

**Mrs. L.A. Ruff, Clerk of the Council, Street Parish Rooms, 6 Leigh Road, Street, Somerset BA16 0HA Tel. (01458) 440588**

**Email** **street.parish@street-pc.gov.uk** **Website www.street-pc.gov.uk**

17th July, 2019

 PLEASE NOTE DATE, TIME, VENUE

 Dear Sir/Madam,

 You are summoned to attend an extraordinary meeting of the Street

 Parish Council which will be held in ROOM 3, CRISPIN COMMUNITY

 CENTRE, Leigh Road, Street on MONDAY 22ND JULY, 2019 at 6.30 p.m.

 for the purpose of transacting the business specified in the following

 agenda. This will be followed by the meeting of the Culture Working

 Group.

 In accordance with standing orders 7 c and d, a member with a

 disclosable pecuniary interest must leave the room during the relevant

 item of business, unless permitted to remain following the grant of a

 dispensation. Councillors with an interest in relation to any item of

 business being transacted at a meeting under Appendix B (Other

 Interests) or where a matter relates to a financial interest of a friend,

 relative or close associate, may (i) make representations, (ii) answer

 questions and (iii) give evidence relating to the business being

 transacted but must thereafter leave the room, unless permitted

 to remain following the grant of a dispensation. At a convenient time

 the Chairman will also give this opportunity to any members of the

 public wishing to speak on any matter being transacted.

 Yours faithfully,

 L.A. Ruff, Clerk of the Council

 AGENDA

1. APOLOGIES FOR ABSENCE – acceptance of any reasons offered

2. MINUTES

To approve as a correct record the minutes of the meeting of the Council held on 16th July, 2019 (attached).

3. DECLARATIONS OF INTEREST AND DISPENSATIONS

4. VARIATION OF CONTRACT – TEMPORARY

 COMMUNITY LIBRARY PARTNERSHIP STREET

 To agree the variation of the service level agreement with Somerset

 County Council to establish a temporary community library partnership

 for Street Library for a 6 month extension to 31st January, 2020. In

 accordance with Standing Order 22 to agree that Councillors Carswell and

 P. Goater, or in their absence two other members, will sign the variation on

behalf of the Council with the Clerk as the Proper Officer witnessing their

signatures.

 The County Council is also asking for approval for the following -

 A. to accept the adjusted rate for Saturday Assistants without the need for a

 variation to be made to the contract – the Saturday Assistant when in post

 will work 3.5 hours every Saturday at a reduced rate to the Library and

 Information Officers/Relief and therefore there should be a small saving on

 the originally projected costs – when the Saturday Assistant is away and

 covered by an LIO/Relief the standard rate will be charged (confidential rates

 for the two posts will be available for members only at the meeting)

 B. to agree to continue to honour the 1 p.m. finish for library staff on

 Christmas Eve – note for 2019 this is on a Tuesday when the library is closed.

 I have now received advice on VAT from the TC Group as agreed and the

 Council will now need to register for VAT which I will do this week.

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To: Chairman and Members of Street Parish Council

 STREET PARISH COUNCIL

 Meeting of the Council held on 16th July, 2019 at 7.30 pm

 PRESENT: Councillor P. Goater (Chairman of Council)

Councillors: C.E. Axten, P. Birch, S. Carswell,

M. Daniells, J. Diment, D. Drew, D. Goater,

A. Leafe, L. Mogg, T.W.E. Napper, P. Robinson,

and L. Zaky

 IN ATTENDANCE: Mrs. L. Ruff – Clerk

 D. Byford – Director for Employer Engagement

 Strode College

 APOLOGIES: Councillors R. Boyce, A. Prior, and H. Shearer

 – another engagement – reasons accepted

45. MINUTES

The minutes of the extraordinary meeting held on 26th June, 2019 which had been circulated were approved as a correct record and signed by the Chairman.

46. MATTERS ARISING

 No matters were raised.

47. DECLARATIONS OF INTEREST AND DISPENSATIONS

In accordance with the Code of Conduct Councillors Carswell, P. Goater and Napper declared an other interest under Appendix B in any matters relating to the District Council and stated that they would keep an open mind when considering issues at either District or Parish level.

Councillor Napper declared an other interest under Appendix B in any

matters relating to the County Council including the item on service delivery operating model proposal for Devon and Somerset Fire and Rescue Service and stated that he would keep an open mind when considering issues at either level.

All members present declared a personal and prejudicial interest in the alteration of the Parish Rooms for Council and library use and that they had been granted dispensation to speak and vote by the Clerk and would keep an open mind when considering the matter. Councillor Axten declared that she was Chairman of the Friends of Street Library and Councillor Drew that she was a Friend of the Library.

Councillor Leafe declared a disclosable pecuniary interest in the item on operational funding for vulnerable families as he proposed to use the money in his role as a Parent Family Support Adviser. He left the meeting after making representations and answering questions from members at 8.50 p.m. and returned at 9.05 p.m. No members of the public wished to speak on the item. Councillor Axten stated that she was a governor of Elmhurst School but that she did not have an interest in the item as the funding was not specifically for the School. The funding had been agreed with the Heads of all the schools in Street through the Street Community Learning Partnership for vulnerable families.

Councillor Napper declared a personal and prejudicial interest in the item on alterations to the Parish Rooms as his grand daughter worked for the architects Orme. He did not leave the meeting as consideration was deferred to the next meeting of the Council.

48. COMMUNITY POLICE OFFICER

PC Pople had given his report during Public Question Time.

49. PRESENTATION ON STRODE COLLEGE

 David Byford, Director for Employer Engagement gave an interesting

 presentation on the College’s apprenticeship programme and on

 Create Strode. This initiative was funded by Mendip District Council

 and would provide units for local businesses free of rent. It was noted

 that meetings of the Council could be held at the College or Millfield

 School.

50. PLANNING COMMITTEE

The minutes of the meeting on 18th June, 2019 were submitted and circulated.

 RESOLVED

that the report be noted.

51. POLICY AND FINANCE COMMITTEE

 The minutes of the meeting on 2nd July 2019 were submitted with a

 report on works to the exterior of the Parish Rooms which had been

 circulated. The minutes appear as Annex A to these minutes in the

Minute Book.

There was discussion on spending a total of around £690,000 on the

building when it had been valued at £220,000. Some members were

concerned that the Council would never get a return on the investment

while others felt when altered it would be fit for purpose. It was a public

building and not under private control like the 1924 Library building.

Some residents had been asked about the proposals and had stated

that they considered this to be a lot of money for a relatively small

project within Street and that a business would not do this. Members

wanted to explore other options although it was felt that it would not be

possible to find another building in the centre of Street for a similar

value. It was noted that Option 1 to alter the Parish Rooms on the

ground floor previously considered had been costed at around £55,000.

The Library Trust had stated that it would not contribute to the project

but was willing to meet to discuss a possible long lease of the 1924

building for the Library and Council. Protracted discussions had taken

place with the Trust regarding the future of the Library and the deadline

for the end of the County Council’s lease of the building had been

reached without agreement. The Trust was in dispute with the County

Council over dilapidations for the building and it was felt that it would

take longer than 3 years to sort out.

Members highlighted the need to come to an informed correct decision

on outlaying such a large sum on a building with no land or parking

when there were many other needs such as the Citizens Advice

Bureau and children’s services. It was noted that the building could in

the future become part of the major redevelopment of the former Tesco

site when this took place. It was also noted that if the library did move

back to the former building it was proposed that it would only occupy

the front half. It was suggested that options be listed with advantages

and disadvantages of each.

 RESOLVED

 A. that a report be made on whether there would be a settlement fee

 if most of the existing loan was paid off and the final sum paid as the

set 6 monthly direct debit

 B. that the Parish Rooms project be considered at the next meeting

 on 20th August and a precis be sent out of what had happened over

 the past 3 to 4 years

 C. that an extraordinary meeting of the Council be held at 6.30 p.m.

 on 22nd July to consider the variation of the temporary agreement for

 the Street Community Library Partnership to extend it by 6 months to

 31st January 2020 – this to be followed by the meeting of the

 Culture Working Group.

52. CHAIRMAN’S REPORT

 The Chairman made his report and informed members that he was

 trying to set up a Chamber of Trade for Street. Councillor Napper

 offered to assist with this.

53. PARISH PATH LIAISON OFFICER

The Clerk reported that County Councillor Leyshon would be contacting

the PPLO.

54. COMMUNITY SUPPORT WORKING GROUP

 The notes of the meeting on 24th June were submitted as circulated.

 RESOLVED

 that the report be agreed.

55. HEALTH AND WELL BEING WORKING GROUP

 No members had attended the meeting on 1st July and it was agreed

 that they should agree a time and date for a meeting that most could

make.

56. HIGHWAYS WORKING GROUP

 Notes of the meeting on 2nd July 2019 had been circulated.

 RESOLVED

 that the report be agreed including the draft funding agreement for

 Section 106 funds to improve the cycleway.

57. CORRESPONDENCE/MINOR ISSUES

 The Clerk submitted a report which had been circulated.

 1. Devon and Somerset Fire and Rescue Service

 Service Delivery Operating Model Proposal

 It was noted that there were no changes proposed to the Fire Stations

 in Glastonbury and Street.

 RESOLVED

 that the report be noted and people encouraged to complete the online

 questionnaire.

 2. Operational Funding for Vulnerable Families

 On 14th May the Council had agreed to make a grant of £55,000 per

 annum for 5 years to Somerset County Council to employ an extra

 Parent Family Support Advisor for the schools and College in Street

 and fund specified costs such as training, extra staffing for Summer

 events and activities and expenses. This was subject to an agreement

 being entered into to ensure that the money was ringfenced for these

 purposes and existing PFSA provision was not cut. The draft

 agreement had not been received and there was no provision in place

 for the Summer holidays. The meeting was adjourned from 9 p.m. to

 9.05 p.m. to allow the public to speak. It was noted that Greenbank

 Pool might be made available for one evening in the holidays for an

 event for vulnerable families.

 RESOLVED

 that a grant of £1,000 be made available to the Street and Glastonbury

 Community Learning Partnership to assist with costs of organising

 activities in the Summer holidays for vulnerable families.

 3. We Hear You – Use of Room

 RESOLVED

 that the organisation be permitted to use a small room on a Thursday

 from 9 a.m. to 4.30 p.m. in the Parish Rooms free of charge until further

notice.

 4. Representatives on Coxs Charity

 RESOLVED

 that Councillor Birch would represent the Council on the above with

 Councillor Axten.

 5. Representative on Red Brick Building

 RESOLVED

 that Councillor Diment would represent the Council on the body looking

 at the future development of the Red Brick Building.

 6. Bodycam for SLH Services

 It was noted that SLH Services had no problems in dealing with people

 in Merriman Park or elsewhere and so did not need a bodycam.

58. REPORT FROM COUNTY AND DISTRICT COUNCILLORS

 AND REPRESENTATIVES ON OUTSIDE BODIES

The written reports from County Councillors Leyshon and Napper had

been circulated. District Councillor Carswell reported that he had been

involved in discussions relating to the Tor Leisure facility.

59. ACCOUNTS FOR PAYMENT

 The latest bank reconciliations for all accounts at 30th June, 2019

 had been prepared successfully and sent to all members with the

 monthly income and expenditure by account report and schedule of

 earmarked reserves.

 RESOLVED

 that the report and schedule of payments as circulated be approved

and initialled by the Chairman and the income and expenditure by

account report at 30th June, 2019 be noted and the schedule of

receipts and payments for July be attached as Annex B to the minutes

in the Minute Book in order to publish payments of £500 or more.

60. MATTERS FOR REPORT

 Members had found the information on the Neighbourhood Plan survey

 recently sent very interesting. Information on the future of acute

 inpatient mental health services was referred to the Health and Well

 Being Working Group. It was agreed that Councillor Leafe would act

 as Bronze Command for the Christmas Cracker with the Clerk and

 Assistant Clerk.

 Members suggested that when looking at the Parish Rooms project

 consideration be given to making some kind of provision for

 accommodation for vulnerable families and to the cost of future

 proofing the building with solar panels etc.

61. EXCLUSION OF PRESS AND PUBLIC

 It was not necessary to resolve to exclude the press and public from

 the meeting for the final item as none were present.

62. STAFFING COMMITTEE

 The minutes of the meeting on 2nd July which appear as Annex C to

 these minutes in the Minute Book were submitted as circulated with

 notes of an informal meeting on 5th July. Papers detailing the

 conditions and salary for the new post had been sent to members

 only.

 RESOLVED

 A. that the minutes, notes and details for the new post of Parish

 Assistant and Projects Officer be agreed

 B. that Councillors Axten and Shearer be appointed to the Interview

 Panel with the Clerk and delegated authority be given for the Panel to

 make the appointment and agree all details relating to it, subject to

 advice from South West Councils

 C. that David Byford be contacted about the Council employing an

 apprentice when the Parish Assistant was in post.

 The meeting ended at 9.20 p.m.

 Councillor D. Goater left at 8.50 p.m. and returned at 8.53 p.m.

 Councillor Leafe left at 9.10 p.m. and returned at 9.15 p.m.

 Councillor Diment left at 9.13 p.m.