



Mrs. L.A. Ruff, Clerk of the Council, Street Parish Rooms, 6 Leigh Road, Street,
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10th May, 2018

Dear Sir/Madam,

You are summoned to attend the Annual Meeting of Street Parish Council to be held in the John Webster Room, Street Parish Rooms, 6 Leigh Road, Street on TUESDAY, 15th May, 2018 for the purpose of transacting the business specified in the following agenda. As agreed by the Council, Public Question Time will take place at 7.15 p.m. before the formal meeting. The Chairman will allow each person to speak for up to 3 minutes on any subject/s and will firstly explain emergency procedures/exits. The Council meeting will commence at approximately 7.30 p.m. or as soon as Public Question Time is closed by the Chairman. Notes of Public Question Time on 17th April, 2018 are attached for information.

In accordance with standing orders 7 c and d, a member with a disclosable pecuniary interest must leave the room during the relevant item of business, unless permitted to remain following the grant of a dispensation. Councillors with an interest in relation to any item of business being transacted at a meeting under Appendix B (Other Interests) or where a matter relates to a financial interest of a friend, relative or close associate, may (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted but must thereafter leave the room, unless permitted to remain following the grant of a dispensation. At a convenient time the Chairman will also give this opportunity to any members of the public wishing to speak on any matter being transacted.

Yours faithfully,

L.A. Ruff, Clerk of the Council

AGENDA

1. ELECTION OF CHAIRMAN - To elect the Chairman of the Council for the year 2018/19. When elected the Chairman signs the Declaration of Acceptance of Office.
2. ELECTION OF VICE-CHAIRMAN - To elect the Vice-Chairman of the Council for the year 2018/19.
3. APOLOGIES FOR ABSENCE - acceptance of any reasons offered.

- 4. MINUTES**
To approve as a correct record the minutes of the meeting of the Council held on 17th April, 2018 (attached).
- 5. DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 6. TWO CASUAL VACANCIES ON SOUTH WARD**
The Chairman will call for nominations to fill the two vacant seats on the South Ward by co-option to the Council (report attached)
- 7. PRESENTATION BY ACTION 4 YOUTH**
Presentation on proposed benches and tables for Street Skate Park.
- 8. COMMUNITY POLICE OFFICER**
- 9. PLANNING COMMITTEE**
To receive notes of the meeting on 17th April, 2018 (attached) and agree recommendations made
- 10. POLICY AND FINANCE COMMITTEE**
To receive minutes of the meeting on 8th May, 2018 (attached)
- 11. ANNUAL GOVERNANCE AND ACCOUNTABILITY
RETURN 2017/18 PART 3
SECTION 1 – ANNUAL GOVERNANCE STATEMENT 2017/18
ANNUAL INTERNAL AUDIT REPORT 2017/18**
Reports and documents were circulated with the agenda for the Policy and Finance Committee on 8th May and members are asked to bring their copy with them. Council is asked to consider approving the reports and documents, review the adequacy of internal audit and control and consider it's responses to the statements set out in Section 1 Annual Governance Statement.
- 12. ANNUAL GOVERNANCE AND ACCOUNTABILITY
RETURN 2017/18 PART 3
SECTION 2 – ACCOUNTING STATEMENTS 2017/18**
Section 2 and supporting documents were circulated with the agenda for the Policy and Finance Committee on 8th May and members are asked to bring their copy with them. Council is asked to approve the accounts, supporting documents and Section 2.
- 13. APPOINTMENT OF COMMITTEES (report attached)**
- 14. REPRESENTATIVES ON OUTSIDE BODIES (report attached)**
- 15. ANNUAL REVIEW OF DOCUMENTS AND PROCEDURES (attached)**
- 16. CULTURE WORKING GROUP**
To receive notes of a meeting on 18th April (attached)

17. **PLAY AREAS WORKING GROUP**
To receive notes of a meeting on 18th April (attached) and to agree who will inspect Merriman Park in June, July and August.
18. **NEW SCOUT HUT**
To receive notes of a meeting on 19th April (attached)
19. **HIGHWAYS WORKING GROUP**
To receive notes of a meeting on 30th April (attached). The Car Park Strategy will be considered by Mendip Cabinet on 21st May.
20. **SOMERSET DAY EVENT SATURDAY 12TH MAY AND CHAIRMAN'S INVESTITURE THURSDAY 17TH MAY**
Councillors Axten and Swift to give a verbal report
21. **PARKRUN**
Councillor Swift to give a verbal report
22. **CORRESPONDENCE/MINOR ISSUES (report attached)**
23. **REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES AND COUNTY AND DISTRICT COUNCILLORS** – questions to be noted for written replies and matters for consideration referred to the appropriate Working Group.
24. **ACCOUNTS FOR PAYMENT (schedule of payments attached for approval and initialling by Chairman) and confidential detailed income and expenditure by account report at 30th April, 2018, including budget variance – emailed to members only and bank reconciliations. NOTE – members who are representatives of any bodies etc. receiving a payment should declare an interest and leave the room when the payment is considered. The Council can agree to instruct such a member who is an authorized signatory to sign the cheque if necessary.**
25. **EX-CHAIRMAN'S REPORT**
26. **MATTERS FOR REPORT**
Consideration of items not on agenda for information only.
 - (a) Report from Clerk
 - (b) Matters raised by members - TO BE NOTIFIED TO THE CLERK IN ADVANCE OF MEETING.

To: Chairman and Members of Street Parish Council

PARISH AND POLICE SURGERY 11 A.M. TO 12 NOON IN THE PARISH ROOMS

WEDNESDAY, 6TH JUNE, 2018 - CLLRS. AXTEN AND HUGHES