

STREET PARISH COUNCIL

Meeting of the Council held on 17th April, 2018 at 7.40 p.m.

PRESENT: Councillor V.A. Appleby (Chairman of Council)
Councillors: C.E. Axten, P. Goater, T. Rice and
N.M. Swift

IN ATTENDANCE: Mrs. L.A. Ruff - Parish Clerk
County Councillor E. Leyshon

APOLOGIES: Councillors: S.J. Dowden, L. Hughes, A. Leafe
T.W.E. Napper, L. Zaky – another engagement
– reasons accepted

239. MINUTES

The minutes of the meeting held on 20th March, 2018 which had been circulated were approved as a correct record and signed by the Chairman.

240. MATTERS ARISING

Councillor Swift asked if the MP had attended the public meeting on saving the Library and was informed that he had been invited but had not been present.

241. DECLARATIONS OF INTEREST AND DISPENSATIONS

In accordance with the Code of Conduct Councillor Rice declared an other interest under Appendix B in any matters relating to the District Council and stated that he would keep an open mind when considering issues at either District or Parish level.

242. COMMUNITY POLICE OFFICER

Sgt. Slade had given his report during Public Question Time.

243. PLANNING COMMITTEE

The notes of the meeting on 21st March 2018 which had been circulated were noted.

RESOLVED

that the recommendations made be agreed and Highways be informed of concerns now that the roads near Street Business Park were so busy at weekends and the need to site the pedestrian crossing by MacDonalds away from the roundabout and to reinstate the former crossing to the Skate Park if Section 106 funding became available.

244. PARISH PATH LIAISON OFFICER

PPLO Jake Dalton had been invited to the meeting but was not present and had not been in contact with any Council representative since his appointment. It was agreed to instruct him to come to the office with a photo if he wished to have a pass.

245. NEIGHBOURHOOD PLAN AND LOCAL PLAN PART 2

Councillor Goater had nothing to report.

246. PLAY AREAS WORKING GROUP

The notes of the meeting on 21st March which had been circulated were submitted. Councillor Axten thanked Councillor Goater for taking up a lot of the work of the Neighbourhood Plan Officer as the new person had not taken up the post. An accessible portaloos was to be hired for Merriman Park as last year. She was moving forward with refurbishment of Ringolds Way play area.

247. STREET LIBRARY

Notes of the public meeting on 26th March had been circulated. County Councillor Leyshon reported that in view of the complexity of the matter there would be a phased implementation and a decision might not be made until October or later.

RESOLVED

that the Council should submit two separate responses to the consultation, one relating to the two agreed options to look at and the other giving views from the public meeting including the following - points on transport to Glastonbury Library including the cost and difficulty in cycling there from Street, the users being assisted with mental health and loneliness issues, the strong support of school children and College students for Street Library, the fact that a lot of Glastonbury residents use the Street Library as the one at Glastonbury is inadequate as it is used for lots of other things, is smaller and would not have enough computers for everyone, people searching online for work could not afford to travel to Glastonbury, Street Library costs the County Council virtually nothing and the cost of renting rooms for outreach events has not been taken into account.

248. OLDER PEOPLES WORKING GROUP

The notes of the meeting on 10th April which had been circulated, were submitted. Councillor Swift reported that the Group was looking at ways of reducing social isolation and provision of transport.

RESOLVED

that the report be noted.

249. LISTING OF STREET WAR MEMORIAL, MERRIMAN PARK

The Clerk submitted a report which had been circulated. It was noted that there would be a need to ensure that the existing memorial was safe if it continued to be in Merriman Park. It had deteriorated a little and would have been removed and just the top relocated if it had not been listed.

RESOLVED

that the draft letter to the Secretary of State with the amendments agreed at the meeting, objecting to the listing be agreed.

250. INTERNAL AUDIT AND SIGNIFICANT EVENTS

The Clerk submitted a report which had been circulated.

RESOLVED

A. that the report be received and the terms of reference for the internal auditor Probusiness Ltd. to carry out the internal audit of the accounts for the year ended 31st March 2018 be agreed

B. that it is not considered that any events occurred during the financial year or after the year end, that had consequences or potential consequences on the Council's finances and which would need to be reflected in the statement of accounts.

251. CORRESPONDENCE/MINOR ISSUES

The Clerk submitted a report which had been circulated.

1. 2 Casual Vacancies in South Ward

The Clerk reported that Mendip District Council was carrying out a second consultation on the increase in councillors to 16 from May 2019 elections. This would end on 15th May and a final decision made on 24th September.

RESOLVED

that the report be noted.

2. Child Protection Officer

RESOLVED

that Councillor Axten be appointed as the Child Protection Officer – appointments would all be considered at the next meeting as it was the annual meeting of the Council.

3. Highways Working Group and SIDs and
Mendip District Council Car Park Strategy 2018 - 2022

RESOLVED

A. that the Group should meet at 6.30 p.m. on 30th April to discuss issues including the SIDs, District car park strategy and Government consultation on powers for dealing with unauthorised encampments – a Police representative be invited to attend

B. that Councillor Goater be permitted to locate one of the SIDs on the Houndwood estate for 1 week from 28th May and for 1 week in the Summer – he had completed the necessary Chapter 8 training

C. that no comments be submitted at present on the District car park strategy and this be considered in detail by the Highways Group.

4. New Banners for High Street

RESOLVED

that final details of the new banners and for Somerset Day and the Chairman's investiture be agreed by the Culture Working Group the following day and Councillor Rice to make the closing remarks at the Investiture.

5. General Data Protection Regulation

The Clerk reported that she and the Assistant Clerk would be going to training on the GDPR arranged by SALC on 22nd May. She was working towards compliance and would update the Council as appropriate.

RESOLVED

that the report be agreed.

6. Garden Licence for 18 Silver Road

RESOLVED

that a garden licence be granted to the new owners of 18 Silver Road and they be permitted to erect a wooden fence around the strip of land but it be pointed out that it might be broken by vandals etc.

7. Parkrun

Councillor Rice reported that the first Parkrun would start on Saturday 5th May at 9 a.m. There would not be too much publicity before the first event as it could attract hundreds of people and be difficult to manage. Following the initial run it would be publicised on the Council's website. Strode Theatre would open to provide tea and coffee after the run.

RESOLVED

that the report be noted.

8. Ringolds Way Play Area

It was noted that Councillor Axten would now be progressing the project to conclusion in the absence of a Neighbourhood Plan Officer.

9. Study on Walk/Cycle Path from Walton
to Street and Glastonbury

RESOLVED

that a meeting be arranged with Glastonbury and Walton Councils to consider the study and the District Council be notified of the study being completed, especially in respect of the planning application for a Marks and Spencer store on the site of Oaklands Nursery.

252. REPORT FROM COUNTY AND DISTRICT COUNCILLORS
AND REPRESENTATIVES ON OUTSIDE BODIES

A report from County Councillor Leyshon had been emailed to members. She thanked the Assistant Clerk for arranging the provision of the new dog bin in Higher Brooks. Councillor Swift had attended the AGM of Glastonbury FM. The licence for the radio station was to be renewed in September and she had asked that it become more relevant to Street as it covered Glastonbury, Street and Wells.

253. ACCOUNTS FOR PAYMENT

The latest bank reconciliations for all accounts at 31st March, 2018 had been prepared successfully and sent to all members with the monthly income and expenditure by account report.

RESOLVED

that the report and schedule of payments as circulated be approved and initialled by the Chairman and the income and expenditure by account report at 31st March, 2018 be noted and the schedule of payments for April be attached as Annex A to the minutes in the Minute Book in order to publish payments of £500 or more.

254. CHAIRMAN'S REPORT

Councillor Appleby gave her report for the month. She had attended a lot of different meetings and delivered leaflets about Somerset Day.

255. MATTERS FOR REPORT

The Clerk reported on several matters for information. County Councillor Leyshon had asked the Somerset Rivers Authority to spend some funding in the local area clearing gulleys etc. to avoid any issues with flooding. It was noted that Action4Youth would make a presentation at the next meeting on which benches and tables would be good for the Skate Park.

The meeting ended at 9.05 p.m.

ANNEX A

Subject: Accounts for Payment

NOTE – Chairman’s allowance – expenses for 21st March to 17th April 2018 totalled £0 - see below. Internal auditor, P. Male of Probusiness Ltd. felt this was a better system whereby the Council could approve expenses each month prior to reimbursement.

The latest bank reconciliations for all accounts at 31st March 2018 have been prepared successfully and sent to all members with the monthly income and expenditure by account report. Each reconciliation and original bank statement has been signed by Councillors Appleby and Goater as part of the monthly check of accounts.

From 1st December, 2014 a schedule of individual nos. for direct debit payments was introduced so that they could be traced more easily as with payments by cheque. The first no. used was DD141501 and from 1st April 2017 numbers will start DD171801.

£30 received from Glastonbury Brass for hire of JW Room 8th March. First half of precept of £157,500 received. £112 from We Hear You for hire of small room in April. £300 received from Street and District Allotment Association as rent on Strode Road allotments 2018/19 – annual review form from Association states that all is going well at present.

The Council is asked to approve payment of the following -

Clerk’s net salary	As agreed
Asst Clerk’s net salary	As agreed
Neighbourhood Plan Officer’s net salary	
Petty cash float to bring back up to £50 for April	£ 28.40 transfer
Pension contributions - April SCC Pension Fund	As agreed
+ pension deficit recharge 2017/18 – not April or May 17	As agreed
PO Ltd. PAYE and NI contributions	As agreed
Probusiness Ltd. – payroll April Month 12	£ 24.17 + VAT DD1718

Mendip District Council – rates on whole of Parish Rooms £ 850.00
for 1st May – total of £10,200

Idverde Ltd. – maintenance Merriman Park for March	£ 1,465.42+VAT
E.R. Garrett Ltd. – clean grd and 1st flr Parish Rooms Mar	£ 172.27+VAT
Southwest Digital Systems Ltd. – copying March	£ 9.46+VAT
PC Comms Ltd. – 2 MS Office 365 Business Premium emails and 13 Business Essentials emails November to March	£ +VAT

02 – mobile phone for NPO to 15 th April	£ 50.00+VAT DD1718
Bankline – monthly fee April	£ DD1718
C. Axten – refund for rosettes for Somerset Day Village Show	£ 44.75
Glasdon UK Ltd. – new dog bin for Higher Brooks and replacement at Keens Elm Lane	£ 556.42+VAT
Mathews Promotional Products Ltd. – 1,000 hand flags for Somerset Day	£ 265.00+VAT
BWBSL Water2business – water/sewer Sept to March	£ 93.48+VAT
NR Bishop Electrical Contractor Ltd. – replace faulty lamp in Merriman Park	£ 48.40+VAT
Taunton Deane Borough Council – maintenance of Skate Park 1 st April 2017 to 31 st March 2018	£3,893.00+VAT
Blachere Illumination – hire of Christmas lights Year 3	£2,009.24+VAT
TCBs – clean bin High Street 26 Feb to 26 March	£ 20.00
Vistaprint – 1,000 A5 flyers for Somerset Day	£ 43.22+VAT
South West Councils – subscription 2018/19	£ 384.00+VAT
All Tree Services Ltd. – category 1 works recommended in annual survey September 2017	£ 920.00+VAT
SuperStickers – stickers for Somerset Day rosettes	£ 6.64+VAT
E.ON – gas 7 Mar 12 Apr Parish Rooms	£ 153.78+VAT DD1819
E.ON – electric 7 Mar 12 Apr gr flr Parish Rooms	£ 129.41+VAT DD1819
E.ON – electric 7 Mar 12 Apr 1 st flr Parish Rooms	£ 108.76+VAT DD1819
E.ON – electric 7 Mar 12 Apr clock High Street	£ 14.07+VAT DD1819
Perrys Recycling – clear and security recycling bags	£ 65.00+VAT
Viking – office chair and doorstep and stamps etc.	£ 68.98+VAT £ 127.97+VAT
Grants - Mendip Citizens Advice Bureau	£ 4,500.00
Street Twinning Association	£ 753.00
Crispin Community Focus	£ 5,000.00
Strode Theatre	£15,000.00

NOTE – Grant of £5,000 to TIC will not be needed and £1,000 for Football Club Fun Day will not be paid until accounts and details of event have been received