



Mrs. L.A. Ruff, Clerk of the Council, Street Parish Rooms, 6 Leigh Road, Street,
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3rd May, 2018

PLEASE NOTE DATE AND TIME

Dear Sir/Madam,

You are summoned to attend a meeting of the Policy and Finance Committee which will be held in the John Webster Room, Street Parish Rooms, 6 Leigh Road, Street on TUESDAY, 8TH MAY, 2018 for the purpose of transacting the business specified in the following agenda. The meeting will commence at 7 p.m. The Chairman will explain the emergency procedures and location of exits.

Yours faithfully,

L.A. Ruff
Clerk of the Council

AGENDA

1. **APOLOGIES FOR ABSENCE - acceptance of any reasons offered**
2. **MINUTES**
To receive the minutes of the meeting of the Committee held on 6th February, 2018 (copies attached).
3. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
4. **ANNUAL GOVERNANCE AND ACCOUNTABILITY**
RETURN 2017/18 PART 3
SECTION 1 – ANNUAL GOVERNANCE STATEMENT 2017/18
ANNUAL INTERNAL AUDIT REPORT 2017/18

Reports and documents are attached for consideration, prior to being submitted to the Council on 15th May for approval. Chairman of Council to approve the bank reconciliation at Schedule B. The Internal Audit will be carried out on 2nd May by Mr. Peter Male of Probusiness Ltd.

5. **ANNUAL GOVERNANCE AND ACCOUNTABILITY**
RETURN 2017/18 PART 3
SECTION 2 – ACCOUNTING STATEMENTS 2017/18

Section 2 and supporting documents attached for consideration, prior to being submitted to the Council on 15th May for approval.

6. **INSURANCE (report attached)**

7. **GRANT – MENDIP COMMUNITY SPEED WATCH**
Grant of around £300 requested for new equipment and protective clothing for volunteers in Street.
8. **LIFT FOR PARISH ROOMS (report attached)**
- 8A. **ELECTRIC FOR CLOCK IN HIGH STREET**
To agree a fixed price from 1st July 2018 to 30th June 2020 with E.ON
- details will be reported at the meeting
9. **PERIODIC REPORTS AND INSPECTIONS (report attached)**
10. **RECEIPTS AND PAYMENTS JANUARY - MARCH, 2018**
(CONFIDENTIAL report attached for members only)
11. **PAYROLL SUMMARY 2017/18 (CONFIDENTIAL report attached for members only)**

To: Councillors V.A. Appleby, C. Axten, S. Dowden, P. Goater , L. Hughes and T. Rice

