

**Mrs. L.A. Ruff, Clerk of the Council, Street Parish Rooms, 6 Leigh Road, Street, Somerset BA16 0HA Tel. (01458) 440588**

**Email street.parish@street-pc.gov.uk Website www.street-pc.gov.uk**

**5th May, 2016**

 **PLEASE NOTE DATE AND TIME Dear Sir/Madam,**

 **You are summoned to attend a meeting of the Policy and Finance**

**Committee which will be held in the John Webster Room, Street Parish**

**Rooms, 6 Leigh Road, Street on TUESDAY, 10TH MAY, 2016 for the**

**purpose of transacting the business specified in the following agenda.**

**The meeting will commence at 7.30 p.m. The Chairman will explain the**

**emergency procedures and location of exits.**

 **Yours faithfully,**

 **L.A. Ruff**

 **Clerk of the Council**

 **AGENDA**

**1. APOLOGIES FOR ABSENCE - acceptance of any reasons offered**

**2. MINUTES**

 **To receive the minutes of the meeting of the Committee held on 2nd**

**February, 2016 (copies attached).**

**3. DECLARATIONS OF INTEREST AND DISPENSATIONS**

**4. ANNUAL RETURN FOR YEAR ENDED 31ST MARCH, 2016**

 **- INTERNAL AUDIT AND CONTROL AND SECTION 1 AND PAGE 5**

 **SECTION 2, ACCOUNTS AND SUPPORTING DOCUMENTS**

**A report and documents are attached for consideration, prior to being**

**submitted to the Council on 16th May for approval.**

 **The Internal Audit will be carried out on 9th May by Mr. Peter Male of**

 **Probusiness Ltd.**

**5. GRANT – STREET TOURIST INFORMATION CENTRE (report attached)**

**6. INSURANCE (report attached)**

**7. REVIEW OF POLICIES AND PROCEDURES**

 **It was agreed in February that the following members would review the**

 **stated policies and report back to the Committee -**

 **Councillors Appleby and Axten – social media, child protection**

 **Councillors Dowden and Rice – grants, new projects, audit of service**

 **provision – disability and race equality.**

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**8. PERIODIC REPORTS AND INSPECTIONS (report attached)**

**9. RECEIPTS AND PAYMENTS JANUARY - MARCH, 2016**

**(CONFIDENTIAL report attached)**

**10. PAYROLL SUMMARY 2015/16 (CONFIDENTIAL report attached)**

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**To: Councillors V.A. Appleby, C. Axten, S. Dowden, P. Goater , L. Hughes and T. Rice**

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