

STREET PARISH COUNCIL

ANNUAL REPORT

1ST APRIL, 2017 – 31ST MARCH, 2018

FOREWORD

An Overview of the Council's Achievements in 2017/18

During the year the Parish Council has been working in liaison with other authorities and community organisations on a wide variety of local issues.

- ❖ In May, 2017 the Investiture Ceremony for the new Chairman of Street Parish Council was held in Strode Theatre. The Good Citizen Award 2016 was presented to Liz Leyshon who has tirelessly given her total support to the running and upkeep of Strode Theatre and for her support and commitment to the refurbishment of the Westway roundabout and Jane Tonkins for her involvement with Girl Guiding in Somerset for over 20 years. The Community Award 2016 was present to Glastonbury & Street Rotary for their support and commitment to Street in providing continuing upkeep of the Sainsbury's roundabout and providing a defibrillator in Street. This year saw a new award being presented, The Young Citizen Award. This was presented to Olivia Buxton who held a public carol singing event in Merriman Park and raised over £1000 for the Chemo Bus that goes around the villages. The musical entertainment was provided by local Primary Schools and Strode College.
- ❖ Consultation was ongoing with Somerset County Council on local highways issues in a number of roads around Street.
- ❖ Hanging baskets and banners were provided in the High Street, Leigh Road and Farm Road in Summer 2017. The stone planters in the High Street and Leigh Road were replanted with new colour schemes.
- ❖ At Merriman Park an outdoor table tennis table was installed, an additional pathway laid through the park complete with extra lighting. During the School Summer holidays an accessible portable toilet was placed at the park and was a great success.
- ❖ In September Merriman Park played host to a spectacular fun day. The event was enjoyed by the community with plenty of activities and stall holders throughout the day. The evening entertainment was supplied by local talented groups. The whole event was a great success and the Merriman Park Community Group are planning another fun day for September 2018.
- ❖ A Christmas Tea Party was again held for older residents at Brookside School and over 70 people attended. Christmas Lights were displayed in the High Street, Farm Road and Leigh Road. The Parish Rooms were decorated with white lights and a large illuminated Christmas tree placed in the planter outside of the Parish Rooms. At the beginning of December,

a bigger and better community event, Street's Christmas Cracker, took place on a Saturday in the High Street, in the pedestrian area in the Crispin Centre, the United Reformed Church and the British Legion with many stall holders selling festive gifts, treats and refreshments. The Street Drum and Trumpet Corp and Busk Stop outside Jaywalk, provided musical entertainment, along with Primary School Children singing Christmas songs and carols. The 'Town Crier' escorted Father Christmas from the British Legion to his grotto within the Parish Rooms. The event was a great success and enjoyed by all that attended.

- ❖ Grant assistance was given to numerous organisations including Mendip Citizens Advice Bureau, Cruse Bereavement Care, Street Police Cadets and Street Men's Shed.
- ❖ A new Memorial Garden has been designed and installed next to the United Reformed Church in the High Street by The Shadrach Trust. A new War Memorial is planned to be placed within the garden.

Signed

A handwritten signature in black ink, appearing to be 'Valerie Appleby', written over a light grey rectangular background.

Cllr. Valerie Appleby
Chairman of Street Parish Council 2017/18

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Chapter 1

MEMBERS OF STREET PARISH COUNCIL

The Council had 12 members and 3 wards in 2017/18 and current contact details for 2018/2019* are set out below.

There were 2 members for Street serving on Somerset County Council – Councillor Napper – details given below.

There were 5 members serving on Mendip District Council – North Ward Councillor Tim Rice and Councillor Adam Sen (not on Parish Council), South Ward Councillor Lloyd Hughes and Councillor Brian Beha (not on Parish Council), West Ward Councillor Terry Napper.

NORTH WARD

Cllr. Valerie Appleby
32 Bluestone Court, Oxendale,
Street BA16 0NF
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CHAIRMAN OF COUNCIL
2017/18

Cllr. Peter Goater
20 Couture Grove, Street, BA16 0GA
Tel. 07343 603517
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Cllr. Andrew Leafe
12 Petvin Close, Street, BA16 0SX
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Cllr. Tim Rice
57 Cranhill Road, Street BA16 0BZ
Tel. 07784 791506
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SOUTH WARD

Cllr. Tina Emery
19 Merriman Gardens, Street BA16 0JE
Tel. 07714 594368
Email. cldr.emery@street-pc.gov.uk

Cllr. Lloyd Hughes
37 Overleigh, Street BA16 0TR
Tel. 01458 443742
Email cldr.hughes@street-pc.gov.uk

Cllr. Nina Swift
4 Wessex Close, Street BA16 0ES
Tel. 01458 443881
Email cldr.swift@street-pc.gov.uk

VICE-CHAIRMAN OF COUNCIL
2017/18

Cllr. Jo Wooldridge
8 Green Lane Avenue, Street BA16 0QS
Tel. 01458 443430
Email cldr.wooldridge@street-pc.gov.uk

Cllr. Laura Zaky
Ty-Carreg, Hindhayes Lane, Street, BA16 0DP
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Email cldr.zaky@street-pc.gov.uk

WEST WARD

Cllr. Claire Axten
25 Clockhouse View, Street BA16 0PH
Tel. 01458 840207
Email cldr.axten@street-pc.gov.uk

Cllr. Stuart Dowden
Trelisa, Brooks Road, Street BA16 0PS
Tel. 07770 362385
Email cldr.dowden@street-pc.gov.uk

Cllr. Terry W.E. Napper
33 Brooks Road, Street BA16 0PN
Tel. 01458 445648

Email cllr.napper@street-pc.gov.uk

PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER

The Parish Clerk, Mrs Linda Ruff can be contacted from 9am – 1pm and from 2pm – 4.30pm Monday - Friday at Street Parish Rooms, 6 Leigh Road, Street BA16 0HA (door opposite Crispin Community Centre)

Tel. 01458 440588

Email street.parish@street-pc.gov.uk

The Assistant Clerk, Mrs Jenny Marshfield can be contacted from 9am – 12pm and from 1pm – 3pm Monday – Thursday. Tel. 01458 440588

Email assistant@street-pc.gov.uk

The Neighbourhood Plan, Funding and Projects Officer, Theo Litston, can be contacted from 9am – 1pm and from 2pm – 4.30pm Monday - Friday at Street Parish Rooms, 6 Leigh Road, Street BA16 0HA (door opposite Crispin Community Centre)

Tel. 01458 440588

Email npo@street-pc.gov.uk

* List as at 31.3.18

CHAPTER 2

COMMITTEE STRUCTURE

During 2016/17 the Parish Council had 3 Committees, 2 Panels and 11 Working Groups.

The PLANNING COMMITTEE meets on the third Tuesday in each month to consider all planning applications relating to the parish of Street and to make a recommendation on each to the Mendip District Council. The District Council as the Local Planning Authority makes the final decision on whether or not an application is approved and on any conditions to be imposed (unless the matter goes to appeal, in which case the Planning Inspectorate makes the final decision). The public have an opportunity to speak for or against any application prior to each meeting and details are given in Chapter 3.

The POLICY AND FINANCE COMMITTEE meets on the first Tuesday in the following months to consider items including those detailed below:-

February	Risk Assessment and annual investment strategy
May	Income and expenditure account and balance sheet for year end
July	Interest rates
September	Grant applications
November	Estimated expenditure and precept for next year

STAFFING COMMITTEE meets as necessary to consider all staffing matters and makes recommendations to the Council.

GRIEVANCE AND DISCIPLINARY PANEL AND APPEAL PANEL meet as necessary to consider personnel matters.

HIGHWAYS WORKING GROUP – Liaison and link between local residents, District and County Council.

JOINT LOCAL DEVELOPMENT FRAMEWORK WORKING GROUP - To discuss the development brief for the new developments with District Council officers and land owners.

STREET SKATE PARK ADVISORY GROUP – Liaise with young people and health and safety of skate park.

PLAY AREAS WORKING GROUP – Support and looking to improve facilities (using section 106 money).

MERRIMAN PARK COMMUNITY GROUP – Working with community to regenerate Merriman Park.

CHRISTMAS WORKING GROUP – Liaise with traders and businesses. Responsible for Christmas markets, lights and decorations.

EMERGENCY PLAN MANAGEMENT TEAM – To implement emergency procedure in the event of a major catastrophe.

HEALTH AND WELL BEING WORKING PARTY – To consider any issues.

WAR MEMORIAL WORKING GROUP – To work with other organisations to re-sit the War Memorial in Merriman Park and on a new memorial for the garden by the United Reformed Church

STRATEGY WORKING GROUP – To have a 2-3 year plan on future projects.

STREET CULTURE WORKING GROUP – To consider initiatives and a way forward.

OLDER PEOPLES WORKING GROUP – To work with other organisations to improve facilities available for the elderly residents of Street.

PARISH ROOMS WORKING GROUP – working to refurbish the Parish Rooms

WALKING CYCLE STUDY WORKING GROUP – To work with organisations and the community to develop a walking/cycle path from Walton to Glastonbury.

NEIGHBOURHOOD PLAN STEERING GROUP – To work with the community to develop a Neighbourhood Plan for Street.

Chapter 3

CALENDAR OF MEETINGS 2017/2018

FULL COUNCIL

Public Question Time at 7.15pm

Council Meeting at 7.30pm

Meetings held in the John Webster Room, Street Parish Rooms, 6 Leigh Road, Street unless otherwise notified.

20th June

18th July

15th August

19th September

17th October

21st November

12th December

16th January, 2018

20th February, 2018

20th March, 2018 and Annual Parish Meeting at 6.30pm

17th April, 2018

15th May, 2018 - Annual Council

PLANNING COMMITTEE

3rd Tuesday of month

Public Question Time at 6.25pm

Planning Committee at 6.30pm

Meetings held in the John Webster Room, Street Parish Rooms, 6 Leigh Road, Street unless otherwise notified.

20th June, 2017

18th July, 2017

15th August, 2017

19th September, 2017

17th October, 2017

21st November, 2017

12th December, 2017

16th January, 2018

20th February, 2018

21st March, 2018 (Wednesday)

17th April, 2018

15th May, 2018

POLICY AND FINANCE COMMITTEE

Committee meets at 7pm when following meeting of Planning Committee, otherwise meets at 6pm.

Meetings held in the John Webster Room, Street Parish Rooms, 6 Leigh Road, Street unless otherwise notified.

4th July, 2017

5th September, 2017

7th November, 2017

6th February, 2018

8th May, 2018

COUNCIL SURGERY

In addition to meetings, a Parish Council Surgery is held in the John Webster Room, Street Parish Rooms, 6 Leigh Road, Street from 11am – 12 noon on the 1st Wednesday in each month (except August and December).

At least 2 members will be available at each Surgery to receive comments and queries from residents relating to parish matters.

At the same time as the Council Surgery there is also a Street Beat Surgery which takes place in the Parish Rooms. PCSOs are available to deal with any issues raised by residents.

CHAPTER 4

SUMMARY OF COUNCIL ACTIVITIES DURING 2017/2018

During the Council year 2017/2018 a number of community events were held including the Investiture of the New Chairman, Somerset Day, Merriman Park Fun Day, a Christmas Tea Party for older people and the Christmas Cracker Event. A wide range of issues were discussed and a number of projects were started including the enhancement to Ringolds Way Play Area and the installation of the new War Memorial.

- ❖ Numerous planning applications were considered and recommendations submitted to the Local Planning Authority.
- ❖ A number of organisations have used the meeting rooms for a variety of purposes. Groups include Street Twinning Association, Street and Glastonbury Carers Group, Street Drum and Trumpet Corp and We Hear You counselling service.
- ❖ Grants were awarded to an ever increasing number of organisations and details are given in Chapter 5. The Council gave financial support and worked with numerous local bodies to deliver services for the community.
- ❖ In November the budget and precept for 2018/19 was agreed. The precept was set at £315,000 – an increase of £15,000 from last year or £85.13 per annum on a band D property - £3.09 per annum more than 2017/18

CHAPTER 5

SUMMARY OF COUNCIL'S ACCOUNTS FOR YEAR ENDED 31ST MARCH 2018

The income and expenditure account and balance sheet are attached at the end of this section.

The Parish Clerk also acts as the Responsible Financial Officer dealing with receipts and payments, grants, external and internal audit, preparation of accounts and annual return, budget and setting the precept. Reports are considered in detail by the Policy and Finance Committee and recommendations submitted to the Council.

The precept (council tax) for the financial year 2017/2018 was £300,000 which equated to the average Band D household contributing £82.04 per annum.

Grants allocated for 2017/2018 totalled £72250.10 and details are set out below. Application forms are available from the Council and must be returned by August 1st each year for consideration in September.

Greenbank Swimming Pool	£17,500	Strode Theatre	£15,000
Mendip CAB	£ 4,500	Street TIC	£ 5,000
Crispin Community Focus	£ 5,000	Street Twinning Assoc.	£ 752.50
Cruse Bereavement Care	£ 750	Golden Oldies	£ 497.60
St Margaret's Hospice	£ 2,000	Glastonbury FM	£ 600
Mendip Disabled Assoc.	£ 600	1 st Street Scout Group	£ 450
Street & G'bury Chrysanthemum & Dahlia Society	£ 100	We Hear You	£ 2,000
Mendip YMCA	£ 5,000	Mendip Comm Trans	£ 1,000
Street Fire Station	£ 500	Street Parish Church	£ 5,000
Strode College	£ 5,000	Street Men's Shed	£ 1,000

Street Parish Council 17/18

Income and Expenditure Account for Year Ended 31st March 2018

31st March 2017		31st March 2018
	Income Summary	
265,000	Precept	300,000
8,050	Sponsorship Received	5,889
28,638	Grants Received	4,672
19,506	Reimbursements	2,532
427	Interest Received	443
<u>321,622</u>	Sub Total	<u>313,536</u>
	Operating Income	
360	Administration	300
19,309	Council Building	5,425
21,000	Merriman Park	0
0	One Off Projects	20
<u>362,291</u>	Total Income	<u>319,281</u>
	Expenditure Summary	
26,270	General Grants (Ex S137)	20,398
14,060	Christmas (Ex S137)	12,657
393	Civic Event & Badges (Ex S137)	272
<u>40,724</u>	Sub Total	<u>33,327</u>
	Running Costs	
84,191	Administration	108,789
26,775	Grants	30,200
65,635	Other	87,546
4,591	Skatepark	4,223
36,171	Council Building	43,083
69,120	Merriman Park	43,553
<u>327,208</u>	Total Expenditure	<u>350,723</u>
	General Fund Analysis	
236,099	Opening Balance	251,182
362,291	Plus : Income for Year	319,281
<u>598,390</u>		<u>570,463</u>
327,208	Less : Expenditure for Year	350,723
<u>271,182</u>		<u>219,741</u>
20,000	Transfers TO / FROM Reserves	(20,000)
<u>251,182</u>	Closing Balance	<u>239,741</u>

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At : 12:31

Balance Sheet as at 31st March 2018

31st March 2017

31st March 2018

31st March 2017		31st March 2018	
Current Assets			
1,417	Debtors	1,145	
5,378	VAT Control	5,014	
313	Prepayments	9,974	
49,832	National Westminster Curr A/c	34,682	
100,121	CCLA Public Sector Deposit	225,534	
26	Petty Cash	22	
225,335	Nat West Bonus Saver	75,365	
<u>382,422</u>			<u>351,735</u>
382,422	Total Assets		351,735
Current Liabilities			
6,445	Creditors	6,673	
0	Accruals	526	
<u>6,445</u>			<u>7,199</u>
375,977	Total Assets Less Current Liabilities		<u>344,536</u>
Represented By			
251,182	General Fund		239,741
2,295	EMR Gratuity Fund		2,295
45,000	EMR Parish Rooms & Skateboard		45,000
2,500	EMR Merriman Park Bandstand		2,500
45,000	EMR Merriman Park Fund		45,000
30,000	EMR New War Memorial Fund		10,000
<u>375,977</u>			<u>344,536</u>

The above statement represents fairly the financial position of the authority as at 31st March 2018 and reflects its Income and Expenditure during the year.

Signed :
Chairman

Dino Pitt

Date : 15/05/18

Signed :
Responsible
Financial
Officer

LA Pp

Date : 03/05/18