. Councillors with an interest in relation to any item of**

 **business being transacted at a meeting under Appendix B (Other**

 **Interests) or where a matter relates to a financial interest of a friend,**

 **relative or close associate, may (i) make representations, (ii) answer**

 **questions and (iii) give evidence relating to the business being**

 **transacted but must thereafter leave the room, unless permitted to**

 **remain following the grant of a dispensation. At a convenient time**

 **the Chairman will also give this opportunity to any members of the**

 **public wishing to speak on any matter being transacted.**

 **Yours faithfully,**

 **L.A. Ruff, Clerk of the Council**

 **AGENDA**

**1. APOLOGIES FOR ABSENCE - acceptance of any reasons offered.**

**2. MINUTES**

**To approve as a correct record the minutes of the meeting of the Council held on 21st March, 2017 (attached).**

**3. DECLARATIONS OF INTEREST AND DISPENSATIONS**

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**4. COMMUNITY POLICE OFFICER**

**5. PLANNING COMMITTEE**

 **To receive notes of an informal meeting held on 21st March, 2017 as**

**there was not a quorum present and minutes of a meeting on 5th**

**April, 2017 (attached)**

**6. HIGHWAYS WORKING GROUP**

 **To receive a verbal report of the meeting on 29th March, 2017**

**7. CULTURE WORKING GROUP**

 **To receive notes of the meeting on 5th April, 2017 (attached) and to**

 **consider whether at the Chairman’s Investiture the new Chairman**

 **should perform a swearing in ceremony and whether or not to have**

 **a closing prayer.**

**8. INTERNAL AUDIT AND SIGNIFICANT EVENTS (report attached)**

**9. LIVE BROADCAST OF COUNCIL MEETINGS**

 **To receive a verbal report from Councillor Dowden**

**10. TWINNING EVENT SATURDAY 15TH APRIL**

 **To receive a verbal report**

**11. NUMBER OF COUNCILLORS AND WORKLOAD**

 **To receive a verbal report from Councillor Leafe**

**12. CORRESPONDENCE/MINOR ISSUES (table of outstanding member**

**actions to be circulated at next meeting)**

**13. REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES**

 **AND COUNTY AND DISTRICT COUNCILLORS – questions to be noted for**

**written replies and matters for consideration referred to the appropriate**

**Working Group.**

**14. ACCOUNTS FOR PAYMENT (schedule of payments attached for**

 **approval and initialling by Chairman) and confidential detailed income**

 **and expenditure by account report at 31st March, 2017, including**

 **budget variance – emailed to members only and bank reconciliations.**

**NOTE – members who are representatives of any bodies etc. receiving a**

**payment should declare an interest and leave the room when the**

**payment is considered. The Council can agree to instruct such a**

**member who is an authorized signatory to sign the cheque if necessary.**

**15. CHAIRMAN’S REPORT**

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**16. MATTERS FOR REPORT**

 **Consideration of items not on agenda for information only.**

 **(a) Report from Clerk**

 **(b) Matters raised by members - TO BE NOTIFIED TO THE CLERK IN**

 **ADVANCE OF MEETING.**

**17. LEASE FOR FIRST FLOOR OF PARISH ROOMS**

 **Confidential verbal report for members only**

**In accordance with the Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014, it is probable that a resolution will be passed at the meeting to exclude the press and public for item no. 17 above as it involves confidential information on legal negotiations.**

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**To: Chairman and Members of Street Parish Council**

**PARISH AND POLICE SURGERY 11 A.M. TO 12 NOON IN THE PARISH ROOMS**

**WEDNESDAY, 3RD MAY, 2017 - CLLRS. APPLEBY AND NAPPER**

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