

STREET PARISH COUNCIL

Meeting of the Council held on 18th September, 2018 at 7:25pm

PRESENT: Councillor N. Swift (Chairman of Council)
Councillors: C.E. Axten, S. Carswell,
S. Dowden, P. Goater, L. Hughes, A. Leafe,
T.W.E. Napper, T. Rice and L. Zaky

IN ATTENDANCE: Mrs. J. Marshfield – Assistant Clerk
Mr. T. Litson – Neighbourhood Plan Officer
County Councillor E. Leyshon
PCSO Tim Richards

BY INVITATION: Steve Deakin – Parking Services Manager
Somerset County Council

APOLOGIES: Councillors V. Appleby, F. Buxton
another engagement – reasons accepted

99. MINUTES

The minutes of the meeting held on 21st August, 2018 which had been circulated were approved as a correct record and signed by the Chairman.

100. MATTERS ARISING

Nothing to report.

101. DECLARATIONS OF INTEREST AND DISPENSATIONS

In accordance with the Code of Conduct Councillors Hughes and Rice declared an other interest under Appendix B in any matters relating to the District Council and stated that they would keep an open mind when considering issues at either District or Parish level.

Councillor Napper declared an other interest under Appendix B in any matters relating to the County Council or Glastonbury Town Council and that he would keep an open mind when considering issues at either level.

Councillors Axten – Grant for Street Twinning Association, Councillor Goater – Grant for Houndswood Community Group, Councillor Rice – Grant for Strode Theatre and Councillor Swift – Grant for Cruse, declared an interest relating to the Grants funded to voluntary bodies 2018/19 and regular grants for 2019/20.

102. PRESENTATION BY STREET QUAKERS.

This will take place at the next full Council meeting on Tuesday 16th October, 2018.

103. PARKING MATTERS.

Steve Deakin, Parking Services Manager from Somerset County Council took questions from Councillors regarding parking issues in Street. A copy of the questions will be emailed to Steve Deakin to answer more in depth.

104. COMMUNITY POLICE OFFICER.

PSCO Richards reported where the main anti-social behaviour problem areas are in Street. Parking issues are being dealt with alongside the Civil Parking Enforcement team. Residents have reported issues with car parks being used as Race Tracks during the evening, the Police have powers to deal with this. Having Speed Indicator Devices in place, recording statistics is proving to be very helpful.

105. PLANNING COMMITTEE

The minutes of the formal meeting on 21st August, 2018 were submitted and circulated.

RESOLVED

That the report be agreed.

106. POLICY AND FINANCE COMMITTEE

The minutes of the meeting on 11th September, 2018 were submitted and circulated and appear as Annex A to these minutes in the minute book.

RESOLVED

that the report be noted and recommendations made agreed.

107. CHAIRMAN'S REPORT

Councillor Swift gave her report for the month. The Chairman reported that the German Twinning event was held in the Parish Rooms and the effort that was made in decorating the hall, flying the German flag and the provision of a lovely lunch was very much appreciated by the visitors and the Street Twinning Association. Councillor Swift attended

the opening of the Crispin Hall on 31st August, 2018 which proved enjoyable by all that were present. Councillor Swift will be attending a Dementia Alliance training event being held at the Parish Rooms on 21st September, 2018 and asked all Councillors to attend if possible.

108. PARISH PATH LIAISON OFFICER

County Councillor Leyshon gave the report from the PPLO. The side pavement at Slugg Hill has now been cleared along with paths at Higher Brooks and Street Hill.

Councillor Swift thanked County Councillor Leyshon for liaising with the PPLO.

109. NEIGHBOURHOOD PLAN AND LOCAL PLAN PART 2

The Neighbourhood Plan Officer reported that he will be attending a course in Tiverton for Neighbourhood Plans – Looking beyond allocating sites for houses. He has also attended the Glastonbury Neighbourhood Plan open event.

110. PARISH ROOMS

The NPO gave a verbal report. Glasswood will carry out the secondary glazing on 5th November 2018 this will take up to five days. DB & Paul have been instructed to carry out an external roof inspection. Ensafe have been instructed to produce an Asbestos Register for the Parish Council building.

111. HIGHWAYS WORKING GROUP

The note of the meeting on 3rd September 2018 were submitted as circulated.

RESOLVED

that the report be agreed.

112. WAR MEMORIAL IN MERRIMAN PARK

The NPO gave a verbal report. Councillor Appleby and the NPO attended a church meeting to discuss placing the old War Memorial at the Mission Church. The Church committee are happy to re-site the memorial, but at the Parish Church not at the Mission Church. The NPO will contact Mendip District Council with regard to moving the old War Memorial.

113. CULTURE WORKING GROUP

Councillor Swift gave a verbal report and invited Dylan Thomas from the Harvest church to speak. The meeting was adjourned from 8:34pm to 8:39pm.

RESOLVED

- A. that the Walking Art Trail go ahead from 4th May – 18th May 2019 to coincide with Somerset Day celebrations and that the John Webster room be used to display art throughout the event.
- B. to contact the new banner design artist to produce another two designs in the same style incorporating either iconic buildings or architecture in Street.

114. CHRISTMAS WORKING GROUP

Councillor Axten gave a verbal report. Retailers were invited to the meeting on 17th September to discuss ideas for this year's event. Councillor Axten explained that the working group are very enthusiastic and the organisation for the Christmas Cracker event is well under way.

115. MERRIMAN PARK FUN DAY

Councillor Axten gave a verbal report. The event went extremely well and thanked everyone involved.

116. CORRESPONDENCE/MINOR ISSUES

The Clerk submitted a report and had been circulated.

RESOLVED

that the report be noted.

117. REPORT FROM COUNTY AND DISTRICT COUNCILLORS AND REPRESENTATIVES ON OUTSIDE BODIES

Reports from County Councillor Napper had been emailed to members, County Councillor Leyshon gave a verbal report.

RESOLVED

- A. that an Extraordinary meeting be arranged as soon as possible to discuss the implication of funding cuts at Somerset County Council and what impact it may have on Street Parish Council.

- B. to invite Neil Bloomfield from Martock Parish Council to the meeting to hear of their level of precepting and services.

118. ACCOUNTS FOR PAYMENT

The latest bank reconciliations for all accounts at 31st August, 2018 had been prepared successfully and sent to all members with the monthly income and expenditure by account report.

RESOLVED

that the report and schedule of payments as circulated be approved and initialled by the Chairman and the income and expenditure by account report at 31st August, 2018 be noted and the schedule of payments for September be attached as Annex B to the minutes in the Minute Book in order to publish payments of £500 or more.

119. MATTERS FOR REPORT

- A. Merriman Park Risk Assessment - October – Cllr Rice, November – Cllr Carswell, December – Councillor Goater.
- B. Councillor Rice reported that Greenbank pool took and extra £100k this year through daily admission to the pool (excluding season ticket holders). £50k will be invested in improving the facilities.
- C. Councillor Napper reported that Street Football Club would like to have a Defibrillator at the club; as this is a gated site it would not be easily accessible for the community.

120. EXCLUSION OF PRESS AND PUBLIC.

RESOLVED

that in accordance with the Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014, the press and public be excluded from the meeting for the following items as they involved confidential information on quotations.

121. MAINTENANCE CONTRACT 2018 TENDER ANALYSIS

the Neighbourhood Plan Officer submitted a confidential report which had been circulated to members only.

Councillor Axten gave a verbal report and informed Councillors of the concerns that the Play Areas Working Group have with the current maintenance contractors.

Councillor Swift read a statement from Councillor Appleby expressing the same concerns with the current maintenance contractors. Councillor Appleby stated that the best value for money is required, however, the cheapest is not necessarily the best.

RESOLVED

- A. that SLH Services be granted the three year Grounds Asset Maintenance Contract from 1st November, 2018.
- B. that the NPO contact SLH Services to negotiate some of the tender costings.
- C. that the NPO contact Mendip District Council regarding the emptying of litter bins in Merriman Park and the Skate Park.

122. QUOTATIONS FOR CHRISTMAS EVENT

it was proposed that the Parish Council Christmas meal would be held at the Parish Rooms on Tuesday 18th December 2018 and catered for by Councillors Axten and Swift at a charge of £10 per head.

The meeting ended at 9:45pm

Chairman _____

Subject: Accounts for Payment

NOTE – Chairman’s allowance – expenses for 22nd August to 18th September 2018 totalled £0 - see below. Internal auditor, P. Male of Probusiness Ltd. felt this was a better system whereby the Council could approve expenses each month prior to reimbursement.

The latest bank reconciliations for all accounts at 31st July 2018 have been prepared successfully and sent to all members with the monthly income and expenditure by account report. Each reconciliation and original bank statement has been signed by Councillors Carswell and Goater as part of the monthly check of accounts.

From 1st December, 2014 a schedule of individual nos. for direct debit payments was introduced so that they could be traced more easily as with payments by cheque. The first no. used was DD141501 and from 1st April 2018 numbers will start DD181901.

£500 donation received from the Merriman Park Community Group for the cost of the inflatables. Second half of the precept received of £157,500. £82,406.96 received from Mendip District Council as section 106 funding for Ringolds Way play area. £150 received from 15 Christmas stall holders at £10 each.

The Council is asked to approve payment of the following -

Clerk’s net salary	As agreed
Asst Clerk’s net salary	As agreed
Neighbourhood Plan Officer’s net salary	As agreed
Petty cash float to bring back up to £50 for September	£ 7.55 transfer
Pension contributions - September SCC Pension Fund	As agreed
+ pension deficit recharge 2017/18 – September 18	As agreed
HM Revenue and Customs - PAYE and NI contributions for September paid on 7 th October	As agreed
Probusiness Ltd. – payroll September Month 6	£ 24.17 + VAT DD181946
Mendip District Council – rates on whole of Parish Rooms for 1 st October – total of £10,200	£ 850.00
Idverde Ltd. – maintenance Merriman Park for August	£1,465.42+VAT
E.R. Garrett Ltd. – clean grd and 1st flr Parish Rooms Aug	£ 172.27+VAT
Southwest Digital Systems Ltd. – copying August	£ 23.28+VAT
PC Comms Ltd. – 2 MS Office 365 Business Premium emails and 13 Business Essentials emails July and August	£ 94.60+VAT £ 94.60+VAT
02 – mobile phone for NPO to 15 th September	£ 51.60+VAT DD1819
Bankline – monthly fee September	£ 33.80 DD181945
Rendevous – buffet for German twinning reception 24 th August at Parish Rooms – refund of £337.50 to N. Swift and VAT paid direct to Rendevous	£ 337.50+VAT
N. Swift – wine glass boxes, water, flowers, parking fee	£ 22.45

German twinning reception	
Hecks Farmhouse Cider – apple juice and cider twinning reception	£ 32.00+VAT
Initial Washroom Hygiene – sanitary bins 2 Sept to 1 Dec	£ 14.40+VAT
	DD181944
Westcotec Ltd. – 3 rd speed indicator device with Bluetooth	£3,150.00+VAT
Viking – 2 diaries for 2019	£ 5.58+VAT
Viking – 2 ink cartridges	£ 48.98+VAT
Sweet Acre Nursery – plants for horse trough	£ 32.00+VAT
Biffa Waste Services Ltd. – wheelibins emptied 29 Sept to 28 Dec	£ 354.12+VAT
	DD181948
Tony Cinicola Ltd. – removing and replacing 6 paving	£ 505.00+VAT
Tony Cinicola Ltd. – removal of sun parlour from Merriman Park including additional £225 for tarmac to existing edging	£2,075.00+VAT
All Tree Services Ltd. – annual survey of trees at Merriman Park and tree at Skate Park	£ 275.00+VAT
D. Atkins – Bristol and Weston Superbounce – inflatables for Merriman Park Fun Day	£ 500.00
Street Harvest Church – donation for help with banner designs – entered in August also but paid in September	£ 50.00
Street Harvest Church – grant for fireworks for display on 5 th November	£1,500.00
YHC Hire Solutions – 5 portaloos for Fun Day	£ 365.00+VAT
Zurich Municipal – cover for Sparks trailer for Fun Day	£ 56.00
Denis and Ian Pearce Ltd. – hire 8 radios for Fun Day	£ 107.00+VAT
NR Bishop Electrical Contractor Ltd. – German flag hung	£ 45.00+VAT
GP Davis – blocked toilet and tap	£ 120.00+VAT
NR Bishop Electrical Contractor Ltd. – Red Ensign flag up	£ 33.75+VAT
Idverde Ltd. – repair slide Merriman Park	£ 43.68+VAT
Idverde Ltd. – 2 bins for Fun Day	£ 56.00+VAT
Themes – music and lights for Fun Day	£3,109.50+VAT
Phoenix Marble and Granite Ltd. – war memorial and plaque	£6,500.00+VAT
TCBs – clean bin High Street August	£ 20.00
Viking – diary	£ 1.79+VAT
Atlas UK Security – Fun Day	£ 330.00+VAT
C. Axten – flowers for Clerk as family bereavement	£ 25.79
Mendip District Council – pre application advice	£ 45.00
E.ON – electric grd flr P Rooms 9 Aug 4 Sept	£ 135.57+VAT
	DD181947
E.ON – electric 1 st flr P Rooms 9 Aug 4 Sept	£ 177.72
	IN CREDIT
E.ON – gas P Rooms 9 Aug 4 Sept	£ 50.44
	IN CREDIT
E.ON – electric clock High Street 9 Aug 4 Sept	£ 13.70+VAT
	DD181949