



Mrs. L.A. Ruff, Clerk of the Council, Street Parish Rooms, 6 Leigh Road, Street,
Somerset BA16 0HA
Tel. (01458) 440588
Email street.parish@street-pc.gov.uk Website www.street-pc.gov.uk

16th August, 2018

Dear Sir/Madam,

You are summoned to attend a meeting of the Street Parish Council which will be held in the John Webster Room, Street Parish Rooms, 6 Leigh Road, Street on TUESDAY, 21ST AUGUST, 2018 for the purpose of transacting the business specified in the following agenda. As agreed the Council Public Question Time will take place at 7.15 p.m. before the formal meeting. The Chairman will allow each person to speak for up to 3 minutes on any subject/s and will firstly explain emergency procedures/exits. The Council meeting will commence at approximately 7.30 p.m. or as soon as Public Question Time is closed by the Chairman. Notes of Public Question Time on 17th July, 2018 are attached for information.

In accordance with standing orders 7 c and d, a member with a disclosable pecuniary interest must leave the room during the relevant item of business, unless permitted to remain following the grant of a dispensation. Councillors with an interest in relation to any item of business being transacted at a meeting under Appendix B (Other Interests) or where a matter relates to a financial interest of a friend, relative or close associate, may (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted but must thereafter leave the room, unless permitted to remain following the grant of a dispensation. At a convenient time the Chairman will also give this opportunity to any members of the public wishing to speak on any matter being transacted.

Yours faithfully,

L.A. Ruff
Clerk of the Council

AGENDA

1. APOLOGIES FOR ABSENCE - acceptance of any reasons offered.
2. MINUTES
To approve as a correct record the minutes of the meeting of the Council held on 17th July 2018 (attached)
3. MATTERS ARISING
4. DECLARATIONS OF INTEREST AND DISPENSATIONS
To receive declarations of interest from Councillors on agenda items and to receive written requests for dispensations for disclosable pecuniary interests (if any). Clerk to grant any requests for dispensation as appropriate.

5. COMMUNITY POLICE OFFICER
6. PLANNING COMMITTEE
To receive minutes of the meeting on 17th July 2018 (attached) and a verbal report on a meeting on 14th August with Land Sec regarding Clarks Village
7. STAFFING COMMITTEE
To agree notes of the informal meeting on 23rd July 2018 (attached)
8. CHAIRMAN'S REPORT
9. PARISH PATH LIAISON OFFICER - PPLO Jake Dalton to give a verbal report
10. MOTION FOR CONSIDERATION – VOTING BY PAPER BALLOT
In accordance with standing order 9 a to h the following motion is to be moved at the meeting, written notice of which having been given on 31st July 2018 by Councillors Appleby, Axten, Goater and Swift -
that the following wording be added to the end of standing order 3 m Meetings Generally -
'At the request of a councillor voting shall be by paper ballot issued by the Clerk to each member present and bearing the Council's logo and name of the member.'
11. NEIGHBOURHOOD PLAN AND LOCAL PLAN PART 2 – verbal report
12. COMPLETION OF LIMITED ASSURANCE REVIEW
FOR YEAR ENDED 31ST MARCH 2018 (report attached)
13. CULTURE WORKING GROUP (notes of meeting 24th July attached)
14. CHRISTMAS WORKING GROUP (notes of meeting 24th July attached)
15. STRATEGY WORKING GROUP – CRANHILL ROAD CAR PARK (notes of meetings 31st July, 14th August and of public meeting 2nd August attached)
16. HIGHWAYS WORKING GROUP (notes of meeting on 31st July attached)
17. PLAY AREAS WORKING GROUP (notes of meeting on 14th August and specification for grounds maintenance contract attached)
18. STREET LIBRARY (report attached)
19. PARISH ROOMS - to receive a report from the NPO (attached)
20. MERRIMAN PARK FUN DAY 1ST SEPTEMBER
The Event Management Plan for the event is being finalised, having been reviewed using the Purple Guide.
21. POLICY FOR LIVE BROADCASTING OF COUNCIL MEETINGS (attached)
22. CORRESPONDENCE/MINOR ISSUES (report attached)

23. **REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES AND COUNTY AND DISTRICT COUNCILLORS**
Questions to be noted for written replies and matters for consideration referred to the appropriate working group. All reports received have been emailed to members.
24. **ACCOUNTS FOR PAYMENT** (schedule of payments attached for approval and initialing by Chairman) and confidential detailed income and expenditure by account report at 31st July, 2018 including budget variance – emailed to members only with bank reconciliations.
NOTE - members who are representatives of any bodies etc. receiving a payment should declare an interest and leave the room when the payment is considered. The Council can agree to instruct such a member who is an authorized signatory to sign a cheque if necessary.
25. **EARMARKED RESERVES**
With the Council's approval £17,700 from the schedule of dilapidations for the first floor will be added to the earmarked reserve for the Parish Rooms and the schedule of reserves sent to members each month with the income and expenditure report and bank reconciliations.
26. **MATTERS FOR REPORT**
Consideration of items not on agenda for information only
(a) Report from Clerk
(b) Matters raised by members - **TO BE NOTIFIED TO THE CLERK IN ADVANCE OF MEETING.**
27. **EXCLUSION OF PRESS AND PUBLIC**
In accordance with the Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014, it is probable that a resolution will be passed at the meeting to exclude the press and public for item nos. 28 and 29 as they involve confidential information on a quotation for works to lighting connections and negotiations with Mendip District Council regarding the refurbishment of Ringolds Way play area.
28. **QUOTATION FOR PLUGS - CHRISTMAS LIGHTS**
(Confidential report attached for members only)
29. **LICENCE FOR RINGOLDS WAY PLAY AREA REFURBISHMENT**
(Confidential report attached for members only)

To: Chairman and Members of Street Parish Council

PARISH AND POLICE SURGERY 11 AM TO 12 NOON IN PARISH ROOMS
WEDNESDAY 5TH SEPTEMBER 2018 - CLLRS.

