STREET PARISH COUNCIL

 Meeting of the Council held on 17th July, 2018 at 7.40 p.m.

 PRESENT: Councillor N.M. Swift (Chairman of Council)

Councillors: V.A. Appleby, S. Carswell,

P. Goater, L. Hughes, T.W.E. Napper and

L. Zaky

 IN ATTENDANCE: Mrs. L.A. Ruff - Parish Clerk

 T. Litston – Neighbourhood Plan, Funding and

 Projects Officer

 County Councillor L. Leyshon

 District Councillor B.A. Beha

 J. Dalton – Parish Path Liaison Officer

 PC M. Pople – Street Police

 APOLOGIES: Councillors: F. Buxton – illness, C.E. Axten,

 S.J. Dowden, A. Leafe and T. Rice - another

 engagement – reasons accepted

52. MINUTES

The minutes of the meeting held on 19th June, 2018 which had been

circulated were approved as a correct record and signed by the

Chairman. The Chairman thanked the Clerk for dealing with the

minutes and sorting out the many issues raised.

53. MATTERS ARISING

 The Clerk reported that the Harvest Church hoped to hold a fireworks

 display on Crispin School/College playing fields and details would be

 given in due course.

54. DECLARATIONS OF INTEREST AND DISPENSATIONS

In accordance with the Code of Conduct Councillors Hughes, Napper declared an other interest under Appendix B in any matters relating to the District Council and stated that they would keep an open mind when considering issues at either District or Parish level.

Councillor Napper declared an other interest under Appendix B in any

matters relating to the County Council or Glastonbury Town Council

and that he would keep an open mind when considering issues at

either level.

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Councillor Napper declared a disclosable pecuniary interest in the report on the lease of the first floor of the Parish Rooms as Cooper and Tanner Ltd. were doing some work for his company and left the meeting when this item was discussed at 8.45 p.m. He also declared a disclosable pecuniary interest in the new banners as his company had stitched them but they were not considered.

55. COMMUNITY POLICE OFFICER

 PC Pople reported on the PACT priorities and that the next meeting

 would be on 29th August. It was agreed to arrange a meeting of

 partners to discuss issues at the YMCA building and to invite

 Councillor Carswell who was the Council’s representative on this body.

 PC Pople was asked to monitor Clockhouse View on Sunday

 afternoons when people double parked and a fire engine would not be

 able to gain access.

56. PLANNING COMMITTEE

 The minutes of the meeting on 19th June, 2018 were submitted as

circulated.

 RESOLVED

 that the report be noted.

57. POLICY AND FINANCE COMMITTEE

 The minutes of the meeting on 3rd July 2018 were submitted as

 circulated and a copy appears as Annex A to these minutes in the

 Minute Book. A report on the Events budget was also circulated.

 RESOLVED

 that the reports and recommendations made be agreed and another

 request be made for the meter box for the clock to be put right.

58. CHAIRMAN’S REPORT

 The Chairman had been on holiday since the last meeting for most of

 the time.

59. PARISH PATH LIAISON OFFICER

 County Councillor Leyshon gave the report on the work carried out

by the PPLO as he had needed to leave before the item.

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 He had cleared and made a lot of improvement to the path from

 Higher Brooks to Ivythorn Hill and was now clearing other paths

 including the one from Gooselade to Higher Brooks. County

 Councillor Leyshon was asked to thank him on behalf of the Council.

60. NEIGHBOURHOOD PLAN AND LOCAL PLAN PART 2

 The NPO reported that he had met with the Councils at Glastonbury

and Walton and with the Senior Planning Policy Officer at the District

Council. He had carried out further research and consulted local

people at the market in the past few weeks. The Community Council

for Somerset would be supporting the consultation process moving

forward.

Councillor Appleby reported that the Police would not be leasing the

first floor of the Parish Rooms due to the lack of parking and them

now needing ground floor accommodation which the Council could not

offer. There was another option in Street for them which was being

considered. The Chairman thanked the member for all that she had

done in trying to make the proposal happen.

61. NEW SCOUT HUT

 The Clerk submitted a report which had been circulated.

 RESOLVED

 that the report be agreed and County Councillor Leyshon to assist in

 trying to speed up the process for gaining Section 77 consent for the

 release of the land for the new scout hut.

62. PLAY AREAS WORKING GROUP

 Councillor Goater reported that the planning application for the

 refurbishment of Ringolds Way play area had been noted by the

 Planning Committee at the meeting held before the Council meeting.

 RESOLVED

 that the report be noted.

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63. LIBRARY

 County Councillor Leyshon reported on the meeting of stakeholders

held on 13th July. The County Council was required to provide a

comprehensive and efficient library service and also needed to find

savings. Community offers of support would be a factor in the

considerations but the primary factor would be the legal position.

Recommendations would be made by the end of September.

 RESOLVED

 that the report be noted and that the Council needed to submit any

 proposal to the County Council by early September.

64. PARISH ROOMS

 Councillor Goater reported that the funding for the schedule of

 dilapidations for the first floor had been received from the County

 Council. The refurbished windows would be refitted the following

 week. The fitting of the secondary glazing on the first floor would be

 delayed so that the rooms could be decorated. Work was ongoing

 with regard to carrying out necessary works on the exterior of the

 building. Investigations were being made into making the first floor

 into flats and other ideas for the building.

 RESOLVED

 that the report be agreed.

65. NEW WAR MEMORIAL AND PLAQUE

 The Chairman reported that the dedication of the new memorial had

 taken place on 14th July and that the plaque would soon be fitted. The

 Clerk reported that structural engineers would check that the way in

 which the plaque was to be fitted was acceptable, particularly in view

 of it’s size, weight and that it would be there for a long time.

 Councillor Zaky reported that she had put photos of the dedication on

 social media and there had already been over 1,000 views. Everyone

 seemed to like the new memorial.

 RESOLVED

 that the report be agreed.

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66. CORRESPONDENCE/MINOR ISSUES

 The Clerk submitted a report which had been circulated.

 1. County Council Chairman’s Awards

 RESOLVED

 that a husband and wife attending the Older Peoples Working Group

 who had raised funds for charities for over 20 years by working at the

 Glastonbury Festival be nominated subject to their agreement, and if

 they did not receive an award, they be given a Parish award instead.

 2. Dates for 2019

 RESOLVED

 that the Policy and Finance Committee should meet on 30th April

 rather than 7th May 2019 in view of the Elections.

 3. Scout Hut Working Group

 RESOLVED

 that the following be appointed to serve on the Group -

 Councillors Appleby, Axten, Carswell and Rice, representatives of

 1st Street Scout Group and Elmhurst School.

 4. Security Radio

 RESOLVED

 that it be noted that Clarks Village was no longer involved with the

 security radio system and therefore the Council had returned it’s radio.

67. REPORT FROM COUNTY AND DISTRICT COUNCILLORS

 AND REPRESENTATIVES ON OUTSIDE BODIES

 Written reports from County Councillors Leyshon and Napper had been

circulated. The small improvement scheme for Brooks Road was being

considered although the County Council was very short of funds.

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68. ACCOUNTS FOR PAYMENT

 The latest bank reconciliations for all account at 30th June, 2018

 had been prepared successfully and sent to all members with the

 monthly income and expenditure by account report.

 RESOLVED

 that the report and schedule of payments as circulated be approved

and initialled by the Chairman and the income and expenditure by

account report at 30th June, 2018 be noted and the schedule of

payments for July be attached as Annex B to the minutes in the

Minute Book in order to publish payments of £500 or more.

69. MATTERS FOR REPORT

 The Clerk reported on several minor matters.

70. EXCLUSION OF PRESS AND PUBLIC

 RESOLVED

 that in accordance with the Public Bodies (Admission to Meetings) Act

 1960 amended by the Openness of Local Government Bodies

 Regulations 2014, the press and public be excluded from the meeting

 for the next item as it involved confidential information on negotiations

 for the leasing of the first floor of the Parish Rooms.

71. LEASE OF FIRST FLOOR OF PARISH ROOMS

 A confidential report was submitted which had been circulated to

 members only. The Neighbourhood Plan Officer also gave a verbal

 report.

 RESOLVED

 that the NPO should produce a feasibility study on the best use of the

 space available at the Parish Rooms to be considered by the Working

 Group and Councillor Zaky to join the Group.

 The meeting ended at 8.55 p.m.

 Councillor Napper left at 8.45 p.m.

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 ANNEX B

Subject: Accounts for Payment

NOTE – Chairman’s allowance – expenses for 20th June to 17th July 2018 totalled £0 - see below. Internal auditor, P. Male of Probusiness Ltd. felt this was a better system whereby the Council could approve expenses each month prior to reimbursement.

The latest bank reconciliations for all accounts at 30th June 2018 have been prepared successfully and sent to all members with the monthly income and expenditure by account report. Each reconciliation and original bank statement has been signed by Councillors Carswell and Goater as part of the monthly check of accounts.

From 1st December, 2014 a schedule of individual nos. for direct debit payments was introduced so that they could be traced more easily as with payments by cheque. The first no. used was DD141501 and from 1st April 2017 numbers will start DD171801.

£18,798.50 received from Somerset County Council for dilapidations at Leigh Road. Fee from db+PAUL was £1,082.40 leaving £17,716.10. £70 received from Mendip District Council for use of JW Room. £280 received from We Hear You for use of small room in June. £5,014.34 received from HMRC for VAT refund January to March.

The Council is asked to approve payment of the following -

Clerk’s net salary As agreed

Asst Clerk’s net salary As agreed

Neighbourhood Plan Officer’s net salary As agreed

Petty cash float to bring back up to £50 for July £ 15.40 transfer

Pension contributions - July SCC Pension Fund As agreed

+ pension deficit recharge 2017/18 – July 18 As agreed

PO Ltd. PAYE and NI contributions As agreed

Probusiness Ltd. – payroll July Month 4 £ 24.17 + VAT

 DD181930

Mendip District Council – rates on whole of Parish Rooms £ 850.00

for 1st August – total of £10,200

Idverde Ltd. – maintenance Merriman Park for June £ 1,465.42+VAT

E.R. Garrett Ltd. – clean grd and 1st flr Parish Rooms June £ 172.27+VAT

Southwest Digital Systems Ltd. – copying June £ 32.60+VAT

PC Comms Ltd. – 2 MS Office 365 Business Premium

emails and 13 Business Essentials emails June £ 84.10+VAT

02 – mobile phone for NPO to 15th July £ 51.60+VAT

 DD181929

Bankline – monthly fee June £ 36.20

 DD181921

J. Marshfield – Amazon Swinway CCTV camera systems £ 269.99

wireless security camera system with hard drive 1TB + Ent. in June

monitor, home security camera systems HD 4 home

surveillance camera – for Police

SALC – training on planning applications £ 60.00

NR Bishop Electrical Contractor Ltd. – PAT testing at £ 94.25+VAT

Parish Rooms

EM Print and Signs – supply 31 double sided post £1,389.76+VAT

mounted banners – Lance Clark designs

Westcotec Ltd. – additional brackets for SIDs ordered £ 100.00+VAT

in February but invoice not received

TCBs – clean bin High Street 28th May to 25th June £ 20.00

C. Axten – 24 sherry glasses £ 26.99

Grant – Greenbank Pool £18,000.00