STREET PARISH COUNCIL

Meeting of the Council held on 15th January, 2019 at 7.15 pm

PRESENT: Councillor N. Swift (Chairman of Council)

Councillors: V.A. Appleby, C.E. Axten,

P. Goater, L. Hughes, A. Leafe, T.W.E. Napper,

and T. Rice

IN ATTENDANCE: Mrs. L. Ruff – Clerk

T. Litston – Neighbourhood Plan Officer

County Councillor L. Leyshon

PC M. Pople – Street Beat Team

APOLOGIES: Councillors F. Buxton, S. Carswell, S. Dowden

and L. Zaky - another engagement – reasons

accepted

189. MINUTES

The minutes of the meeting held on 11th December, 2018 which had been circulated were approved as a correct record and signed by the Chairman.

190. MATTERS ARISING

It was noted that the Culture Working Group would be considering

reinvigorating the Civic Pride initiative and if there was a particular

project then Community Pay Back could be asked to be involved.

The owner of Grinters was willing to paint the frames of the murals on

his wall. It was agreed to thank him and state how much the Council

appreciated him doing this. The meeting was adjourned from 7.20 p.m.

to 7.27 p.m. to allow the public to speak. It was agreed that the Clerk

should contact the man who had operated the fruit and vegetable stall

in the Crispin Centre to find out why he had stopped coming to Street

on a Saturday. She was also asked to find out if space could be found

for the stall at the Crispin Hall or the United Reformed Church and to

liaise with Councillor Napper.

191. DECLARATIONS OF INTEREST AND DISPENSATIONS

In accordance with the Code of Conduct Councillors Hughes and Rice declared an other interest under Appendix B in any matters relating to the District Council and stated that he would keep an open mind when considering issues at either District or Parish level.

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Councillor Napper declared an other interest under Appendix B in any

matters relating to the County or District Councils or Glastonbury Town

Council and stated that he would keep an open mind when considering issues at either level.

Councillors Axten, Napper and Swift declared an other interest under

Appendix B in Minute No. 199 on the Library for the following reasons and left the meeting from 8.15 p.m. to 8.18 p.m. It was agreed that Councillor Appleby should take the Chair for this item -

Councillor Axten – Chairman of the Friends of Street Library

Councillor Napper – member of Somerset County Council

Councillor Swift – member of the Friends of Street Library.

County Councillor Leyshon also left the meeting for this item.

192. COMMUNITY POLICE OFFICER

PC Pople reminded members that the next PACT meeting would be

on 13th March, 2019 at 7 p.m. There had been some issues with the Foyer but staff were to be given training to try to resolve problems. Volunteers were needed for the Community Speedwatch scheme and it was suggested that Millfield could get involved in this. The Clerk was asked to request CCTV footage of an alleged incident on 9th January

where someone was asked to move on by the Police for no apparent

reason. The latest count of gypsy and traveller sites was being made

by the District Council but none were known of in Street.

193. PLANNING COMMITTEE

The minutes of the meeting on 11th December, 2018 were submitted and circulated.

RESOLVED

that the report be noted.

194. CHAIRMAN’S REPORT

The Chairman reported that she had spoken on Glastonbury FM and

attended a meeting at Brookside School about the setting up of a debt

service for Street by a national organisation called Christians Against

Poverty, details of which were on the website.

195. PARISH PATH LIAISON OFFICER

The Clerk reported on contact with the Youth Club and the Mendip Ramblers Association.

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RESOLVED

A. that County Councillor Leyshon and the Path Liaison Officer

should meet with the Youth Club to arrange for path clearance work to be carried out

B. that as recommended by the Ramblers, a reply be made to the

County consultation on paths asking for the following footpaths to be

categorised as 1 or 2 as they were walked regularly and not as 3 which

mean’t that they were not used - L7/24, WS12/19, WS12/29, WS12/30, WS18/21/1, WS18/57, WS18/62, WS18/91.

196. NEIGHBOURHOOD PLAN AND LOCAL PLAN PART 2

The report from the Neighbourhood Plan Officer had been circulated.

He informed members that anaylsis of data received from the surveys would soon be sent out to members and the Steering Group. An event for the Steering Group would be arranged for the evening of 12th February to gain new members.

RESOLVED

that the report be received and publicity be arranged with the winners of the survey prize draw.

197. PARISH ROOMS

The notes of the meeting on 7th January had been circulated.

RESOLVED

that the report be agreed, the Group be renamed as the Projects Working Group and all members be invited to attend the meetings from 10 a.m. every other Monday morning – next meeting 21st January.

198. INFORMAL MEETING ON LAND WEST OF SOMERTON ROAD

Members had attended a meeting with the Nine Square Trust on 17th

December 2018 and when a detailed plan had been prepared, public

consultation would take place. Pre application advice would be sought

from the District Council prior to public consultation. It was noted that if

the same density as at Clockhouse View was applied to this site 410

houses would be proposed rather than the current 280. Residents on

the north side were concerned as the higher density housing was being

proposed near their homes. On all other sides of the site green space

was proposed as well as through the middle where houses could not

be built due to flood risk.

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The 280 new homes would produce the need for 90 primary school

places and 40 secondary and this was beyond the capability of the

schools in Street. Affordable housing was needed but school places

would need to match the requirements arising from this and Street was

not on the list for new schools. The large development in Walton would

create even more need. Parking provision was another concern as for

example the St. Dunstans Park, Glastonbury development had a big

problem with lack of parking. The meeting was adjourned from

8.05 p.m. to 8.11 p.m. to allow the public to speak. It was agreed that

if and when the residents by the site met with the Trust either

Councillor Hughes or Leafe should attend. The infrastructure for new

housing was important and should be part of the Neighbourhood Plan.

RESOLVED

that Mendip District Council and the Nine Square Trust be informed

that the Street Neighbourhood Plan was being done and should be

taken into consideration and that the highest density houses should not

be put nearest the existing houses.

199. STREET LIBRARY

It was noted that the County Council had received the Expression of

Interest and would be working with the partners to establish a Community Library Partnership in Street by 1st April 2019. The County

Council had asked for confirmation that the Partnership wished to purchase staff hours to the value of £35,000 a year equating to around 50.68 hours.

As Councillors Axten, Napper and Swift had declared an other interest and left the meeting it was agreed that Councillor Appleby should take the Chair for the item. Councillor Appleby in the Chair. It was noted that 2 volunteers would be required each day from 1 p.m. to 5 p.m. on Mondays, Wednesdays, Thursdays and Fridays and that they would be co-ordinated by Councillor Axten. It was agreed that she should contact the Head of Millfield about pupils volunteering in the Library.

RESOLVED

that the County Council be given confirmation that the Street Community Library Partnership expression of interest states that it wishes to purchase staff hours from Somerset County Council to the value of £35,000 equating to around 50.68 hours - £20,000 to be contributed by Street Parish Council over 5 years, this to be raised each year after 2019/20 in line with the Retail Price Index and £15,000 to be contributed by Somerset County Council over 7 years – break clause after 5 years.

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200. HIGHWAYS WORKING GROUP

The notes of the meeting on 7th January were submitted as circulated.

It was noted that Councillor Napper had given his apologies for the

meeting.

RESOLVED

that the report and proposals be agreed subject to the signs at

Clockhouse View being provided at the same time as those for

Grangefields on land at the end of the road.

201. RINGOLDS WAY PLAY AREA REFURBISHMENT

The new play area had been very well received, especially the

surfacing of the whole area so that there were no muddy parts. It

was noted that the Council was still insuring the play area and that

SLH Services would be asked to quote to reinstate the muddy areas

and provide a fence in front of the small section of wall.

202. FUTURE HIGH STREETS FUND

Consideration would be given to making a bid to be taken forward by

the District Council for this Fund at the meeting of the Strategy Working

Group on 22nd January. It was likely to be awarded in more deprived

areas but if the Council decided to have this as a long term project

there were other funding sources available.

203. SOURCING NEW MEMBERS – ELECTIONS IN MAY

RESOLVED

A. that the Clerk should write to Councillor Buxton asking why she

had been unable to attend many meetings etc. to provide feedback on

potential difficulties for new members

B. that an open evening be arranged in the Parish Rooms at

7.30 p.m. on 20th February for potential new members with existing

members and staff available to answer questions – anyone who had

previously applied to be on the Council to be invited and details of the

event to be publicised in the local newspaper and on the website –

further consideration to be given at the Projects Working Group

meeting on 21st January.

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204. MERRIMAN PARK FUN DAY

Councillor Appleby reported that a lot of initial work and bookings had

already been done for the Fun Day on Saturday 7th September. She

asked if the budget for the event could be increased from £5,000 to

£6,000 as more might be needed for the day time attractions for

children and for the evening entertainment. The Clerk stated that

there was probably enough in the existing Events budget for this.

RESOLVED

that the allocation for the Fun Day, within the Events budget, be

increased to £6,000.

205. CORRESPONDENCE/MINOR ISSUES

The Clerk submitted a report which had been circulated.

1. Man Vs Fat Initiative – Mendip

Councillor Rice gave details of the scheme. It was hoped to arrange

a pilot in Street with the support of the Council. He was thanked for

setting up Parkrun in Street which had the third highest attendance in

the Country on Christmas Day. It was noted that the Parkrun

volunteers were very good.

RESOLVED

that the Council should support the Man Vs Fat pilot and the Strategy

Working Group should consider what financial contribution to make.

2. Speaker for Annual Parish Meeting

RESOLVED

that Brian Walton, Head of Brookside School be invited to speak at

the Annual Parish Meeting on the crisis in education, particularly in

relation to Street.

3. 2020/21 Schools Admission Arrangements Consultation

RESOLVED

that the report be noted.

4. General Data Protection Regulation

RESOLVED

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that the report be agreed and Winckworth Sherwood be used for

assistance in the event of a data breach.

5. Police Stations in the Mendip Area

RESOLVED

that the report be noted.

6. Nomination – Buckingham Palace Garden Party

RESOLVED

that Councillor Appleby be nominated to attend the Garden Party on

29th May in view of her long and dedicated service to the Council.

7. Victoria Club – Charitable Incorporated Organisation

RESOLVED

that Councillors Goater and Napper be agreed as the Council’s new

trustees on the Victoria Club CIO.

206. REPORT FROM COUNTY AND DISTRICT COUNCILLORS

AND REPRESENTATIVES ON OUTSIDE BODIES

The written reports from County Councillors Leyshon and Napper had

been circulated.

207. ACCOUNTS FOR PAYMENT

The latest bank reconciliations for all accounts at 31st December, 2018

had been prepared successfully and sent to all members with the

monthly income and expenditure by account report and schedule of

earmarked reserves.

RESOLVED

that the report and schedule of payments as circulated be approved

and initialled by the Chairman and the income and expenditure by

account report at 31st December, 2018 be noted and the schedule of

payments for January be attached as Annex A to the minutes in the

Minute Book in order to publish payments of £500 or more.

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208. MATTERS FOR REPORT

It was agreed that the Council should arrange for algae to be cleaned

from the new war memorial and for at least one Remembrance wreath

to be laid at the old memorial in Merriman Park or at the new location

in November 2019. Councillor Rice thanked the Assistant Clerk for her

persistence in organising new benches at Woods Batch and at Slugg

Hill. It was agreed that the Food Forest Project should apply to have

an allotment at Strode Road.

209. EXCLUSION OF PRESS AND PUBLIC

RESOLVED

that in accordance with the Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014, the press and public be excluded from the meeting for the following item as it involved confidential information on possible

legal negotiations.

210. PARISH ROOMS AND LIBRARY

Options had been and continued to be considered and some information was commercially sensitive. A lot of matters considered

were found not to be possible such as fitting a lift in the Parish Rooms.

The Library Trust and the County Council were dealing with the

dilapidations for the building and nothing else would be considered until

this was concluded.

The meeting ended at 9.15 p.m.

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ANNEX A

Accounts for Payment

NOTE – Chairman’s allowance – expenses for 12th December 2018 to 15th January 2019 totalled £0 - see below. Internal auditor, P. Male of Probusiness Ltd. felt this was a better system whereby the Council could approve expenses each month prior to reimbursement.

The latest bank reconciliations for all accounts at 31st December 2018 have been prepared successfully and sent to all members with the monthly income and expenditure by account report and earmarked reserves. Each reconciliation and original bank statement has been signed by Councillors Carswell and Goater as part of the monthly check of accounts.

From 1st December, 2014 a schedule of individual nos. for direct debit payments was introduced so that they could be traced more easily as with payments by cheque. The first no. used was DD141501 and from 1st April 2018 numbers will start DD181901.

£193.74 credit from BT for calls and charges on final account as the Council is now under a new contract.

The Council is asked to approve payment of the following -

Clerk’s net salary As agreed

Asst Clerk’s net salary As agreed

Neighbourhood Plan Officer’s net salary As agreed

Petty cash float to bring back up to £50 for January £ 48.39 transfer

Pension contributions - January SCC Pension Fund As agreed

+ pension deficit recharge 2017/18 – January 19 As agreed

HM Revenue and Customs - PAYE and NI contributions As agreed

for January paid on 8th February

Probusiness Ltd. – payroll January Month 10 £ 34.00 + VAT

DD181979

Mendip District Council – rates on whole of Parish Rooms £ 850.00

for 1st February – total of £10,200

SLH Services – maintenance Merriman Park for November £ 2,415.75+VAT

and December £ 2,415.75+VAT

SLH Services – maintenance Skate Park for November £ 670.92+VAT

and December £ 670.92+VAT

and 3 padlocks £ 90.96

E.R. Garrett Ltd. – clean grd and 1st flr Parish Rooms Dec £ 172.27+VAT

Southwest Digital Systems Ltd. – copying December £ 26.55+VAT

PC Comms Ltd. – 2 MS Office 365 Business Premium

emails and 13 Business Essentials emails December £ 73.80+VAT

02 – mobile phone for NPO to 15th January £ 51.60+VAT

DD181976

Bankline – monthly fee January £ 34.20

DD181978

Information Commissioner’s Office – data protection £ 35.00

fee DD181977

SLH Services Ltd. – digging holes for 4 new trees £ 144.50+VAT

in Merriman Park, bracing and strapping

SLH Services Ltd. – fitting and removing 70 large £ 218.90+VAT

poppies in High Street

SLH Services Ltd. – removal including contents 3 £ 426.00+VAT

damaged grit bins, empty of litter and tidy 23 other

grit bins and part fill all 26 bins with rock salt – to be

filled up by County Highways

SLH Services Ltd. –

Blachere Illumination UK Ltd. – storage of Christmas £ 800.00+VAT

lights

Rialtas Business Solutions Ltd. – Omega software £ 250.00+VAT

maintenance for 1 year – single user

TCBs – clean bin High Street 29 Oct to 26 Nov £ 20.00

Entered in Dec

Fruit Corner Ltd. – large Christmas tree £ 400.00+VAT

Viking – envelopes for Neighbourhood Plan £ 55.64+VAT

Entered in Dec

County Play Inspections – post installation inspection £ 150.00

of Ringolds Way play area 20 December

Royal Mail – freepost returns of Neighbourhood Plan £ 327.85+VAT

surveys

Crispin Hall Trust – use of Crispin Hall for Xmas £ 150.00

Cracker

Parish Online mapping system – subscription £ 180.00+VAT

E.ON – electric grd flr Parish Rooms 26 Nov 3 Jan £ 53.91

amended bill DD181983

E.ON – electric 1st flr Parish Rooms 26 Nov 3 Jan £ 17.26

amended bill DD181982

E.ON – gas Parish Rooms 26 Nov 30 Dec £ 288.74+VAT

DD181980

E.ON – electric clock High St. 26 Nov 17 Dec £ 18.39+VAT

DD181981

Kompan Ltd. – first payment Ringolds Way play area £ 37,229.20+VAT

and second payment – Section 106 funding £ 45,158.32+VAT

Mendip District Council – market rights Xmas Cracker £ 135.00

TCBs – clean bin High St. 3rd to 23rd December £ 12.00

Street Harvest Church – xmas display Greenbank £ 1,045.10

NR Bishop Electrical Contractor Ltd. – remove £ 435.00+VAT

Christmas lights using cherry picker from tree and

Parish Rooms

Glasswood – final payment for secondary glazing £ 2,770.00+VAT

and window repairs – 2 wooden windows repaired

- from Earmarked Reserves