

**Mrs. L.A. Ruff, Clerk of the Council, Street Parish Rooms, 6 Leigh Road,**

**Street, Somerset BA16 0HA Tel. (01458) 440588**

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**29th June, 2017**

 **Dear Sir/Madam,**

 **You are summoned to attend a meeting of the Policy and Finance**

**Committee which will be held in the John Webster Room, Street Parish**

**Rooms, 6 Leigh Road, Street on Tuesday, 4TH JULY, 2017 for the purpose of transacting the business specified in the following agenda. The meeting will commence at 7 p.m.**

 **Yours faithfully,**

 **L.A. Ruff**

**Clerk of the Council**

 **AGENDA**

**1. EMERGENCY PROCEDURES - Chairman to give details of emergency**

 **exits and procedures.**

**2. APOLOGIES FOR ABSENCE - acceptance of any reasons offered**

**3. MINUTES**

 **To receive the minutes of the meeting of the Committee held on 9th**

 **May, 2017 (copies attached).**

**4. DECLARATIONS OF INTEREST AND DISPENSATIONS**

**5. BUDGET 2018/2019 (report attached)**

**6. BACS PAYMENTS AND DIRECT DEBITS (report attached)**

**7. INVESTMENT OF COUNCIL FUNDS (report attached)**

**8. REVIEW OF RFO DUTIES (report attached)**

**9. BI ANNUAL GENERIC RISK ASSESSMENT (report attached) and to**

 **consider recommending that the Committee reviews all policies each**

 **year in February, May and July and that the Staffing Committee meets**

 **in January and July and reviews all staff policies every 2 years.**

**10. REVIEW OF COMMUNITY ENGAGEMENT STRATEGY (report attached)**

**11. ANNUAL ASSESSMENT OF SAFETY PROCEDURES (attached)**

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**12. REVIEW OF SOCIAL MEDIA POLICY (attached)**

**13. REVIEW OF GRANTS POLICY (attached)**

**14. REVIEW OF NEW PROJECTS PROCESS (attached)**

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**To: Councillors V.A. Appleby, C. Axten, S. Dowden, P. Goater, L. Hughes**

**and T. Rice**

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