

Mrs. L.A. Ruff, Clerk of the Council, Street Parish Rooms, 6 Leigh Road, Street, Somerset BA16 0HA Tel. (01458) 440588

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3rd December 2020

 **PLEASE NOTE DATE AND TIME**

Dear Sir/Madam,

You are summoned to attend the meeting of the Street Parish Council which will

be held **virtually using Zoom** with remote attendance **on TUESDAY, 8TH DECEMBER 2020** for the purpose of transacting the business specified in the following agenda. Public Question Time will commence at approximately **6.55 p.m**. The Chair will allow each person who has registered with the Clerk to speak for up to 3 minutes on any subject/s and will firstly explain the procedures for the meeting. Persons speaking will have been informed that the meeting will be recorded. The Council meeting will commence at approximately **7 p.m**. or as soon as Public Question Time is closed by the Chair. Notes of Public Question Time on 17th November attached - **Page 3**. The meeting will be streamed live on YouTube on the Council’s YouTube channel at <https://www.youtube.com/channel/UCiwCtXUydITXA9OpDqQfvIA/videos>

In accordance with standing orders 7 c and d, a member with a disclosable pecuniary interest must leave the meeting and be placed in the waiting room during the relevant item of business, unless permitted to remain following the grant of a dispensation. Councillors

with an interest in relation to any item of business being transacted at a meeting under Appendix B (Other Interests) or where a matter relates to a financial interest of a friend, relative or close associate, may (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted but must thereafter leave the meeting and be placed in the waiting room, unless permitted to remain following the grant of a dispensation. At a convenient time the Chair will also give this opportunity to any members of the public who have registered to speak with the Clerk prior to the meeting.

Yours faithfully,

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L.A. Ruff

Clerk of the Council

**AGENDA**

1. APOLOGIES FOR ABSENCE - acceptance of any reasons offered.

2. MINUTES

To approve as a correct record the minutes of the meeting of the Council held on 17th November 2020 (attached) **Pages 4 – 11**

3. MATTERS ARISING

4. DECLARATIONS OF INTEREST AND DISPENSATIONS

 To receive declarations of interest from Councillors on agenda items and to

 receive written requests for dispensations for disclosable pecuniary interests

 (if any). Clerk to grant any requests for dispensation as appropriate.

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5. COMMUNITY POLICEMAN

6. PLANNING COMMITTEE

To receive minutes of the meeting held on 17th November (attached) **Page 12**

and to consider consultation carried out by the District Council on the sale of land at

Cranhill Road car park and Cemetery Lane to Aster for social housing. Details have

recently become available of proposals for the 2 sites and comments invited. The

Council could agree to have an extraordinary meeting to receive a presentation and

ask questions possibly on Tuesday 15th December.

7. HIGHWAYS WORKING GROUP

 Further to the meeting on 3rd November to consider a lower parish wide speed limit.

 Farm Road has been closed from 2nd to 30th December to aid social distancing.

8. CULTURE WORKING GROUP – (report from Asst. Clerk attached) **Page 13**

9. REPORT FROM CHAIR

10. PARISH PATH LIAISON OFFICER – County Cllr. Leyshon to give a verbal

report on behalf of PPLO Jake Dalton.

11. BUSINESS ACTION GROUP – to appoint a Group to draw up a strategy and plan of

 action to revive local businesses. ACPO to report on Mendip online shopping facility

12. MENDIP STRATEGIC TOURISM FORUM – verbal report of 26th November

13. STREET PARISH COUNCIL AND STREET LIBRARY

 To receive a verbal report of a meeting with the Library Service and Friends of the

 Library on 3rd December to discuss final arrangements in relation to the building

14. ANNUAL RISK ASSESSMENT – MERRIMAN PARK,

 SKATE PARK AND STRODE ROAD ALLOTMENTS (attached separately)

15. CHAIR UPDATES FROM OTHER COMMITTEES/WORKING GROUPS

16. CORRESPONDENCE/MINOR MATTERS (attached) **Pages 14 - 15**

17. REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES

 AND COUNTY AND DISTRICT COUNCILLORS

 Questions to be noted for written replies and matters for consideration

 referred to the appropriate working group. All reports received have been

 emailed to members.

18. ACCOUNTS FOR PAYMENT (schedule of payments attached for approval and

initialing by Chair to be arranged) and confidential detailed income and expenditure

by account report at 30th November 2020 including budget variance –

emailed to members only with bank reconciliations and earmarked reserves

schedule. **Page 16 + Confidential attachment for members only**

19. MATTERS FOR REPORT

 Consideration of items not on agenda for information only

 (a) Report from Clerk

 (b) Matters raised by members - TO BE NOTIFIED TO THE CLERK IN

 ADVANCE OF MEETING. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To: Chair and Members of Street Parish Council

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NOTES OF PUBLIC QUESTION TIME HELD BEFORE

COUNCIL MEETING ON 17TH NOVEMBER 2020

The Clerk read a statement from a resident in support of Greenbank Pool and asking about prices, sessions etc. in the future.

Several residents spoke against the building of social housing on Cranhill Road car park. They referred back to a public meeting in August 2018 attended by a lot of residents and traders who had been against proposed development of the car park at the time due to the impact on the High Street. It was felt that social housing should be part of the developments at Somerton Road and the rear of Brookside School. This was the cheapest car park in Street and the loss of affordable parking would hit retailers, market traders, workers and residents. It was also felt that it was not possible to have proper public consultation until the Covid restrictions were lifted. Councillor P. Goater explained that this was the start of the process and that plans would be available when an application was made.

The Clerk read a statement from a resident against the provision of social housing on land at Cemetery Lane and another resident spoke against this. There was concern about the impact on the privacy of houses near the site, local wildlife and the infrastructure which would be needed. More information would be known when a planning application was made and the concerns would be raised with Mendip District Council.

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 STREET PARISH COUNCIL

 Meeting of the Council held virtually using Zoom with remote

attendance on 17th November, 2020 at 7.27 p.m.

 PRESENT: Councillor A. Leafe (Chair of Council)

Councillors: P. Birch, S. Carswell, M. Daniells,

D. Drew, D. Goater, P. Goater, D. Knibbs, L. Mogg, T.W.E. Napper, A. Prior, H. Shearer and N. Smith

 IN ATTENDANCE: L. Ruff – Clerk/RFO

 M. Sandiford – Assistant Clerk Projects Officer

 County Councillor L. Leyshon

 APOLOGIES: Councillors R. Boyce and L. Wolfers – another

 engagement – reasons accepted

91. MINUTES

The minutes of the meeting held on 20th October, 2020 which had been circulated were approved as a correct record and arrangements would be made for them to be signed by the Chair in accordance with current guidance. With reference to Minute No. 76 it was noted that the statement on services for vulnerable people had yet to be written but would be put on the website.

The Chair welcomed Councillor Deborah Knibbs to the Council and acknowledged on behalf of all members that Councillor Claire Axten who had recently resigned would be much missed.

92. MATTERS ARISING

 No matters were raised.

93. DECLARATIONS OF INTEREST AND DISPENSATIONS

In accordance with the Code of Conduct Councillors Carswell, P. Goater, Napper and Shearer declared an other interest under Appendix B in any matters relating to the District Council and stated that they would keep an open mind when considering issues at either District or Parish level. Councillor Napper also declared an interest under Appendix B in any matters relating to the County Council and that he would keep an open mind.

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All members present declared a personal and prejudicial interest in the alteration of the Parish Rooms for Council and library use and that they had been granted dispensation to speak and vote by the Clerk and would keep an open mind when considering the matter. Councillors Drew and Prior declared that they were a Friend of the Library.

All members present declared a personal and prejudicial interest in the

small improvement scheme at Leigh Road which included land owned by the Council and that the following had been granted dispensation to speak and vote by the Clerk and would keep an open mind when considering the matter – Councillors Birch, Carswell, Daniells, Drew, D. and P. Goater, Leafe, Mogg, Prior, Shearer and Wolfers. Only these members present at the meeting voted on the decision made

Councillor Mogg declared a personal interest in Greenbank Pool as a close relative worked there and left the meeting from 7.55 p.m. to 8.30 p.m. after making a statement. Councillors Birch and Leafe declared an other interest under Appendix B in the Pool as they were representatives of the Council on the Management Committee. They left the meeting from 7.55 p.m. to 8.30 p.m. after making representations and Councillor Prior, Vice-Chair was In the Chair for this item.

Councillor Birch declared a personal interest in land at Cemetery Lane as her son lived near the site and left the meeting from 9 p.m. to 9.04 p.m. after making representations. Councillor Mogg declared a personal interest in land at Cemetery Lane as he lived in the area of the site and left from 9 p.m. to 9.04 p.m. after making representations. Councillor Napper declared a personal interest in development of Oaklands Nursery as he knew the applicant and left the meeting from 9.05 p.m. to 9.07 p.m.

It was noted that proposals at Cranhill Road car park, land at Cemetery Lane and Oaklands Nursery were not at the stage of being planning applications and that details could change. All members including those on Mendip District Council and its Planning Board declared that while making considerations they would keep an open mind and not predetermine any future applications.

94. COMMUNITY POLICE OFFICER

 No Police representative was able to attend the meeting.

95. UPDATE ON GREENBANK SWIMMING POOL

 Sarah Todd gave a presentation on what had happened at the Pool

 during 2020 and plans to re-open in 2021. She thanked the Council for

 the grant of £18,000 and the new bike racks.

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 Detailed calculations had been made on the cost of running the Pool in

 2021 with restricted numbers and timed sessions due to Covid and

 cutting costs wherever possible. It was anticipated that instead of the

 usual 75,000 to 60,000 attendances this would be reduced to around

 29,000. The total cost for 2021 would be £277,000 with income of

 £182,000 leaving a shortfall of £95,000. It was possible that £75,000

 could be needed from the Council or other sources. The Council had

 supported the Pool with an annual grant every year since 1984 and the

 aim was to open in 2021 if possible. There were a lot of variables such

 as the weather and more lockdowns.

 Members were in general support of the Pool and felt that other income

 streams needed to be investigated such as a café, grants related to

 health benefits, enhancing the shop, other activities e.g. boot camps

 and yoga classes, renting out space, pricing models at similar pools,

 making the presentation to Glastonbury Town Council and

neighbouring villages, donations from local businesses etc., voucher

system, Just Giving on website, sponsored swims. Councillor Carswell

asked if the £75,000 was in addition to the usual grant of £18,000. He

pointed out that the attendance might not reach 29,000 due to Covid,

increased prices, shorter sessions etc. Councillor Daniells felt that the

unique selling point of Greenbank was that people could go for the

whole day. The Pool would be competing with others at Strode,

Shepton Mallet etc. A business plan was needed to look at the usual

level of profit and possibly apply for a loan. Other attractions gave out

free tickets to achieve second sells in the café, coffee bar etc. He was

also unsure that attendance would be as high as estimated for a 45 or

90 minute swim with many people not having much money to spend.

Councillor Drew felt that people would be more forgiving in general in

2021 due to Covid restrictions and would understand the need for a

booking system and timed sessions. Councillor Carswell drew

attention to the importance of the Pool to the High Street and Clarks

Village and that swimming pools in general did not make money.

Sarah Todd explained that the Pool wanted to become sustainable and

that they were open to all ideas. County and District Councillor

Leyshon stated that Street had the facilities of a good sized medium

town and had been supported by Clarks for 195 years. She felt that the

Council now needed to consider Strode Theatre, Crispin Hall etc. and

decide what it wished to support.

 RESOLVED

 that more information be obtained including the cost of mothballing the

 Pool in 2021, figures for possible diversification and on parking revenue

for consideration by the Policy and Finance Committee in early 2021.

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96. PLANNING COMMITTEE AND APPLICATIONS

The minutes of the meeting on 20th October 2020 were submitted as circulated. Discussion took place on the District Council’s proposed

transfer of land at Cranhill Road car park to Aster Housing Association

to build a mix of shared ownership and social rent housing. District

councillors explained the high cost of providing social housing and thus

why land owned by Mendip DC was to be used. Evictions were currently on hold.

Consideration was given to the District Council’s proposed transfer of land in Cemetery Lane to Aster Housing for social housing. Councillor Birch drew attention to the terrible parking situation in Portland Road already, the affect on nearby houses, the narrowness of the lane, the increase in traffic along Houndwood Drove and the difficult access to the bypass and the need for public consultation. Councillor Mogg spoke about the traffic on Portland Road, that the lane was not suitable for increased traffic, the affect on wildlife and where would future burials take place. These comments had also been made by a local resident. Both members then left the meeting for the remainder of this item as they had declared a personal interest.

Councillor Napper felt that the roads around the site were not acceptable and stressed the importance of the burial ground and that this should be a place for quiet reflection. Councillor Daniells was slightly concerned about the lack of general integration with more social housing proposed for the north side of Street. He felt that the District Council should set out where burials would take place. There was room for around another 11 years but he pointed out that the cost of land would probably then be a lot more. District Councillor Leyshon reported that a new cemetery might be outside the development limit and therefore purchased at agricultural value and that the new strategy should include green burials. The Chair explained that the Council would be consulted as part of the planning process and that an extraordinary Council meeting would be held to debate the issue.

Councillor Smith felt that some people were not keen in general on the proposed development at Oaklands Nursery due to the affect on the High Street. Councillor P. Goater was concerned about people crossing the bypass to work there or use the shop but pointed out that new jobs would be created and funding could be given to extend the cycle track.

 RESOLVED

that the report be noted and the following statement be submitted to Mendip District Council -

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Street Parish Council considers that building on Cranhill Road car park will endanger Street High Street by denuding its car park availability. The social housing plan has cherry picked data to show that Cranhill Road car park is only 25% used. It is contended that this is from the part of the year with least usage to justify the decision. A resident who lives adjacent to the car park has also gathered data and this shows 51% usage on average on Saturdays. Mendip DC figures do not include car park season tickets. Under Mendip’s plan 67% (215 spaces) on Cranhill Road car park will be covered by housing leaving 33% for parking (107 spaces). We need at least 51% of the car park (162 spaces). Southside car park is also under threat as the old free Tesco parking area is owned by a company in the Channel Islands. They own 82 of the 181 parking spaces (45%). We would like to see the Crispin Shopping Centre redeveloped and would like to point out that we have no control over what they do to that land. We have not considered the additional housing being built on the outskirts of Street and all surrounding villages putting demand up for parking spaces to enable people to access banks, hairdressers and restaurants. Mendip does not have a parking strategy as this is still in work. This has been delayed by officers being redirected to Covid support activity.

To protect High Street parking in Street we need at least 244 parking spaces in Cranhill Road (76%). We can only afford to build on 78 spaces.

97. POLICY AND FINANCE COMMITTEE

 The Clerk submitted the minutes of the meeting held on 3rd November

 2020 which had been circulated and which appears as Annex A to the

 minutes in the Minute Book. Members felt that setting the budget and

 precept should be delayed as the situation regarding Covid and the

 needs of facilities such as Greenbank Pool and the local community

 might change. Councillor Drew reported on the need for funding to

 support vulnerable young people. She had consulted the Clerk and

 Chair on this matter and they had delegation to approve payments up

 to £1,500.

 RESOLVED

 A. that consideration of the budget and precept for 2021/2022 and

 associated documents be deferred until the January 2021 meeting of

 the Council

 B. that a grant of £1,000 be made to Mendip YMCA to provide

 vouchers for vulnerable young people before Christmas and to

 encourage membership in the New Year.

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98. CHAIR’S REPORT

Councillor Leafe had sent out an email to members.

99. PARISH PATH LIAISON OFFICER

County Councillor Leyshon had nothing to report.

100. HIGHWAYS WORKING GROUP

 The notes of the ACPO were submitted which had been circulated.

 RESOLVED

 A. that the notes be agreed and the 20 mph speed limit be

 considered at the next meeting

 B. that meetings be arranged at times convenient to members

 C. that information on the cycle/walk path be sent to Councillor Smith

 as she was in contact with a potential sponsor.

101. PROJECTS WORKING GROUP

Notes of the meeting on 5th November 2020 had been circulated.

 RESOLVED

that the report be agreed and the County Council informed that the

Council was not in support of the small improvement scheme for Leigh

Road due to the narrowing of the pavement by the bus shelters – only

members with dispensation took part in this vote – see Minute No. 93.

102. MENDIP STRATEGIC TOURISM FORUM

 The Clerk reported on current initiatives including pages for each town

 on the Visit Somerset website.

103. ALTERATION OF PARISH ROOMS

 Councillor P. Goater reported that the project had gone very well.

 Members would be able to go in to see the building in accordance with

 current Covid restrictions. A maintenance budget would be set up and

 the building reviewed annually. The mortar around the front porch

 would be repaired.

RESOLVED

that the report be noted.

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104. CHAIR UPDATES

 No reports were made.

105. CORRESPONDENCE/MINOR MATTERS

 The Clerk had submitted a report which had been circulated.

 RESOLVED

A. that the report be agreed and Councillor D. Goater to organise a

present for former Councillor Axten and a card signed by all

B. that Councillor Napper be appointed to replace Councillor Axten

on Coxs Charity and Councillor Mogg on the Merriman Park Community Group and Councillor Leafe as a Child Protection Officer –

Councillor Drew to check whether she was still qualified to be a

Protection Officer

C. that the Clerk in consultation with the Chair be given delegated

Power to agree the quote from Sweet Acre Nursery for the hanging

baskets and planters in 2021.

106. REPORT FROM COUNTY AND DISTRICT COUNCILLORS

 AND REPRESENTATIVES ON OUTSIDE BODIES

No reports were made.

107. ACCOUNTS FOR PAYMENT

 The latest bank reconciliations for all accounts at 31st October, 2020

had been prepared successfully and sent to all members with the

monthly income and expenditure by account report, the final report of

receipts and payments for October, schedule of earmarked reserves

and a consolidated summary.

 RESOLVED

 that the report and schedule of payments as circulated be approved

and initialled by the Chair and the income and expenditure by account

report at 31st October, 2020 be noted and the schedule of receipts

and payments for November be attached as Annex B to the minutes in

the Minute Book in order to publish payments of £500 or more.

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108. MATTERS FOR REPORT

 The Clerk had received a letter from Crispin School thanking the

 Council for the letter sent out to local organisations expressing

 gratitude for all that they were doing during the pandemic. In answer to

 queries she explained that the large poppies had not been displayed as

 the Remembrance parade and service had been very restricted and

 that the Culture Working Group would decide on the strap line for the

 new banners.

 The meeting ended at 9.40 p.m.

 Councillor Prior left at 8.30 p.m.

 Councillor Carswell left at 9 p.m.

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 STREET PARISH COUNCIL

Meeting of the Planning Committee held virtually using Zoom with remote attendance on 17th November at 6:15 pm

 PRESENT: Councillor L Wolfers - Chair

 Councillor L Mogg – Vice Chair

 Councillors P Birch, N Smith

 APOLOGIES Cllr. A Leafe – another engagement – reasons accepted

 IN ATTENDANCE: J Marshfield – Assistant Clerk.

12. MINUTES

 The minutes of the meeting held on 20th October 2020 which had been

 circulated, were approved as a correct record and signed by the Chair.

13. DECLARATIONS OF INTEREST AND DISPENSATIONS

 NONE

14. PLANNING APPLICATIONS

 The Assistant Clerk submitted a report which had been circulated.

 RESOLVED

 2020/2090/TPO T1 - Sycamore - Reduce lower crown x 5m covered by TPO M1288

 at 30 Ash Road Street. APPROVAL

 2020/1774/FUL Erection of portakabin offices and additional parking hard standing at workshop 82 West End Street - APPROVAL

 2020/2146/HSE Erection of single storey side/rear extension and carport at 23 Smithfield Road Street - APPROVAL

2020/1572/HSE Erection of summer house with shed attached (retrospective) at 32 Queens Road Street - APPROVAL

 2020/1801/TPO Boundary trees - Hawthorn, Ash & Field Maple: Thin out the upper

canopy of the Field Maple clusters by up to but not exceeding 30%. Pollard all Ash trees to approx 50% their current height at 6 Wilton Close Street - APPROVAL

 2020/2221/HSE Single storey extension to rear and remodeling throughout at 13 Lias Road Street - APPROVAL

 2020/2199/VRC Application to vary 2 (plans list) of planning approval 019/1802/FUL

for the erection of a dwelling at 1 Housman Road Street - APPROVAL

 2020/2254/HSE Erection of garage/workshop at 60 West End Street - APPROVAL

 NOTE – 1 new unit approved – 1 since July 2020.

 The meeting ended at 6:45 pm.

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 **AGENDA ITEM NO: 8**

To: Council

From: Jenny Marshfield Assistant Clerk

Re: New Banners Strip Line & Hanging Basket Colour Scheme

As the Culture working group only had 2 attendees on Wednesday 25th November and Wednesday 2nd December the following items as discussed by Cllrs. Wolfers and Daniells 25.11.20 and Cllrs. Shearer and Daniells 2.12.20 are put forward for consideration.

**New Banner Strip Line.**

New banner designs attached.

It was suggested that the strip lines be short and snappy and depict something about Street.

The following ideas were given by LW and MD 25.11.20

Shop Street – Crispin Hall Banner

Swim Street – Greenbank Banner

Socialise Street – Clarks Clock Tower Banner

HS suggestions given 2.12.20 - banner lines to include reference to Street’s Heritage, Community, Dining and Sports.

Once the banner strip lines have been agreed by Council, these can then be incorporated into the digital design of the banners ready for printing.

**Hanging Basket Colour Scheme and Quotation**

HS and MD suggested that the colour scheme should coordinate with the new banners, therefore bright and vibrant.

HS and MD agreed that this year’s display was an outstanding colourful display and this was due to the quality of the plants and the watering and tending by SLH Services.

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 AGENDA ITEM NO: 16

To: Council

From: Clerk

Subject: Correspondence/Minor Issues

1. Grant – Glastonbury FM

On 3rd November the Policy and Finance Committee deferred consideration of a grant application from Glastonbury FM for an update. The organisation is requesting £2,075 (minimum £1,650) for core running costs towards the upgrade of computer and IT software infrastructure to support more modern ways of broadcasting and staying on air. This would allow remote working during Covid and avoid breakdowns. From January 2021 all operations will move into one room to avoid a rent increase. A bid is being prepared to the Glastonbury Town Fund to build a brand new studio in the new development in the enterprise park. The outcome of the bid will be known in March 2021 and any new build completed around the end of 2022. The total cost of the upgrade is around £3,200. The station is run by volunteers. Glastonbury Town Council gave a grant of £1,176 + other funding including for the new station.

2. Greenbank Pool and Other Community Assets

As agreed information is being gathered on the future needs of Greenbank Pool and other facilities such as Strode Theatre and the Crispin Hall prior to consideration of any grant aid and setting the budget and precept for 2021/22. Mendip DC have advised that the precept needs to be set at the Council meeting on 19th January 2021. Rather than having a meeting of the Policy and Finance Committee it is suggested that an extraordinary meeting of the Council is held at 7 p.m. on Tuesday 12th January to consider these matters and possibly set the precept. A decision could be made to defer setting the precept until the normal monthly meeting of the Council a week later on 19th January.

3. Casual Vacancy – South Ward

Councillor Axten resigned from the Council in November and a notice was displayed asking if electors wished to call for a bye election by 2nd December. This was not claimed and a further notice is being displayed inviting suitable candidates to apply for co option to the Council on 19th January 2021.

4. Free Parking

Mendip DC has agreed to give free parking in Cranhill Road car park on Saturday 5th December, in all their pay and display car parks for 1 week from Thursday 17th to Thursday 24th December and on Friday 1st January 2021.

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5. Representatives on Greenbank Pool Committee

Due to workload the Chair wishes to resign from his position on this body and another councillor is needed to join Councillors Birch and Wolfers.

L.A. Ruff

Parish Clerk

08.12.20

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 AGENDA ITEM NO: 18

To: Council

From: Clerk

Subject: Accounts for Payment

The latest bank reconciliations for all accounts at 30th November 2020 have been prepared successfully and sent to all members with the monthly income and expenditure by account report and earmarked reserves. Each reconciliation and original bank statement will be signed by Councillors Carswell and Prior as part of the monthly check of accounts when guidance allows and Councillor P. Goater is doing an online check.

Receipts and payments are detailed on the attached pages and a final report for December will be sent to members in early January.

L.A. Ruff

Clerk

08.12.20

Approved by Council on 8th December 2020 and initialled by Chair:

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