

**Mrs. L.A. Ruff, Clerk of the Council, Street Parish Rooms, 6 Leigh Road, Street, Somerset BA16 0HA Tel. (01458) 440588**

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**20th April, 2017 PLEASE NOTE DATE**

**Dear Sir/Madam,**

**You are summoned to attend a meeting of the Street Parish Council**

**which will be held in the John Webster Room, Street Parish Rooms,**

**6 Leigh Road, Street on TUESDAY, 25th April, 2017 for the**

**purpose of transacting the business specified in the following agenda.**

**As agreed by the Council, Public Question Time will take place at**

**7.15 p.m., before the formal meeting and after the Annual Parish**

**Meeting which starts at 6.30 p.m. The Chairman will allow each**

**person to speak for up to 3 minutes on any subject/s and will firstly**

**explain emergency procedures/exits. The Council meeting will**

**commence at approximately 7.30 p.m. or as soon as Public Question**

**Time is closed by the Chairman. Notes of Public Question Time on**

**21st March, 2017 are attached for information.**

**In accordance with standing orders 7 c and d, a member with a**

**disclosable pecuniary interest must leave the room during the relevant**

**item of business, unless permitted to remain following the grant of a**

**dispensation. Councillors with an interest in relation to any item of**

**business being transacted at a meeting under Appendix B (Other**

**Interests) or where a matter relates to a financial interest of a friend,**

**relative or close associate, may (i) make representations, (ii) answer**

**questions and (iii) give evidence relating to the business being**

**transacted but must thereafter leave the room, unless permitted to**

**remain following the grant of a dispensation. At a convenient time**

**the Chairman will also give this opportunity to any members of the**

**public wishing to speak on any matter being transacted.**

**Yours faithfully,**

**L.A. Ruff, Clerk of the Council**

**AGENDA**

**1. APOLOGIES FOR ABSENCE - acceptance of any reasons offered.**

**2. MINUTES**

**To approve as a correct record the minutes of the meeting of the Council held on 21st March, 2017 (attached).**

**3. DECLARATIONS OF INTEREST AND DISPENSATIONS**

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**4. COMMUNITY POLICE OFFICER**

**5. PLANNING COMMITTEE**

**To receive notes of an informal meeting held on 21st March, 2017 as**

**there was not a quorum present and minutes of a meeting on 5th**

**April, 2017 (attached)**

**6. HIGHWAYS WORKING GROUP**

**To receive a verbal report of the meeting on 29th March, 2017**

**7. CULTURE WORKING GROUP**

**To receive notes of the meeting on 5th April, 2017 (attached) and to**

**consider whether at the Chairman’s Investiture the new Chairman**

**should perform a swearing in ceremony and whether or not to have**

**a closing prayer.**

**8. INTERNAL AUDIT AND SIGNIFICANT EVENTS (report attached)**

**9. LIVE BROADCAST OF COUNCIL MEETINGS**

**To receive a verbal report from Councillor Dowden**

**10. TWINNING EVENT SATURDAY 15TH APRIL**

**To receive a verbal report**

**11. NUMBER OF COUNCILLORS AND WORKLOAD**

**To receive a verbal report from Councillor Leafe**

**12. CORRESPONDENCE/MINOR ISSUES (table of outstanding member**

**actions to be circulated at next meeting)**

**13. REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES**

**AND COUNTY AND DISTRICT COUNCILLORS – questions to be noted for**

**written replies and matters for consideration referred to the appropriate**

**Working Group.**

**14. ACCOUNTS FOR PAYMENT (schedule of payments attached for**

**approval and initialling by Chairman) and confidential detailed income**

**and expenditure by account report at 31st March, 2017, including**

**budget variance – emailed to members only and bank reconciliations.**

**NOTE – members who are representatives of any bodies etc. receiving a**

**payment should declare an interest and leave the room when the**

**payment is considered. The Council can agree to instruct such a**

**member who is an authorized signatory to sign the cheque if necessary.**

**15. CHAIRMAN’S REPORT**

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**16. MATTERS FOR REPORT**

**Consideration of items not on agenda for information only.**

**(a) Report from Clerk**

**(b) Matters raised by members - TO BE NOTIFIED TO THE CLERK IN**

**ADVANCE OF MEETING.**

**17. LEASE FOR FIRST FLOOR OF PARISH ROOMS**

**Confidential verbal report for members only**

**In accordance with the Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014, it is probable that a resolution will be passed at the meeting to exclude the press and public for item no. 17 above as it involves confidential information on legal negotiations.**

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**To: Chairman and Members of Street Parish Council**

**PARISH AND POLICE SURGERY 11 A.M. TO 12 NOON IN THE PARISH ROOMS**

**WEDNESDAY, 3RD MAY, 2017 - CLLRS. APPLEBY AND NAPPER**

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