STREET PARISH COUNCIL

Meeting of the Council held on 16th October, 2018 at 7.30 pm

PRESENT: Councillor N. Swift (Chairman of Council)

Councillors: V.A. Appleby, S. Carswell,

S. Dowden, P. Goater, L. Hughes, A. Leafe,

and L. Zaky

IN ATTENDANCE: Mrs. L. Ruff – Clerk

Mr. T. Litson – Neighbourhood Plan Officer

County Councillor E. Leyshon

District Councillor B.A. Beha

PC M. Pople

BY INVITATION: S. James and K. Redpath – Street Quakers

APOLOGIES: Councillors C.E. Axten – attending meeting on

plans for Crispin Community Centre, F. Buxton,

T.W.E. Napper and T. Rice – another

engagement – reasons accepted

126. MINUTES

The minutes of the extraordinary meeting held on 2nd October, 2018 which had been circulated were approved as a correct record and signed by the Chairman.

127. MATTERS ARISING

Members were reminded of the informal meeting on 23rd October with

the Manager of Mendip Citizens Advice Bureau to discuss cuts in

funding and how to keep the organisation viable. Councillor Leafe

stressed the importance of the body to the family support services

which he worked for in giving the correct financial advice to local

people.

128. DECLARATIONS OF INTEREST AND DISPENSATIONS

In accordance with the Code of Conduct Councillor Hughes declared an other interest under Appendix B in any matters relating to the District Council and stated that he would keep an open mind when considering issues at either District or Parish level.

129. PRESENTATION BY STREET QUAKERS

S. James and K. Redpath gave a power point presentation on the

reasons for using white poppies and explained that they would be

displayed on the noticeboard at the Friends Meeting House.

- 5 -

130. COMMUNITY POLICE OFFICER

PC Pople reported that the next meeting of PACT would be on 24th

October to discuss issues raised including parking and anti-social behaviour. The Beat Team had been given laptops so that they could

work out of the Police Station in various locations. The Police were

using the 2 covert cameras funded by the Council and Neighbourhood

Watch.

RESOLVED

A. that the Police be permitted to operate from the Parish Rooms

during office hours using laptops

B. that a letter be sent to the Police Headquarters expressing the

gratitude of the Council for the valued service given by the Beat Team

who were very helpful and did all they possibly could for local people.

131. PLANNING COMMITTEE

The minutes of the meeting on 18th September, 2018 were submitted and circulated.

RESOLVED

That the report be noted.

132. POLICY AND FINANCE COMMITTEE

RESOLVED

that the next meeting be held at 6.30 p.m. on Tuesday 6th November as

all members of the Committee except for the Chairman, Councillor Rice

were able to attend in addition to other members invited to discuss cuts

in funding at District and County level and possibly raising the precept

to assist with retaining services.

133. CHAIRMAN’S REPORT

Councillor Swift gave her report for the month. She asked all members to assist with the Discover Your Community event on 27th October. It

was hoped to fund free courses for local people in financial management.

- 6 -

Councillor Axten would be reporting back on a meeting which she had

attended that day in London with the owners of the former Tesco site, Landsec and Mendip District Council to discuss the future use of the

former Tesco building. It was agreed to wait for this report before giving further consideration to the relationship between the Council and Landsec and the District Council and the importance of the Parish Council being involved in discussions on matters relating to Street.

134. PARISH PATH LIAISON OFFICER

County Councillor Leyshon gave the report from the PPLO. The path

between Merriman Park and Vestry Road had been cleared.

135. NEIGHBOURHOOD PLAN AND LOCAL PLAN PART 2

The Neighbourhood Plan Officer reported that the community survey was progressing well and he had applied for a grant from Groundworks UK to fund the costs of this.

RESOLVED

that the report be agreed.

136. PARISH ROOMS

The NPO reported that the communications cabinet in the JW Room would be replaced by a new floor cabinet on 20th October. db+PAUL

had carried out the survey of the exterior of the building that day and

would report to the Council in a week. He and Councillor Appleby

were meeting with the Parochial Church Council to discuss resiting the

old war memorial to the Holy Trinity Churchyard and renovating it as

part of the process.

RESOLVED

that the report be agreed including submitting a bid to Mendip District Council to use £10,000 Section 106 funding being held for transport

measures with £8,685 being used to fund the Cycle/Walk Study by Sustrans and £1,315 to clean and repaint the bus shelters by the Crispin Hall grey as they were in need of refurbishment.

137. OLDER PEOPLES WORKING GROUP

Notes of a meeting on 24th September were submitted as circulated.

The main focus was on the Discover Your Community event on 27th

October.

RESOLVED

that the report be agreed.

- 7 -

138. PLAY AREAS WORKING GROUP

The notes of the meeting on 2rd October 2018 were submitted as circulated. The order had been placed for the refurbishment of Ringolds Way play area and the works should be completed before Christmas.

RESOLVED

that the report be agreed.

139. MARKET

The Chairman had met with an officer of the District Council and a

number of issues had been discussed. A stall selling the same goods

as one of the clothes shops at a reduced rate had been removed. The

District Council was organising banners to promote the market to be

displayed on the bypass and an electric box to provide power for stall

holders. Generic signs had been requested at either end directing

people to the shops beyond the market. Landsec would be asked to

sign people from Clarks Village to the market.

RESOLVED

A. that information be requested on parking figures on Thursdays

before and after the market started including for Cranhill Road car park

B. that the market manager and stallholders be asked about

providing gazebos and picnic tables in line with stalls to help existing

food retailers and encourage people to stay longer at the market.

140. WAR MEMORIALS WORKING GROUP

Notes of the meeting on 8th October were circulated and submitted.

The Clerk and Councillor Appleby reported that the Remembrance

parade and service were mainly organised and all seemed to be going

well.

RESOLVED

that the report be agreed.

- 8 -

141. CULTURE WORKING GROUP

Councillor Swift gave a verbal report of the meeting on 15th October. 2

more banner designs were being produced by the chosen artist and

flower colours would be chosen to compliment the new banners for

2019. It was agreed that Councillor Dowden would ask Mendip YMCA

if they could remove flyers put up in the High Street as part of their

Clean Mendip initiative.

142. CORRESPONDENCE/MINOR ISSUES

The Clerk submitted a report and had been circulated. The County

Council had issued a press release that day on the future of libraries

and the Street library was to become a community library partnership

or to close and be replaced by a mobile unit. It was noted that the

ownership of Street library was quite different to others and that

meetings would be held between the Library Trust and the County

Council. The Trust would need to express an interest in operating a

community library partnership by 15th November. County Councillor

Leyshon hoped that a sensible and viable solution could be found in

Street for the long term. It was noted that the Friends of Somerset

Libraries were considering whether to challenge the legality of the

proposed changes.

RESOLVED

that the report be noted.

143. REPORT FROM COUNTY AND DISTRICT COUNCILLORS

AND REPRESENTATIVES ON OUTSIDE BODIES

A highways report from County Councillor Leyshon had been emailed to members. She reported that the junction at Middle Leigh, Oriel Road

etc. had been repainted due to a number of accidents there. She was

asked to consider extending yellow lines in Hindhayes Lane to the brow

of the hill if this did not become a problem for those with entrances at

that point.

District Councillor Beha was asked to look at how to improve

communication between the District and Parish Councils.

144. ACCOUNTS FOR PAYMENT

The latest bank reconciliations for all accounts at 30th September, 2018

had been prepared successfully and sent to all members with the

monthly income and expenditure by account report and schedule of

earmarked reserves.

- 9 -

RESOLVED

that the report and schedule of payments as circulated be approved

and initialled by the Chairman and the income and expenditure by

account report at 30th September, 2018 be noted and the schedule of

payments for October be attached as Annex A to the minutes in the

Minute Book in order to publish payments of £500 or more.

145. MATTERS FOR REPORT

It was agreed to add details to the website of whether each member

had stood as a representative of a political party or as an independent.

It was also agreed to put a notice in the newspaper inviting people to

stand for election in May 2019 and to contact organisations to see if

anyone was interested in becoming a parish councillor.

146. EXCLUSION OF PRESS AND PUBLIC

RESOLVED

that in accordance with the Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014, the press and public be excluded from the meeting for the following item as it involved confidential information on a quotation.

147. PARISH ROOMS PHONE AND INTERNET UPGRADE

The Neighbourhood Plan Officer submitted a confidential report which had been circulated to members only. He explained that the proposals

would provide a SIP ready system and faster internet speeds.

RESOLVED

that the report be agreed and the internet and call packages with BT

upgraded as detailed and existing accounts consolidated with a total

annual saving of £646.56.

The meeting ended at 9 p.m.

Councillor Leafe left at 8.30 p.m. and returned at 8.32 p.m.

- 10 -

Subject: Accounts for Payment

NOTE – Chairman’s allowance – expenses for 19th September to 16th October 2018 totalled £0 - see below. Internal auditor, P. Male of Probusiness Ltd. felt this was a better system whereby the Council could approve expenses each month prior to reimbursement.

The latest bank reconciliations for all accounts at 30th September 2018 have been prepared successfully and sent to all members with the monthly income and expenditure by account report and earmarked reserves. Each reconciliation and original bank statement has been signed by Councillors Carswell and Goater as part of the monthly check of accounts.

From 1st December, 2014 a schedule of individual nos. for direct debit payments was introduced so that they could be traced more easily as with payments by cheque. The first no. used was DD141501 and from 1st April 2018 numbers will start DD181901.

£30 received from Quantock Court Management Company (Street) Ltd. for use of JW Room on 19th September.

Fees received for Christmas stalls totalled £330 - £20 from R80 Engraving and Brenmoss Babies, £150 from Bali Images x 3, Dizzypop, SML Leather, Daphne Jewellery, Regan – Frocks, Livi Lou Loops, Drifting, BM Burton, Handmade Pottery, Mike Rae, Safferoonies, Ingot Art and 1st Street Scouts, £90 from CND and Peace Group, Baptist Church, Montania, Crafty Betts, Friends Street Library, Slimming World, Cancer Research, Rainbow Rebel, and Winter Warmers. £60 by BACS from Lions, Herbes et Epices, PopitonU, Donut Man, Pretty Things, Sew Happy. £10 from Philip Tulley Jewellery.

The Council is asked to approve payment of the following -

Clerk’s net salary As agreed

Asst Clerk’s net salary As agreed

Neighbourhood Plan Officer’s net salary As agreed

NPO mileage to training event of 80.7 miles As agreed

Petty cash float to bring back up to £50 for October £ transfer

Pension contributions - October SCC Pension Fund As agreed

+ pension deficit recharge 2017/18 – October 18 As agreed

HM Revenue and Customs - PAYE and NI contributions As agreed

for October paid on 7th November

Probusiness Ltd. – payroll October Month 7 £ 24.17 + VAT

DD1819

Mendip District Council – rates on whole of Parish Rooms £ 850.00

for 1st November – total of £10,200

Idverde Ltd. – maintenance Merriman Park for September £1,465.42+VAT

E.R. Garrett Ltd. – clean grd and 1st flr Parish Rooms Sep £ 172.27+VAT

Southwest Digital Systems Ltd. – copying September £ 21.78+VAT

PC Comms Ltd. – 2 MS Office 365 Business Premium

emails and 13 Business Essentials emails Sept £ 94.60+VAT

02 – mobile phone for NPO to 15th October £ 51.60+VAT

DD1819

Bankline – monthly fee September £

DD1819

24/7 Drainage Services – pressure jetting to clear drains £ 129.00+VAT

Themes – diesel fuel for generator at Fun Day £ 37.80+VAT

St. John Ambulance – first aid cover for Fun Day £ 276.00+VAT

Web Scaffolding – access to lorry bed for Fun Day £ 220.00+VAT

Sustrans – cycle/walk path study Walton to Glastonbury £8,685.00+VAT

SAS Welding Services – emergency repair of railings £ 365.00+VAT

around war memorial in Merriman Park

Netwise – website support and maintenance Oct 18 to 19 £ 300.00

Poppy Appeal – 70 event poppies for Remembrance £ 350.00

Fasthosts – domain name renewal street-pc.gov.uk £ 201.59+VAT

N. Swift – 2 tickets for RAF concert – Chair’s allowance £ 32.00

N. Swift – mileage to 2 events – 68 miles – Chairs allowance £ 30.60

Water2Business – water and sewerage 23rd March to 20th £ 108.27

September

Vistaprint – 4,500 A5 flyers for Older Persons event £ 47.92+VAT

Vistaprint – 500 A5 and 1,000 A6 flyers Older Person event £ 22.78+VAT

Vistaprint – flyer templates £ 2.09+VAT

SLCC Enterprises Ltd. – 11th edition of Local Council £ 107.99+VAT

Administration

E.ON – electric gr flr PR 4 to 27 September £ 70.61+VAT

DD1819

E.ON – electric 1st flr PR 4 to 27 September £ 16.72+VAT

DD1819

E.ON – gas PR 4 to 27 September £ 16.01+VAT

DD1819

NR Bishop Electrical Contractor Ltd. – change flag £ 25.50+VAT

M. Culliford – cleaning windows inside and out P. Rooms £ 40.00

Poppy Appeal – 10 wreaths for Remembrance – Chairman’s £ 180.00

allowance

TCBs – clean bin High Street September £ 16.00

Grants 2018/19 -

St. Margarets Hospice £2,000.00

Glastonbury FM £ 600.00

Mendip Disabled Association £ 600.00

1st Street Scout Group £ 550.00

Golden Oldies Charity £ 377.60

Somerset Area Cruse Bereavement Care £ 500.00

Street Chrysanthemum, Dahlia and Vegetable Society £ 100.00

Street Men’s Shed £1,000.00

TS5C £ 500.00

Houndswood Community Group £ 500.00

Glastonbury and Street Sea Cadets £1,000.00