

**Mrs. L.A. Ruff, Clerk of the Council, Street Parish Rooms, 6 Leigh Road, Street, Somerset BA16 0HA Tel. (01458) 440588**

**Email** **street.parish@street-pc.gov.uk** **Website www.street-pc.gov.uk**

16th January, 2020

 **PLEASE NOTE DATE, TIME, VENUE**

 Dear Sir/Madam,

 You are summoned to attend an extraordinary meeting of the Street

 Parish Council which will be held in **ROOM 6, CRISPIN COMMUNITY CENTRE,**

 **LEIGH ROAD, STREET on TUESDAY 21ST JANUARY, 2020 at 6.30 p.m**. for the

 purpose of transacting the business specified in the following agenda.

 In accordance with standing orders 7 c and d, a member with a

 disclosable pecuniary interest must leave the room during the relevant

 item of business, unless permitted to remain following the grant of a

 dispensation. Councillors with an interest in relation to any item of

 business being transacted at a meeting under Appendix B (Other

 Interests) or where a matter relates to a financial interest of a friend,

 relative or close associate, may (i) make representations, (ii) answer

 questions and (iii) give evidence relating to the business being

 transacted but must thereafter leave the room, unless permitted

 to remain following the grant of a dispensation. At a convenient time

 the Chairman will also give this opportunity to any members of the

 public wishing to speak on any matter being transacted.

 Yours faithfully,

 L.A. Ruff, Clerk of the Council

 AGENDA

1. APOLOGIES FOR ABSENCE – acceptance of any reasons offered

2. MINUTES

To approve as a correct record the minutes of the meeting of the Council held on 14th January, 2020 (attached).

3. DECLARATIONS OF INTEREST AND DISPENSATIONS

4. ALTERATION OF PARISH ROOMS, SELECTION OF CONTRACTOR

AND BUDGET AND PRECEPT 2020/21 – RESOLUTION TO BORROW

 (report attached – confidential papers sent to members only)

 In accordance with the Public Bodies (Admission to Meetings) Act 1960

 amended by the Openness of Local Government Bodies Regulations 2014,

 it is probable that a resolution will be passed at the meeting to exclude the

 press and public for most of item no. 4 as it concerns the tenders received and

 the draft permanent community library partnership agreement which involve

 confidential information on tender sums and legal proposals.

 When a decision in principle has been made on the project and a contractor

 selected if appropriate, consideration on setting the budget and precept for

 2020/21 will be made in public.

5. SOLAR STREETS MENDIP

 To consider setting up the scheme in Street (details attached).

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To: Chair and Members of Street Parish Council

 STREET PARISH COUNCIL

 Meeting of the Council held on 14th January, 2020 at 7.20 pm

 PRESENT: Councillor C.E. Axten (Vice-Chair) (In the Chair)

 until P. Goater (Chairman) arrived at 8.30 p.m.

Councillors: P. Birch, R. Boyce, M. Daniells,

D. Drew, D. Goater, A. Leafe, L. Mogg,

H. Shearer and L. Zaky

 IN ATTENDANCE: L. Ruff – Clerk

 M. Sandiford – Assistant Clerk Projects Officer

 R. Peters – Manager, Strode Theatre

 APOLOGIES: Councillors: S. Carswell, J. Diment,

 T.W.E. Napper and A. Prior – another

 engagement – reasons accepted

165. MINUTES

The minutes of the extraordinary meeting held on 9th January, 2020 which had been circulated were approved as a correct record and signed by the Chairman.

166. MATTERS ARISING

 There were no matters arising.

167. DECLARATIONS OF INTEREST AND DISPENSATIONS

In accordance with the Code of Conduct Councillors P. Goater and Shearer declared an other interest under Appendix B in any matters relating to the District Council and stated that they would keep an open mind when considering issues at either District or Parish level.

All members present declared a personal and prejudicial interest in the alteration of the Parish Rooms for Council and library use and that they had been granted dispensation to speak and vote by the Clerk and would keep an open mind when considering the matter. Councillor Axten declared that she was Chairman of the Friends of Street Library and Councillor Drew that she was a Friend of the Library.

Councillor Mogg declared a disclosable pecuniary interest in Greenbank Pool as he worked there and took no part in consideration of the appointment of a representative to the Management Committee.

168. CASUAL VACANCY ON WEST WARD

 The Clerk submitted a report which had been circulated. In accordance

 with Standing Order 3 m it was agreed to vote on the co option by

 paper ballot issued by the Clerk. It was also agreed that the co opted

 member could sign their declaration of acceptance of office and join the

 meeting – all 3 candidates were present.

 Councillor Mogg proposed David Ellis for consideration and this was

 seconded by Councillor Shearer. Councillor Zaky proposed Nicola

 Smith for consideration and this was seconded by Councillor Birch.

 Councillor D. Goater proposed Angela Southern for consideration and

 this was seconded by Councillor Leafe.

 The voting was – David Ellis – 4 votes, Nicola Smith – 3 votes, Angela

 Southern – 2 votes. As no candidate had an absolute majority of votes

 cast it was agreed to strike off the candidate with the least number of

 votes and to vote again on the remaining 2.

 The voting was – David Ellis – 7 votes and Nicola Smith – 2 votes.

 RESOLVED

 that David Ellis be co opted to fill the vacant seat in the West Ward for

 the current term of office to May 2023.

 David Ellis signed the declaration of acceptance of office and joined

 the meeting.

169. PRESENTATION – MANAGER OF STRODE THEATRE

 Robin Peters gave details of the emerging vision and strategy for the

 Theatre following consultation. The focus for 2020 was young people.

 It was suggested that the programme should perhaps be less art and

 film orientated. Members made a number of suggestions including

 linking with the YMCA, Crispin School and the College, having more on

 during the day eg. for parents with very young children and setting up a

 gaming tournament with a local gaming shop. Details of additional

 funding to be requested from the Council would be submitted for the

 meeting on 21st January.

170. PLANNING COMMITTEE

The minutes of the meeting on 16th December, 2019 were submitted and circulated.

 RESOLVED

that the report be noted and that Councillor Boyce should be replaced

on the Committee by Councillor Ellis as he was unable to attend many

meetings.

171. CHAIR’S REPORT

 There was nothing to report although the Chair had been very busy on

a number of initiatives and would report back in due course.

172. PARISH PATH LIAISON OFFICER

There was no report at present.

173. PARISH ROOMS AND LIBRARY

 The Clerk reported that most of the consideration of the alteration of

 the Parish Rooms would probably be confidential due to the

 consideration of tenders and the draft permanent community library

 partnership agreement. The extraordinary meeting would be held on

 21st January and the budget and precept for 2020/21 would be set in

 public session at the end of the meeting for submission to the District

 Council. If the project was agreed in principle there would be a month

 of public consultation on the project, loan and proposed increase in

 council tax precept. A further extraordinary meeting would be held

 after 21st February to consider the results of the survey and make the

final decision.

 RESOLVED

 that if it was agreed in principle on 21st January to proceed with the

project, a consultation open evening be held from 6.30 p.m. on 29th

January 2020 in the Parish Rooms and dates for a further extraordinary

meeting after 21st February be circulated to members.

174. COMMUNITY SUPPORT WORKING GROUP

 Notes of the meeting held on 7th January 2020 had been circulated.

 Councillor Drew reported on preparations for the Discover Your

 Community event on 29th February. She also reported on a meeting

 with the YMCA, that the Council had now signed up to the Young

 Person Friendly Charter and a number of other initiatives.

 RESOLVED

 that the report be agreed and Councillor Shearer to send a link to the

 Clerk for signposting of what was available from Mendip Health

 Connections.

175. CHAIR UPDATES FROM OTHER COMMITTEES/WORKING

 GROUPS

 It was noted that the Highways Working Group would be meeting soon

 to consider issues including removing the bicycles in the High Street

 advertising Slimming World. It was agreed to thank the Chair for all his

 work in moving and changing the batteries for the speed indicator

 devices.

Councillor Axten explained that the Culture Working Group would meet

On 16th January and would be asked to agree that a separate Group

for Christmas be set up as this was the major event of the year. More

people were needed to help including members of the public.

 RESOLVED

 that the reports be noted and SLH Services be asked when they could

 take over responsibility for the SIDs.

176. CORRESPONDENCE/MINOR ISSUES

 The Clerk submitted a report which had been circulated.

 1. Representative on Glastonbury Tribunal Ltd.

 RESOLVED

 that Councillor Mogg be appointed to this body in place of Councillor

 P. Goater.

 2. Representative on Greenbank Pool Management Committee

 RESOLVED

 that Councillor Birch be appointed to this body in place of former

 member P. Robinson.

 3. Date of Council Meetings

 RESOLVED

that possible dates for a particular meeting being set be circulated to

members to ensure that as many as possible were able to attend.

4. Meeting on Responding to the Climate Emergency

RESOLVED

that the Projects Working Group should consider setting up a

conference style event as previously agreed on the climate

emergency with speakers such as Anna Francis, Simon Breeze and

Councillor Pickering.

5. Men’s Shed – Refurbishing Fingerposts

 There was nothing to report.

177. REPORT FROM COUNTY AND DISTRICT COUNCILLORS

 AND REPRESENTATIVES ON OUTSIDE BODIES

District Councillor Shearer reported many organisations were being

encouraged to work together to save on costs and spread resources.

A report had just been received on indices of deprivation and the data

could be used to assist vulnerable people eg. when bidding for funds.

Councillor Leafe undertook to liaise with Councillor Shearer on the

work which he was doing with vulnerable families and early

intervention. The Chair was involved with conservation issues and the

Glastonbury Town Fund where a bid for up to £25 million would be

made for projects to improve the town.

178. ACCOUNTS FOR PAYMENT

 The latest bank reconciliations for all accounts at 31st December, 2019

 had been prepared successfully and sent to all members with the

 monthly income and expenditure by account report, the final report of

receipts and payments for December and schedule of earmarked

reserves.

 RESOLVED

 that the report and schedule of payments as circulated be approved

and initialled by the Chair and the income and expenditure by account

report at 31st December, 2019 be noted and the schedule of receipts

and payments for January be attached as Annex A to the minutes in

the Minute Book in order to publish payments of £500 or more.

179. MATTERS FOR REPORT

 The Clerk reported that Street Twinning Association was keen to have

 a road named after the twin town of Isny and it was agreed to ask the

 owners of Street Business Park as the road leading to the site was

 called Gravenchon Way.

 The meeting ended at 8.56 p.m.

 Councillor Boyce arrived at 8.10 p.m.

 Councillor P. Goater (Chair) arrived at 8.30 p.m.

 Councillor P. Birch left at 8.50 p.m.

C O N F I D E N T I A L AGENDA ITEM NO: 4

To: Council

From: Clerk

Subject: Alteration of Parish Rooms, Selection of Contractor and Budget and Precept for 2020/21 – Resolution to Borrow

The Council is asked to consider the following confidential attachments - draft Business Plan – **Annex A**, cashflow forecast – **Annex B** and application to borrow – **Annex C**. The confidential schedule of tenderers, sums and recommendation from Orme are attached for members only – **Annex 3 of Business Plan**. There is a contingency fund of 10% or around £17,000. 2 good references have been received for Melhuish and Saunders and 1 good reference for Jones Building Group. The schedule of repair works not included and for the Council to monitor are attached as **Annex D.**

The confidential draft permanent Community Library Partnership agreement with Somerset County Council for 6 years is also attached for members only – **Annex 4 of Business Plan**. The current temporary agreement is due to end on 31st January 2020 but can be rolled on until 31st March when this matter has been concluded. It is suggested that specialist legal advice is obtained on the proposed permanent agreement for consideration at an extraordinary meeting to be held after 21st February when the final decision will be made – date to be agreed.

The Council is asked to decide whether to proceed in principle with the project as detailed and if so to agree the following so that public consultation can take place from 22nd January to 21st February – survey form attached – **Annex E**. The extraordinary meeting after 21st February will consider the precept increase consultation including the number of survey forms returned and the percentage of those who voted in favour of the project and precept increase. A final decision will then be made on whether to proceed and apply for borrowing approval.

The estimates for 2020/21 include £9,800 grant to Mendip Citizens Advice Bureau. The application has only recently been received and is for £9,000. Approval is sought for this with the remaining £800 being available for another purpose. Strode Theatre are now requesting an additional £5,000 for 2020/21 and the following 2 years which would give a grant of £20,000 – letter attached as **Annex E1**.

1. to agree in principle that an agreed contractor be selected to carry out the specified works to alter the Parish Rooms at an agreed cost + VAT subject to final agreement following public consultation, consent to apply for the loan being granted and to Somerset County Council entering into the draft permanent Community Library Partnership agreement for 6 years
2. RESOLUTION TO BORROW

RESOLVED

subject to final approval on a date to be agreed following consideration of the results of the precept increase consultation, to seek the approval of the Secretary of State for Housing, Communities and Local Government to apply for a PWLB loan of £100,000 over the borrowing term of 14.5 years, repayable by half yearly annuity, for the alteration of the Parish Rooms. The annual loan repayments will come to around £8,111. It is also intended to increase the council tax precept for the purpose of the loan repayments by 1.5% which is the equivalent of an additional £1.60 a year on a Band D property

1. the Estimates for 2020/21 as attached as **Annex F** and the precept on Mendip District Council for 2020/21 to be in the sum of £460,000 giving a tax of £121.47 on a Band D property - an increase of 16% or £16.62 (revised precept calculation attached as **Annex G**)
2. the information for the council tax section of the District Council’s leaflet/website to be as attached as **Annex H**
3. the general revenue reserves be set at £178,821 for 2020/21 to maintain current assets such as Street Skate Park, the Parish Rooms and Merriman Park and fund new projects or services as they arise.

L.A. Ruff

Clerk 21.01.20