



Mrs. L.A. Ruff, Clerk of the Council, Street Parish Rooms, 6 Leigh Road, Street,  
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10<sup>th</sup> September 2020

**PLEASE NOTE DATE AND TIME**

Dear Sir/Madam,

You are summoned to attend the Annual meeting of the Street Parish Council which will be held **virtually using Zoom** with remote attendance **on TUESDAY, 15<sup>TH</sup> SEPTEMBER 2020** for the purpose of transacting the business specified in the following agenda. Public Question Time will commence at approximately **6.55 p.m.** The Chair will allow each person who has registered with the Clerk to speak for up to 3 minutes on any subject/s and will firstly explain the procedures for the meeting. Persons speaking will have been informed that the meeting will be recorded. The Council meeting will commence at approximately **7 p.m.** or as soon as Public Question Time is closed by the Chair. Notes of Public Question Time on 18<sup>th</sup> and 25<sup>th</sup> August attached **Page 4**. The meeting will be streamed live on YouTube on the Council's YouTube channel at

<https://www.youtube.com/channel/UCiwCtXUydITXA9OpDqQfvIA/videos>

In accordance with standing orders 7 c and d, a member with a disclosable pecuniary interest must leave the meeting and be placed in the waiting room during the relevant item of business, unless permitted to remain following the grant of a dispensation. Councillors with an interest in relation to any item of business being transacted at a meeting under Appendix B (Other Interests) or where a matter relates to a financial interest of a friend, relative or close associate, may (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted but must thereafter leave the meeting and be placed in the waiting room, unless permitted to remain following the grant of a dispensation. At a convenient time the Chair will also give this opportunity to any members of the public who have registered to speak with the Clerk prior to the meeting.

Yours faithfully,

L.A. Ruff  
Clerk of the Council

**AGENDA**

1. APOLOGIES FOR ABSENCE - acceptance of any reasons offered.
2. MINUTES  
To approve as a correct record the minutes of the extraordinary meeting of the Council held on 25<sup>th</sup> August 2020 (attached) **Pages 5 – 7**
3. MATTERS ARISING
4. DECLARATIONS OF INTEREST AND DISPENSATIONS  
To receive declarations of interest from Councillors on agenda items and to receive written requests for dispensations for disclosable pecuniary interests (if any). Clerk to grant any requests for dispensation as appropriate.

5. COMMUNITY POLICEMAN
6. GRANT – STRODE THEATRE  
Robin Peters, Theatre Manager to speak on the need for the grant of £20,000 in 2021/22 and future plans for the Theatre
7. CASUAL VACANCY ON WEST WARD (report attached) **Pages 8 - 9**
8. PLANNING COMMITTEE  
To receive the minutes of the meeting held on 18<sup>th</sup> August (attached) **Page 10**  
and to appoint more members to the Committee following the resignation of J. Diment and D. Ellis.
9. POLICY AND FINANCE COMMITTEE  
To receive the minutes of the meeting on 8<sup>th</sup> September (attached) **Pages 11 - 14**
10. COMPLETION OF LIMITED ASSURANCE REVIEW  
FOR YEAR ENDED 31<sup>ST</sup> MARCH 2020 (report attached) **Page 15**
11. REPORT FROM VICE-CHAIR
12. PARISH PATH LIAISON OFFICER – County Cllr. Leyshon to give a verbal report on behalf of PPLO Jake Dalton.
13. PROJECTS WORKING GROUP  
To receive notes of meeting 3<sup>rd</sup> September and a report (attached) **Pages 16 – 18**  
Unitary Group received a presentation from District Council on 3<sup>rd</sup> September
14. PATH TO RECOVERY – verbal report on meeting on 21st August including brief details of draft Mendip Tourism Strategy and of 4<sup>th</sup> September including details on Remembrance arrangements
15. ALTERATION OF PARISH ROOMS – verbal report on meeting on 25<sup>th</sup> August
16. STREET COMMUNITY SUPPORT GROUP – verbal update
17. CHAIR UPDATES FROM OTHER COMMITTEES/WORKING GROUPS
18. CORRESPONDENCE/MINOR MATTERS (attached) **Page 19**
19. REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES  
AND COUNTY AND DISTRICT COUNCILLORS  
Questions to be noted for written replies and matters for consideration referred to the appropriate working group. All reports received have been emailed to members.
20. ACCOUNTS FOR PAYMENT (schedule of payments attached for approval and initialing by Chair to be arranged) and confidential detailed income and expenditure by account report at 31st August 2020 including budget variance – emailed to members only with bank reconciliations and earmarked reserves schedule. **Page 20 + attachment**

21. MATTERS FOR REPORT  
Consideration of items not on agenda for information only  
(a) Report from Clerk  
(b) Matters raised by members - TO BE NOTIFIED TO THE CLERK IN ADVANCE OF MEETING.
22. EXCLUSION OF PRESS AND PUBLIC  
  
In accordance with the Public Bodies (Admission to Meetings) Act 1960 as amended by the Openness of Local Government Bodies Regulations 2014, the press and public will probably be excluded from the meeting by resolution for the following item as it involves confidential information on quotations received.
23. QUOTATIONS FOR CHRISTMAS LIGHTS ON PARISH ROOMS (Confidential report attached for councillors only) **Pages 21 – 22.**
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To: Chair and Members of Street Parish Council

## NOTES OF PUBLIC QUESTION TIME HELD BEFORE COUNCIL MEETING ON 18<sup>TH</sup> AUGUST 2020

The Clerk read out the following question received from K. Davis -

I understand that there was a meeting between members of the Parish Council and representatives from Ninesquare Trust in the week commencing 10<sup>th</sup> August (possibly on Wednesday 12<sup>th</sup> August). Are councillors able to share any information from that meeting which may be of interest to members of the public who have an interest in the proposed development on the fields west of Somerton Road?

The Chair stated that residents were still holding meetings and that they would contact K. Davis. The Council had not held any such meetings.

## NOTES OF PUBLIC QUESTION TIME HELD BEFORE EXTRAORDINARY COUNCIL MEETING ON 25<sup>TH</sup> AUGUST 2020

Emma and Mickey, residents of Vestry Road spoke in support of reopening the High Street to traffic. They had counted 635 vehicles passing along Vestry Road that morning between 8.30 a.m. and 11.30 a.m. This included 501 cars, 106 vans, 22 lorries and 6 other vehicles. The road was narrow and so often vehicles went up on to the narrow pavements and had to stop by Holland Funeral Directors to let other vehicles pass. They were concerned about safety there particularly as vehicles often travelled at speed along the road. If the High Street was to be closed a suitable link road and diversions were needed. They drew attention to the fact that a Neighbourhood Plan had not been published although some initial survey work had been carried out. There was a robust process prior to a Plan being produced. They asked if the Council had been assessing traffic flow etc. during the trial. Pedestrians were not in general using the closed section of road to walk in and the pavements were wide. They had been advised by a lecturer in town planning that such a closure/pedestrianisation was usually done if there was excessive footfall and they did not consider that this was the case at present.

## STREET PARISH COUNCIL

Extraordinary meeting of the Council held virtually using Zoom with remote attendance on 25<sup>th</sup> August, 2020 at 6.42 p.m.

PRESENT: Councillor A. Leafe (Chair)  
Councillors: P. Birch, S. Carswell, M. Daniells,  
D. Drew, D. Goater, P. Goater, L. Mogg, T.W.E.  
Napper, A. Prior and H. Shearer

IN ATTENDANCE: L. Ruff – Clerk/RFO  
M. Sandiford – Assistant Clerk Projects Officer  
County Councillor L. Leyshon  
M. Fitzgerald – applicant Street Business Park

APOLOGIES: Councillors C.E. Axten and L. Wolfers – another  
engagement and R. Boyce – illness – reasons  
accepted

### 46. MINUTES

The minutes of the meeting held on 18<sup>th</sup> August, 2020 which had been circulated were approved as a correct record and arrangements would be made for them to be signed by the Chair in accordance with current guidance.

### 47. DECLARATIONS OF INTEREST AND DISPENSATIONS

In accordance with the Code of Conduct Councillor Napper wished it to be noted that although he was a representative of the Council on Street Business Park he had only met with the applicant as he did with any other application and therefore did not need to declare an interest. Councillor Prior, the other representative, had not met with the applicant or been party to any considerations on the matter.

District Councillors P. Goater and H. Shearer did not join the meeting until 7.22 p.m. as they could not be present for the consideration of the application for Street Business Park as they served on the District Council's Planning Board.

### 48. PLANNING COMMITTEE

The Chair asked councillors to consider joining the Committee as with the resignations of J. Diment and D. Ellis there were now only 4 members serving on it.

49. APPLICATION NO. 2020/1294/OTS – OUTLINE PERMISSION WITH SOME MATTERS RESERVED FOR EXTENSION OF STREET BUSINESS PARK COMPRISING B1 BUSINESS, B2 GENERAL INDUSTRY, B8 STORAGE OR DISTRIBUTION, RESIDENTIAL CARE HOME AND EXTRA CARE (USE CLASS C2) FOOD AND DRINK (USE CLASS A3/A4/A5), CONSTRUCTION OF NEW ARM TO A39 QUARRY BATCH, A39 WEST WAY AND WEST END JUNCTION, ASSOCIATED INTERNAL ACCESS ROADS AND PATHS, PARKING AND SERVICE AREAS WITH DETAILS OF ACCESS – LAND AT 347021 136787 GRAVENCHON WAY, STREET FOR MARK FITZGERALD – OUTLINE – SOME MATTERS RESERVED

M. Fitzgerald gave a summary of the proposals. The layout allowed for access in the future to adjoining land. The focal point would be a central tree lined avenue with generous circulation areas, particularly for pedestrians and cyclists. There would be an eco management plan with a biodiversity net gain. In total an investment of around £40 million would be made on the site with a potential to create 600 new jobs. Advisers for the applicants had stated that there were local businesses who would want to occupy the new units and others wishing to relocate to the area. The traffic assessment for the application stated that the development would not have a material impact on the local road network and that this was not considered to be severe.

County Councillors Leyshon and Napper and other members stressed the need for new business units, modern care facilities and a new road so that further development could take place. Jobs were needed and at a business park tended to be better paid than in retail. It was felt that the developer would continue to produce a good quality scheme. Councillor P. Goater would investigate the impact of the proposals on the Walton bypass.

#### RESOLVED

that the District Council as the Local Planning Authority be informed that the Council recommended approval of the outline application.

50. CLOSURE OF HIGH STREET

The Clerk submitted a report which had been circulated. She gave a summary of 17 emails and 1 letter received in support of reopening the High Street and 2 emails in support of keeping it closed. All representations had been circulated to members. The Chair had spoken to 6 traders in the High Street and 5 had wanted it to be open again.

There was general concern that now the closure was not being manned by a marshal it was very unsafe with vehicles often driving through it. The Council had brought in the closure for the right reasons and it had shown the problems which would need to be overcome if pedestrianisation was ever taken forward. A number of members were in support of pedestrianisation in the long term to make the High Street more pleasant and vibrant and draw in visitors from Clarks Village.

The 3 residents of Vestry Road who had spoken during Public Question Time were asked to carry out another traffic survey on the same day at the same time in 6 months time and give the results to the Council for information and they agreed to do this subject to work commitments.

It was noted that members were trying to form a Chamber of Commerce which would be able to make representations on matters such as closure of the High Street on behalf of local businesses. It was also hoped to have PACT meetings again with the local Police. It was agreed that one Zoom meeting be archived in accordance with GDPR rules as part of the history of the Council. The Chair suggested that this might be the last one held before Covid restrictions were lifted.

RESOLVED

that the High Street should be reopened and County Highways be asked to arrange this as soon as possible.

The meeting ended at 7.50 p.m.

To: Council  
From: Clerk  
Subject: Casual Vacancy on West Ward

The Chairman to call for nominations to fill the vacant seat in the West Ward by co-option to the Council (procedure attached). As the period of the vacancy has more than 6 months to run the Council must co opt to fill it. D. Ellis resigned from the Council in June 2020 and a poll was not claimed in time. Public notices have been displayed inviting suitably qualified people to apply to the Council for co option on the website and Facebook. The candidates who have stated that they wish to be considered for the vacant seat are as follows and their forms are attached for members -

Emma Lucy Bartlett  
Deborah Mary Knibbs

All persons have certified in writing that they meet the criteria for eligibility set out in section 79 of the Local Government Act 1972 to be a member of the Council and are not disqualified pursuant to section 80 of the Act. To qualify as a candidate persons must live, have a business or work in Street or within 4.8 km for at least 1 year or be on the electoral role and be over 18 years of age.

Any candidate who is to be considered for co option until the end of the current term in May 2023 must be proposed and seconded at the meeting. Voting will be carried out in public by show of hands and candidates will be invited to go in to the waiting room for this.

The Council can then agree that the successful candidate is appointed to the committees and working groups which they indicated on the form that they wished to serve on.

L.A. Ruff  
Clerk  
15.09.20



A successful candidate must have received an absolute majority vote of those present and voting i.e. over half of the votes cast. If this is not the case voting continues until someone does have an absolute majority of votes cast. This is done by striking off the candidate with the least number of votes and the remainder must then be put to the vote again.

This will mostly be a satisfactory procedure but if several candidates have obtained the same number of least votes and the aggregate of the others is less than a normal quorum eg. 3:2:2:2:2, it may be thought wise not to strike off all those with the least votes together but, if negotiations for withdrawals fail, to strike them off one by one, in an order determined by vote.

If there is an equal number of votes the Chair can use their casting vote to decide on a candidate. The new co-opted member can if present, sign the declaration of acceptance of office and then take part in the meeting but as it will be a remote meeting and, if not present can sign before or at the next ordinary meeting of the Council.

## STREET PARISH COUNCIL

Meeting of the Planning Committee held virtually using Zoom with remote attendance on 18<sup>th</sup> August 2020 at 6:30 pm

PRESENT: Councillor L Zaky - Chair  
Councillors: P Birch, A Leafe, L Mogg

APOLOGIES

IN ATTENDANCE: J Marshfield – Assistant Clerk.

1. ELECTION OF CHAIR – It was agreed that Cllr. L Zaky be elected as Chair for the year.
2. ELECTION OF VICE CHAIR – It was agreed that Cllr. L Mogg be elected as Vice Chair.
3. MINUTES  
The minutes of the meeting held on 21<sup>st</sup> July 2020 which had been circulated, were approved as a correct record and signed by the Chair.
4. DECLARATIONS OF INTEREST AND DISPENSATIONS  
Cllr. Zaky declared an interest in Planning Application 2020/1401/TCA T1 as she knows the applicant and left the meeting from 6:35 pm until 6:37 pm. The Vice Chair took the Chair.
5. PLANNING APPLICATIONS  
The Assistant Clerk submitted a report which had been circulated.

### RESOLVED

2020/1371/HSE Erection of single storey side extension AT 37 Grange Road Street for Mr & Mrs Loughlin – Approve

2020/1401/TCA T1 - Norway Maple - Fell. T3 - Lombardy Poplar – Reduce height by 9.5m at 55 Overleigh Street for Mrs Champion – Approve

2020/1388/HSE Erection of a rear and side extension at 3 Pine Close Street for Mrs Linda Culliford – Approve

2020/1418/HSE Single Storey rear extension and render and paint to existing side and rear elevations at 1 Wilton Orchard Street for Mr Justin Rose – Approve

2020/1465/HSE Erection of a single storey rear extension 64 Cranhill Road Street for Mr C Higgins – Approve

2020/1491/HSE Erection of extension to existing single garage to create a double garage at 82 Leigh Road Street for Messers C & D Vicker-Craddock - Approve

NOTE – 0 new units approved – 4 since July 2020.

The meeting ended at 6:42 pm.

## STREET PARISH COUNCIL

Meeting of the Policy and Finance Committee held virtually using Zoom with remote attendance on 8th September, 2020 at 6 p.m.

PRESENT: Councillor P. Goater (Vice-Chairman) (In the Chair)

Councillors: M. Daniells, L. Mogg, A. Prior and  
H. Shearer

IN ATTENDANCE: L.A. Ruff – Clerk  
J. Marshfield – Assistant Clerk

APOLOGIES: Councillor S. Carswell – another engagement –  
reason accepted

### 1. ELECTION OF CHAIR

RESOLVED

that Councillor Prior be elected as Chair until May 2021.  
Councillor Prior In the Chair.

### 2. ELECTION OF VICE-CHAIR

RESOLVED

that Councillor P. Goater be elected as Vice-Chair until May 2021.

### 3. MINUTES

The minutes of the meeting of the Committee held on 7th July, 2020 which had been circulated, were approved as a correct record and arrangements made for them to be signed by the Chair in accordance with current guidance.

### 4. DECLARATIONS OF INTEREST AND DISPENSATIONS

In accordance with the Code of Conduct Councillors Goater and Shearer declared an other interest under Appendix B in the grant application from the Houndwood Community Group as they were members of it. After making representations they left the meeting from 7.45 p.m. to 7.50 p.m.

Councillor Mogg declared a disclosable pecuniary interest in the grant to Greenbank Pool as he worked there but this application was not considered at the meeting. He also declared a disclosable pecuniary interest in the application from Crispin Community Focus as he worked for the applicants and left from 8.04 p.m. to 8.08 p.m.

Councillor Prior declared an other interest under Appendix B in the grant application for We Hear You as he was a fundraiser for the body and left after making representations from 6.20 p.m. to 6.31 p.m.  
Councillor P. Goater In the Chair for this item.

## 5. GRANTS TO VOLUNTARY BODIES 2020/21 AND 2021/22

The Clerk submitted a report which had been circulated. It was noted that no application had been received for the grant of £1,000 allocated for the Football Club Fun Day.

### RESOLVED

A. that the following grants be made for 2020/21 -

We Hear You – 50% grant and information to be supplied on how the funding would benefit the young of Street before consideration was given to giving the other 50%	£ 1,721
Somerset and Wessex Eating Disorder Association	£ 600
PROMISEworks – seek more information but pay grant	£ 2,000
Street and Glastonbury Carers Support Group – Council to pay Community Centre for room hire directly	£ 165
Glastonbury and Street Sea Cadets – other funding options available	£ 1,500
Wessex Football Club	£ 250
Street Drum and Trumpet Corps – Council to pay Community Centre for room hire directly	£ 750
Street and Walton Men’s Shed – monitor bank balance next year to see if funds held have increased	£ 1,000
The Golden Oldies Charity	£ 200
Wessex Youth Football Club – money would have been saved in last 6 months due to lack of activities	£ 1,000
Mendip Disabled Association	£ 600
Street Striders Running Club	£ 600
St. Margaret’s Hospice – note total of £3,000 given as Twinning Association gave their £1,000 grant – next year give £2,000 again	£ 1,000
Houndwood Community Group	£ 600

(total of £11,986 + £11,000 already agreed = £22,986 with £4,014 left or £2,293 if other 50% of £1,721 given to We Hear You).

B. that no grant be given to Street Bowling Club as it was a private members club and would set a precedent for contributing to fixed costs of other such clubs

- C. that consideration be given to linking different organisations together to coordinate what was being provided and avoid duplication eg. mentoring services – Councillor Shearer undertook to look at this
- D. that quotes be obtained from SLH Services and others to refurbish the 2 finger posts and to move the speed indicator devices around Street
- E. that a grant of £1,000 be made to Street Twinning Association in 2021/22
- F. that Robin Peters, Manager of Strode Theatre be invited to attend the meeting of the Council on 15<sup>th</sup> September to discuss the application for a grant of £20,000 in 2021/22, other grants which might be obtained in the next 6 months and when the facility might reopen.

#### RESOLVED TO RECOMMEND

- A. that the following grants be made in 2021/22 -

Citizens Advice Mendip	£ 9,800
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Crispin Community Group – Council appreciated what the Group was doing, wanted successes to be shared with the parish and needed to be careful with funds – thus wanted the 2 Council representatives on the body to be invited to quarterly meetings and required more information on how the additional £5,000 would be spent, qualitative data on the reach of the Community Centre and how it was working with other organisations to avoid duplication and give value for money	£ 5,000
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- B. that consideration be given to earmarking £20,000 as a grant for Strode Theatre to be paid when it reopened to the public – reassurance to be sought on how the building was being maintained, the position with the bid for substantial funding from the Arts Council and when the Theatre might reopen.

#### 6. FINANCIAL POSITION TO APRIL 2021

The Clerk submitted a report which had been circulated. It was noted that the District Council was considering the provision of new CCTV cameras and a decision had yet to be reached. The Chair thanked the Clerk for her work on producing the consolidated report.

#### RESOLVED

that the report be noted and the income and expenditure projection circulated should be sent out with the other monthly reports to members.

RESOLVED TO RECOMMEND

A. that the Clerk in consultation with Councillors Axten and P. Goater be given delegated authority to agree to additional repointing to the outside walls of the Parish Rooms provided that agreed budgets were not exceeded as scaffolding was already in place

B. that the nationally agreed pay award of 2.75% backdated to 1<sup>st</sup> April 2020 be agreed (the budget allocations allowed for a 2% rise)

C. that the funds held with CCLA should remain at £228,894.

7. RECEIPTS AND PAYMENTS APRIL TO JUNE 2020

The Clerk submitted reports which had been circulated. The detailed income and expenditure report by code at 30<sup>th</sup> June 2020 appears as Annex A to these minutes in the Minute Book.

RESOLVED

that the report be noted.

8. PERIODIC REPORTS AND INSPECTIONS

The Clerk submitted a report which had been circulated.

RESOLVED

that the report be noted.

The meeting ended at 9 p.m.

To: Council  
From: Clerk  
Subject: Completion of Limited Assurance Review  
For Year Ended 31<sup>st</sup> March 2020

PKF Littlejohn LLP have completed their review of the Annual Governance and Accountability Return (AGAR) for the Council for the year ended 31<sup>st</sup> March 2020. Section 3 has been completed and there are no matters of concern or other matters drawn to the attention of the Council. This is always a lot of work and this year was done at the start of Lockdown, working remotely with new rules and a more basic scanner, printer etc. I am therefore pleased that all has gone smoothly.

In accordance with the Accounts and Audit Regulations 2015 (SI 2015/234) the notice of conclusion of audit with Sections 1, 2 and 3 of the certified AGAR has been published on the Council's website for 14 days. Copies of the AGAR were available for any person to purchase for 40p.

L.A. Ruff  
Clerk  
15.09.20

**NOTES OF THE PROJECTS WORKING GROUP MEETING  
HELD REMOTELY ON 3<sup>RD</sup> SEPTEMBER AT 1 PM**

PRESENT: - Cllrs. Axten, Birch, Carswell, Daniells, P Goater, Prior, Shearer.  
Cllr. Mogg attended from 1:40 pm

Jenny Marshfield – Assistant Clerk.

APOLOGIES: - Cllrs. Leafe

**1. Election of Chair**

It was agreed that Cllr. Peter Goater be elected as Chair until May 2021.

**2. Election of vice Chair**

It was agreed that Cllr. Heather Shearer be elected as Vice Chair until May 2021.

**3. Alterations to Parish Rooms.**

PG informed the group that the project is going well and keeping within budget. He explained that under the recommendation of Melhuish and Saunders (Builders) we have changed our security alarm company from Tamar Security to CID Fire and Security - based in Somerton. They will fit the new alarm system and be responsible for the ongoing maintenance of the security system.

JM informed the group that the lift is due to be installed from w/c 26<sup>th</sup> October and the handover of the building should take place w/c 13<sup>th</sup> November.

**4. New play area Merriman Park.**

PG, LR and MS will attend a Merriman Park site meeting with Shaun Wolley from Kompan to discuss the prestart date for works to the 0 - 11 year play area to commence.

MS has organised an information poster to be placed in the park, prior to the start of the works, to inform the public. Updates and photographs will be placed on our social media and website pages.

**5. Chamber of Trade.**

AP informed the group that he is waiting for information from Cllr. Napper to proceed further. Once this information has been received AP will contact MS to discuss the distribution of letters to the businesses of Street.

**6. Cycle Path.**

PG proposed to use available funds to install a combined cycle/footpath along the A39. The proposed path would link the path from Street Roundabout to the path at the turning off the A39 towards Clarks HQ/Clarks Village car park.

MS is investigating who owns the land and whether the proposed installation of path would be supported before instructing plans to be drawn.



## **7. Christmas lights for the outside of Parish Rooms**

JM informed the group that MS had produced a report which had been sent to the Christmas Working Group in January giving costings from Blachere and The Festival Lighting Company. The options are to either add extra lighting to our existing 3-year contract with Blachere, which we are currently in year 2 of the contract, or to purchase the lights outright.

CA suggested that by adding the lights to the Blachere contract, we have the opportunity, as with the High Street lights, to change the designs every 3 years.

HS asked JM to obtain updated quotes for both scenarios and produce a report to be sent to full Council for a decision to be made. Costings report to follow.

MD suggested, next year an artificial tree could be placed outside the Parish Rooms, this could prove more cost effective for the future and look to at the possibility of improving the Greenbank display.

HS suggested, next year extra Christmas lights be added to the area outside the Parish Rooms and the Community Centre.

PB suggested that shops be contacted to make more of an effort with their Christmas displays.

JM will contact Marie Davis of Living Homes to ask if she could contact the retailers to see if they would like to rent a small Christmas tree again this year. The installation of these would coincide with the High St illuminations.

PG informed the group that Clarks Village will not be having a Christmas Grand Opening event or large Christmas tree this year due to the current circumstances.

## **8. Any other business.**

### **Pedestrianisation of the High Street.**

Although there was some controversy of the recent pedestrianisation of the High Street, PG asked if this is a project that could be investigated further and suggested it be added to the next Projects Working Group agenda.

PG asked for the social distancing signs in the High Street to be removed. JM will contact SLH Services to remove signs when watering the hanging baskets.

*All signage has now been removed and is being stored by SLH Services.*

Cllr. Birch would like to be added to the Projects Working Group.

Meeting ended at 2:30 pm

**Date of next meeting Thursday 1<sup>st</sup> October at 1 pm**

To: Council  
 From: Clerk  
 Subject: Projects – Cycling/Walking and Climate Change

### **LINKING OF PATH FROM WALTON TO STREET AND GLASTONBURY**

The ACPO will get professional plans drawn up to link the path from the entrance to the Clarks Village car parks off the Bypass to the roundabout by Oaklands Nursery as discussed at Projects Working Group and will contact County Highways, the District Section 106 Officer and landowners. The plans will include existing and proposed signs. A bid for funding from the County Council Climate Emergency Community Fund can be made on 1<sup>st</sup> December. The estimated cost is around £70,000 and there is £55,000 Section 106 funding to from previous development at Street Business Park. This will provide the final link to the walk/cycle way from Walton through Street to Glastonbury. It would allow workers from Glastonbury to walk or cycle to the Business Park. There is a clear desire line along the route which is already being used by a number of people. The path will need to be 3 metres wide with a grass buffer with the highway and there will be room along most of the length to also plant a border of wild flowers of 1 metre +.

If Oaklands Nursery is redeveloped it is hoped that a cycle/walk path might be provided as part of this on the north side of the bypass. As the road here is on a causeway neither path can be very wide and so it would be good to have one on both sides.

### **CYCLE/WALK INFORMATION LEAFLET**

Approval is sought to spend up to £2,000 from the Contingency Fund on producing a colour leaflet on cycle/walk routes around Street. This would also be available on the Council's and other websites such as the District Council and other towns and possibly Visit Somerset. It would be in a format to print out on A4 pages at home. The information would include initially the routes of the cycle/walk path from Walton to Street and Glastonbury and the link to the Glastonbury cycle path along the former railway line to Ham Wall, Westhay and beyond. It could also include details of the walking heritage trail around Street. Other information might include locations of bike racks, suggested parking areas for particular cycle rides and a request for feedback from local people on other cycle/walk routes or what new facilities should be provided and where.

The leaflet could be updated as necessary and if a number of routes were to be publicized there might be a series of leaflets. This would be comparatively quick and easy to start at minimal cost and would help to boost tourism and green leisure for residents. Partners would be invited to assist with the work and funding such as Landsec of Clarks Village and Street Business Park.

### **MEETING WITH MENDIP DISTRICT COUNCIL**

The Chair, myself and Councillor P. Goater will meet with officers of the District Council on 1<sup>st</sup> October to discuss the Council's aspirations for increasing active travel and how to coordinate efforts. The proposals above would form the basis of plans for Street. Glastonbury has trialled a borrow bike scheme but there were a number of problems with this.

### **SOMERSET CLIMATE EMERGENCY COMMUNITY FUND BID FROM SOMERSET WILDLIFE TRUST**

Somerset Wildlife Trust have asked local councils to support their bid for £75,000 from the County Council's Climate Change Fund for 2 new posts – Somerset Climate and Nature Networkers Coordinator and Somerset Local Nature Partnership Coordinator. Details have been circulated to members. Support for this bid may affect the Council's own bid.

L.A. Ruff  
 Clerk 15.09.20

To: Council  
From: Clerk  
Subject: Correspondence/Minor Issues

1. Annual Inspection of 2 Play Areas in Merriman Park

The annual inspection of the play areas at the Park was carried out on 18<sup>th</sup> August and all is satisfactory pending works starting on the new 0 to 11 years play area in early September.

2. Annual Trees Survey at Merriman Park and Skate Park

The annual survey of trees was carried out recently and the report is awaited.

3. LGPS Employer's Discretions Policy

The policy has been reviewed and circulated to members for approval.

L.A. Ruff  
Parish Clerk  
15.09.20

To: Council  
From: Clerk  
Subject: Accounts for Payment

The latest bank reconciliations for all accounts at 31st August 2020 have been prepared successfully and sent to all members with the monthly income and expenditure by account report and earmarked reserves. Each reconciliation and original bank statement will be signed by Councillors Carswell and Prior as part of the monthly check of accounts when guidance allows and Councillor P. Goater is doing an online check.

Receipts and payments are detailed on the attached pages and a final report for September will be sent to members in early October.

L.A. Ruff  
Clerk  
15.09.20

Approved by Council on 15<sup>th</sup> September 2020 and initialled by Chair:

