STREET PARISH COUNCIL

Meeting of the Council held on 17th July, 2018 at 7.40 p.m.

PRESENT: Councillor N.M. Swift (Chairman of Council)

Councillors: V.A. Appleby, S. Carswell,

P. Goater, L. Hughes, T.W.E. Napper and

L. Zaky

IN ATTENDANCE: Mrs. L.A. Ruff - Parish Clerk

T. Litston – Neighbourhood Plan, Funding and

Projects Officer

County Councillor L. Leyshon

District Councillor B.A. Beha

J. Dalton – Parish Path Liaison Officer

PC M. Pople – Street Police

APOLOGIES: Councillors: F. Buxton – illness, C.E. Axten,

S.J. Dowden, A. Leafe and T. Rice - another

engagement – reasons accepted

52. MINUTES

The minutes of the meeting held on 19th June, 2018 which had been

circulated were approved as a correct record and signed by the

Chairman. The Chairman thanked the Clerk for dealing with the

minutes and sorting out the many issues raised.

53. MATTERS ARISING

The Clerk reported that the Harvest Church hoped to hold a fireworks

display on Crispin School/College playing fields and details would be

given in due course.

54. DECLARATIONS OF INTEREST AND DISPENSATIONS

In accordance with the Code of Conduct Councillors Hughes, Napper declared an other interest under Appendix B in any matters relating to the District Council and stated that they would keep an open mind when considering issues at either District or Parish level.

Councillor Napper declared an other interest under Appendix B in any

matters relating to the County Council or Glastonbury Town Council

and that he would keep an open mind when considering issues at

either level.

- 5 -

Councillor Napper declared a disclosable pecuniary interest in the report on the lease of the first floor of the Parish Rooms as Cooper and Tanner Ltd. were doing some work for his company and left the meeting when this item was discussed at 8.45 p.m. He also declared a disclosable pecuniary interest in the new banners as his company had stitched them but they were not considered.

55. COMMUNITY POLICE OFFICER

PC Pople reported on the PACT priorities and that the next meeting

would be on 29th August. It was agreed to arrange a meeting of

partners to discuss issues at the YMCA building and to invite

Councillor Carswell who was the Council’s representative on this body.

PC Pople was asked to monitor Clockhouse View on Sunday

afternoons when people double parked and a fire engine would not be

able to gain access.

56. PLANNING COMMITTEE

The minutes of the meeting on 19th June, 2018 were submitted as

circulated.

RESOLVED

that the report be noted.

57. POLICY AND FINANCE COMMITTEE

The minutes of the meeting on 3rd July 2018 were submitted as

circulated and a copy appears as Annex A to these minutes in the

Minute Book. A report on the Events budget was also circulated.

RESOLVED

that the reports and recommendations made be agreed and another

request be made for the meter box for the clock to be put right.

58. CHAIRMAN’S REPORT

The Chairman had been on holiday since the last meeting for most of

the time.

59. PARISH PATH LIAISON OFFICER

County Councillor Leyshon gave the report on the work carried out

by the PPLO as he had needed to leave before the item.

- 6 -

He had cleared and made a lot of improvement to the path from

Higher Brooks to Ivythorn Hill and was now clearing other paths

including the one from Gooselade to Higher Brooks. County

Councillor Leyshon was asked to thank him on behalf of the Council.

60. NEIGHBOURHOOD PLAN AND LOCAL PLAN PART 2

The NPO reported that he had met with the Councils at Glastonbury

and Walton and with the Senior Planning Policy Officer at the District

Council. He had carried out further research and consulted local

people at the market in the past few weeks. The Community Council

for Somerset would be supporting the consultation process moving

forward.

Councillor Appleby reported that the Police would not be leasing the

first floor of the Parish Rooms due to the lack of parking and them

now needing ground floor accommodation which the Council could not

offer. There was another option in Street for them which was being

considered. The Chairman thanked the member for all that she had

done in trying to make the proposal happen.

61. NEW SCOUT HUT

The Clerk submitted a report which had been circulated.

RESOLVED

that the report be agreed and County Councillor Leyshon to assist in

trying to speed up the process for gaining Section 77 consent for the

release of the land for the new scout hut.

62. PLAY AREAS WORKING GROUP

Councillor Goater reported that the planning application for the

refurbishment of Ringolds Way play area had been noted by the

Planning Committee at the meeting held before the Council meeting.

RESOLVED

that the report be noted.

- 7 -

63. LIBRARY

County Councillor Leyshon reported on the meeting of stakeholders

held on 13th July. The County Council was required to provide a

comprehensive and efficient library service and also needed to find

savings. Community offers of support would be a factor in the

considerations but the primary factor would be the legal position.

Recommendations would be made by the end of September.

RESOLVED

that the report be noted and that the Council needed to submit any

proposal to the County Council by early September.

64. PARISH ROOMS

Councillor Goater reported that the funding for the schedule of

dilapidations for the first floor had been received from the County

Council. The refurbished windows would be refitted the following

week. The fitting of the secondary glazing on the first floor would be

delayed so that the rooms could be decorated. Work was ongoing

with regard to carrying out necessary works on the exterior of the

building. Investigations were being made into making the first floor

into flats and other ideas for the building.

RESOLVED

that the report be agreed.

65. NEW WAR MEMORIAL AND PLAQUE

The Chairman reported that the dedication of the new memorial had

taken place on 14th July and that the plaque would soon be fitted. The

Clerk reported that structural engineers would check that the way in

which the plaque was to be fitted was acceptable, particularly in view

of it’s size, weight and that it would be there for a long time.

Councillor Zaky reported that she had put photos of the dedication on

social media and there had already been over 1,000 views. Everyone

seemed to like the new memorial.

RESOLVED

that the report be agreed.

- 8 -

66. CORRESPONDENCE/MINOR ISSUES

The Clerk submitted a report which had been circulated.

1. County Council Chairman’s Awards

RESOLVED

that a husband and wife attending the Older Peoples Working Group

who had raised funds for charities for over 20 years by working at the

Glastonbury Festival be nominated subject to their agreement, and if

they did not receive an award, they be given a Parish award instead.

2. Dates for 2019

RESOLVED

that the Policy and Finance Committee should meet on 30th April

rather than 7th May 2019 in view of the Elections.

3. Scout Hut Working Group

RESOLVED

that the following be appointed to serve on the Group -

Councillors Appleby, Axten, Carswell and Rice, representatives of

1st Street Scout Group and Elmhurst School.

4. Security Radio

RESOLVED

that it be noted that Clarks Village was no longer involved with the

security radio system and therefore the Council had returned it’s radio.

67. REPORT FROM COUNTY AND DISTRICT COUNCILLORS

AND REPRESENTATIVES ON OUTSIDE BODIES

Written reports from County Councillors Leyshon and Napper had been

circulated. The small improvement scheme for Brooks Road was being

considered although the County Council was very short of funds.

- 9 -

68. ACCOUNTS FOR PAYMENT

The latest bank reconciliations for all account at 30th June, 2018

had been prepared successfully and sent to all members with the

monthly income and expenditure by account report.

RESOLVED

that the report and schedule of payments as circulated be approved

and initialled by the Chairman and the income and expenditure by

account report at 30th June, 2018 be noted and the schedule of

payments for July be attached as Annex B to the minutes in the

Minute Book in order to publish payments of £500 or more.

69. MATTERS FOR REPORT

The Clerk reported on several minor matters.

70. EXCLUSION OF PRESS AND PUBLIC

RESOLVED

that in accordance with the Public Bodies (Admission to Meetings) Act

1960 amended by the Openness of Local Government Bodies

Regulations 2014, the press and public be excluded from the meeting

for the next item as it involved confidential information on negotiations

for the leasing of the first floor of the Parish Rooms.

71. LEASE OF FIRST FLOOR OF PARISH ROOMS

A confidential report was submitted which had been circulated to

members only. The Neighbourhood Plan Officer also gave a verbal

report.

RESOLVED

that the NPO should produce a feasibility study on the best use of the

space available at the Parish Rooms to be considered by the Working

Group and Councillor Zaky to join the Group.

The meeting ended at 8.55 p.m.

Councillor Napper left at 8.45 p.m.

- 10 -

ANNEX B

Subject: Accounts for Payment

NOTE – Chairman’s allowance – expenses for 20th June to 17th July 2018 totalled £0 - see below. Internal auditor, P. Male of Probusiness Ltd. felt this was a better system whereby the Council could approve expenses each month prior to reimbursement.

The latest bank reconciliations for all accounts at 30th June 2018 have been prepared successfully and sent to all members with the monthly income and expenditure by account report. Each reconciliation and original bank statement has been signed by Councillors Carswell and Goater as part of the monthly check of accounts.

From 1st December, 2014 a schedule of individual nos. for direct debit payments was introduced so that they could be traced more easily as with payments by cheque. The first no. used was DD141501 and from 1st April 2017 numbers will start DD171801.

£18,798.50 received from Somerset County Council for dilapidations at Leigh Road. Fee from db+PAUL was £1,082.40 leaving £17,716.10. £70 received from Mendip District Council for use of JW Room. £280 received from We Hear You for use of small room in June. £5,014.34 received from HMRC for VAT refund January to March.

The Council is asked to approve payment of the following -

Clerk’s net salary As agreed

Asst Clerk’s net salary As agreed

Neighbourhood Plan Officer’s net salary As agreed

Petty cash float to bring back up to £50 for July £ 15.40 transfer

Pension contributions - July SCC Pension Fund As agreed

+ pension deficit recharge 2017/18 – July 18 As agreed

PO Ltd. PAYE and NI contributions As agreed

Probusiness Ltd. – payroll July Month 4 £ 24.17 + VAT

DD181930

Mendip District Council – rates on whole of Parish Rooms £ 850.00

for 1st August – total of £10,200

Idverde Ltd. – maintenance Merriman Park for June £ 1,465.42+VAT

E.R. Garrett Ltd. – clean grd and 1st flr Parish Rooms June £ 172.27+VAT

Southwest Digital Systems Ltd. – copying June £ 32.60+VAT

PC Comms Ltd. – 2 MS Office 365 Business Premium

emails and 13 Business Essentials emails June £ 84.10+VAT

02 – mobile phone for NPO to 15th July £ 51.60+VAT

DD181929

Bankline – monthly fee June £ 36.20

DD181921

J. Marshfield – Amazon Swinway CCTV camera systems £ 269.99

wireless security camera system with hard drive 1TB + Ent. in June

monitor, home security camera systems HD 4 home

surveillance camera – for Police

SALC – training on planning applications £ 60.00

NR Bishop Electrical Contractor Ltd. – PAT testing at £ 94.25+VAT

Parish Rooms

EM Print and Signs – supply 31 double sided post £1,389.76+VAT

mounted banners – Lance Clark designs

Westcotec Ltd. – additional brackets for SIDs ordered £ 100.00+VAT

in February but invoice not received

TCBs – clean bin High Street 28th May to 25th June £ 20.00

C. Axten – 24 sherry glasses £ 26.99

Grant – Greenbank Pool £18,000.00