

Mrs. L.A. Ruff, Clerk of the Council, Street Parish Rooms, 6 Leigh Road, Street, Somerset BA16 0HA Tel. (01458) 440588

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14th January 2021

**PLEASE NOTE DATE AND TIME**

Dear Sir/Madam,

You are summoned to attend the meeting of the Street Parish Council which will

be held **virtually using Zoom** with remote attendance **on TUESDAY, 19TH JANUARY 2021** for the purpose of transacting the business specified in the following agenda. Public Question Time will commence at approximately **6.55 p.m**. The Chair will allow each person who has registered with the Clerk to speak for up to 3 minutes on any subject/s and will firstly explain the procedures for the meeting. Persons speaking will have been informed that the meeting will be recorded. The Council meeting will commence at approximately **7 p.m**. or as soon as Public Question Time is closed by the Chair. Notes of Public Question Time on 8th December 2020 and 12th January 2021 attached - **Pages 3 and 4**. The meeting will be streamed live on YouTube on the Council’s YouTube channel at <https://www.youtube.com/channel/UCiwCtXUydITXA9OpDqQfvIA/videos>

In accordance with standing orders 7 c and d, a member with a disclosable pecuniary interest must leave the meeting and be placed in the waiting room during the relevant item of business, unless permitted to remain following the grant of a dispensation. Councillors

with an interest in relation to any item of business being transacted at a meeting under Appendix B (Other Interests) or where a matter relates to a financial interest of a friend, relative or close associate, may (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted but must thereafter leave the meeting and be placed in the waiting room, unless permitted to remain following the grant of a dispensation. At a convenient time the Chair will also give this opportunity to any members of the public who have registered to speak with the Clerk prior to the meeting.

Yours faithfully,

****

L.A. Ruff

Clerk of the Council

**AGENDA**

1. APOLOGIES FOR ABSENCE - acceptance of any reasons offered.

2. MINUTES

To approve as a correct record the minutes of the extraordinary meeting of the Council held on 12th January 2021 (attached) **Pages 5 – 9**

3. MATTERS ARISING

4. DECLARATIONS OF INTEREST AND DISPENSATIONS

To receive declarations of interest from Councillors on agenda items and to

receive written requests for dispensations for disclosable pecuniary interests

(if any). Clerk to grant any requests for dispensation as appropriate.

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5. COMMUNITY POLICEMAN

Councillors Knibbs and Moggs to report on 3 potential sites for busking

6. PLANNING COMMITTEE

To receive minutes of the meeting held on 8th December (attached) **Pages 10 - 11**

An extraordinary meeting of the Council will be held on 28th January to consider pre

application proposals from Aster for social housing on land at Cranhill Road car park and Cemetery Lane.

7. BROADBAND

Councillors Carswell, P. Goater and Prior and the ACPO met recently with 2

residents to discuss some issues with broadband.

8. GRANT TO MENDIP YMCA

To receive a report from the YMCA requesting a grant of £10,000 for 2021

from the Grants Allocation of £25,000 and to consider agreeing that this

should from 2022 on be added to the list of annual grants to the CAB, Theatre

etc. **Page 12**

9. CASUAL VACANCY ON SOUTH WARD (report attached) **Pages 13 - 14**

10. HIGHWAYS WORKING GROUP

Further to the last meeting to consider a lower parish wide speed limit.

Farm Road has been closed from 2nd to 30th December to aid social distancing.

11. PROJECTS WORKING GROUP – notes of meeting on 14th January to follow

**Pages 15 – 15 B**

12. REPORT FROM CHAIR

13. PARISH PATH LIAISON OFFICER – County Cllr. Leyshon to give a verbal

report on behalf of PPLO Jake Dalton.

14. BUSINESS ACTION GROUP – to receive a verbal update from the Group

15. MENDIP STRATEGIC TOURISM FORUM – verbal report - comments can be made

on the Somerset Recovery and Growth Plan circulated to members on 4th January

16. STREET PARISH COUNCIL AND STREET LIBRARY – verbal report

17. CHAIR UPDATES FROM OTHER COMMITTEES/WORKING GROUPS

18. CORRESPONDENCE/MINOR MATTERS (attached) **Page 16**

19. REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES

AND COUNTY AND DISTRICT COUNCILLORS

Questions to be noted for written replies and matters for consideration

referred to the appropriate working group. All reports received have been

emailed to members.

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20. ACCOUNTS FOR PAYMENT (schedule of payments attached for approval and

initialing by Chair to be arranged) and confidential detailed income and expenditure

by account report at 31st December 2020 including budget variance –

emailed to members only with bank reconciliations and earmarked reserves

schedule. **Page 17 + Confidential attachment for members only**

21. MATTERS FOR REPORT

Consideration of items not on agenda for information only

(a) Report from Clerk

(b) Matters raised by members - TO BE NOTIFIED TO THE CLERK IN

ADVANCE OF MEETING.

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To: Chair and Members of Street Parish Council

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NOTES OF PUBLIC QUESTION TIME HELD BEFORE

COUNCIL MEETING ON 8TH DECEMBER 2020

A representative of Vape Online in Farm Road read out a statement explaining the adverse impact of the emergency closure of Farm Road during December on businesses there and in the High Street. He was concerned that there was no notice or consultation with local traders and did not feel that the increased number of shoppers in Clarks Village so far made such action necessary. He stated that the Village Café in Farm Road had been operating for 16 years and had never had a week like it, often closing at lunchtime. He requested that the road be reopened as soon as possible at the very least during the week.

The Chair felt that the barriers and signs at the main crossing did give the impression that businesses further up Farm Road could be closed. The action had been taken due to information that Clarks Village had been very busy during the last lockdown and it was felt there would be a big rush to shop at Christmas. He had been monitoring the situation and it was busy at times but not all the time. Councillor Mogg felt the decision was rushed and not necessary and was to suit Clarks Village and not other businesses. Other members felt that there should be diversion signs in place on a Thursday when the High Street was also closed for the market. Vestry Road in particular took a lot more traffic on this day. No one had wanted this to have a bad impact on traders and it was felt that clear signs were needed to encourage shoppers to walk up Farm Road saying that excellent shops were open and could be accessed on foot.

The representative from Vape Online wanted Farm Road to be reopened but as a compromise was agreeable to it being closed at weekends if Clarks Village was very busy. It was felt that Clarks Village should provide more marshalling when busy. Checks would need to be made on the practicalities of such a change.

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NOTES OF PUBLIC QUESTION TIME HELD BEFORE

EXTRAORDINARY COUNCIL MEETING ON 12TH JANUARY 2021

A resident commended the Council on supporting the community. He felt that it was now moving to a new phase in its role in the community with funding being tight in the future. One choice made had been the large investment in the Parish Rooms with the Library having moved there. The Clerk informed him that the general revenue reserves would be set at £188,276 and the earmarked reserves at £110,185. The Council could agree to use the earmarked reserves for another purpose if it wished. With regard to the grant for Greenbank Pool he noted that attendances would depend on the weather and would be reduced if season tickets could not be offered due to Covid restrictions. A significant increase in ticket prices would also have an impact on customers. He referred to the level of available resources held by the Trust. He felt that a grant of £75,000 would affect the Council’s ability to support other areas and that it was not good value for council tax payer’s money.

Two other residents stressed the importance of keeping ticket prices down for the young and others and to have season tickets again as soon as the restrictions allowed.

Another local resident stated that the Pool was a wonderful facility for the mental and physical health of people and that she and others would help to raise funds.

S. Todd responded on these points at the Council meeting which followed.

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STREET PARISH COUNCIL

Extraordinary meeting of the Council held virtually using Zoom with

remote attendance on 12th January, 2021 at 7.16 p.m.

PRESENT: Councillor A. Leafe (Chair of Council)

Councillors: P. Birch, S. Carswell, M. Daniells,

D. Drew, P. Goater, D. Knibbs, L. Mogg,

A. Prior, H. Shearer, N. Smith and L. Wolfers

IN ATTENDANCE: L. Ruff – Clerk/RFO

M. Sandiford – Assistant Clerk Projects Officer

R. Clark and S. Todd – Greenbank Pool Trust

APOLOGIES: Councillors R. Boyce – working, D. Goater –

Illness, T.W.E. Napper – at another meeting –

reasons accepted

County Councillor Leyshon – at another meeting

127. MINUTES

The minutes of the meeting held on 8th December, 2020 which had been circulated were approved as a correct record and arrangements would be made for them to be signed by the Chair in accordance with current guidance.

128. DECLARATIONS OF INTEREST AND DISPENSATIONS

In accordance with the Code of Conduct Councillors Carswell, P. Goater and Shearer declared an other interest under Appendix B in any matters relating to the District Council and stated that they would keep an open mind when considering issues at either District or Parish level.

Councillor Smith explained that although she had attended a recent

meeting with the Pool Trust she had not been officially appointed as a

representative of the Council, was new to the Council and would keep an open mind.

Councillors Birch and Prior declared an other interest under Appendix B in the grant to Greenbank Pool as they were representatives of the Council on the Management Committee. After making representations they left the meeting from 8.29 p.m. to 8.45 p.m. Councillor Wolfers explained that she had recently stepped down as a representative on the Committee and had not attended any meetings for a year. The Chair explained that he was no longer a representative on the Committee and had not attended any meetings for a year.

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Councillor Mogg declared a personal interest in Greenbank Pool as a family member worked there and left the meeting from 8.29 p.m. to 8.45 p.m. after making representations.

129. GRANT TO GREENBANK POOL AND

PRECEPT AND ESTIMATES FOR 2021/2022

A report from the Clerk and a grant request from the Pool Trust had

been circulated together with supporting papers and proposed estimates and

earmarked reserves for 2021/22.

S. Todd explained that the Trust had been considering the pricing structure

and had carried out a survey with season ticket holders. It would of course be

necessary to keep to current Covid guidance. Over 30 volunteers had offered

to help with the Pool. The meeting was adjourned from 7.23 p.m. to 7.27 p.m.

to allow the public to speak. R. Clark explained that at the end of 2020 the

Endowment Fund had reduced to £374,000 and if the Pool opened in 2021 an

estimated loss of £110,000 would eat into reserves further. S. Todd reported

that maintenance costs in the last 2 years had been high largely due to

replacement of the boilers. The pipework needed to be replaced in 2021 but

allowance for this cost had been made in the budget.

In view of the current dire situation with the new Covid variant a number of

members felt that the Pool should be mothballed in 2021 to keep people safe

and noted that the cost of this was around £100,000. S. Todd reported that

the new website would have a GoFundMe page and that in the future grants

would be sought from other councils and sources and opportunities discussed

with the Business Action Group. In answer to a query she stated that there

was every intention of retaining the Pool in the future and that it was really

important for the local people, businesses and tourism of Street.

A number of members were cautious about increasing the precept by more

than a small percentage in view of the affect on low income and vulnerable

people and felt that income for the Pool should be obtained from other sources

in addition to the Council. Councillor Daniells felt it would be difficult to justify

giving a grant of £75,000 to an organisation which had £300,000 in an active

account.

Councillor Daniells proposed that a grant of £25,000 be made in 2021 for the

Pool to be mothballed with the following conditions and this was seconded by

Councillor Smith -

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* + a grant writer is consulted to identify potential grants
  + a comprehensive business overview of new income streams to support and sustain Greenbank for the future
  + to create a clear fundraising strategy involving all members of the community who want to be involved
  + monthly Greenbank/Parish Council meetings throughout the year of mothballing to plan for an amazing 2022 reopening
  + keeping cash and card payments and season tickets.

The Chair requested that the way in which members voted be recorded in the

minutes. Councillor Carswell then proposed an amendment to the motion to

make a grant of £40,000 rather than £25,000 and this was seconded by

Councillor Shearer. The voting was as follows -

Members Voting For Amendment Members Voting Against

Amendment

Cllr. Carswell Cllr. Daniells

Cllr. Drew Cllr. P. Goater

Cllr. Shearer Cllr. Knibbs

Cllr. Leafe

Cllr. Smith

Cllr. Wolfers

The amendment was lost by 6 votes to 3 votes. Voting on the original

motion was then -

Members Voting For Motion Members Voting Against Motion

Cllr. Daniells Cllr. Carswell

Cllr. Leafe Cllr. Drew

Cllr. Smith Cllr. P. Goater

Cllr. Wolfers Cllr. Knibbs

Cllr. Shearer

The motion was lost by 5 votes to 4 votes. Councillor Goater proposed

that a grant of £40,000 be made in 2021 for the Pool to be mothballed

with the Trust and Council working closely together and this was

seconded by Councillor Drew. The voting was as follows -

Members Voting For Motion Members Voting Against Motion

Cllr. Carswell Cllr. Daniells

Cllr. Drew Cllr. Knibbs

Cllr. P. Goater Cllr. Leafe

Cllr. Shearer Cllr. Smith

Cllr. Wolfers

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The motion was lost by 5 votes to 4 votes. Councillor Knibbs proposed

that a grant of £32,000 be made in 2021 for the Pool to be mothballed

with the Trust and Council working closely together and this was

seconded by Councillor Shearer. The voting was as follows -

Members Voting For Motion Members Voting Against Motion

Cllr. Carswell Cllr. Daniells

Cllr. Drew Cllr. Leafe

Cllr. P. Goater Cllr. Smith

Cllr. Knibbs Cllr. Wolfers

Cllr. Shearer

The motion was passed by 5 votes to 4 votes.

130. PRECEPT AND ESTIMATES FOR 2021/2022

Consideration was given to the precept and estimates for 2021/22 with the

reports discussed in November and the grant to Greenbank Pool agreed at

£32,000.

Councillor Shearer proposed that the precept on Mendip District Council for

2021/22 be in the sum of £485,500 – an increase of 5% on a Band D property

or £6.01 (50p a month) and this was seconded by Councillor Carswell. It was

agreed that the way in which members voted on this be recorded in the

minutes and the voting was -

Members Voting For Motion Members Voting Against Motion

Cllr. Carswell Cllr. Birch

Cllr. P. Goater Cllr. Daniells

Cllr. Shearer Cllr. Drew

Cllr. Knibbs

Cllr. Leafe

Cllr. Prior

Cllr. Smith

Cllr. Mogg abstained from voting and Cllr. Wolfers had left the meeting.

The motion was lost by 7 votes to 3 votes.

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Councillor Leafe proposed that the precept on Mendip District Council for

2021/22 be in the sum of £471,500 – an increase of 1.9% on a Band D

property or £2.33 (19p a month) and this was seconded by Councillor Knibbs.

Voting was as follows -

Members Voting For Motion Members Voting Against Motion

Cllr. Birch Cllr. Carswell

Cllr. Daniells Cllr. P. Goater

Cllr. Drew Cllr. Shearer

Cllr. Knibbs

Cllr. Leafe

Cllr. Prior

Cllr. Smith

Cllr. Mogg abstained from voting and Cllr. Wolfers had left the meeting.

The motion was passed by 7 votes to 3 votes.

Consideration was then given to the estimates, earmarked reserves and other

matters discussed in November.

RESOLVED

A. that the Estimates for 2021/22 be agreed as attached as Annex A

to the minutes in the Minute Book with the additional £14,000 agreed

to give a grant to Greenbank Pool of £32,000 taken from the

Contingency Fund

B. that the information for the council tax section of the District

Council’s website and leaflet be as attached as Annex B to the minutes

in the Minute Book

C. that the general revenue reserves be set at £188,276 for 2021/22

to maintain current assets such as Street Skate Park, the Parish

Rooms and Merriman Park and fund new projects or services as they

arise

D. that the earmarked reserves at 31st March 2022 as circulated be

agreed.

The meeting ended at 9.06 p.m.

Councillor Wolfers left at 8.50 p.m.

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STREET PARISH COUNCIL

Meeting of the Planning Committee held virtually using Zoom with remote attendance on 8th December at 6:15 pm

PRESENT: Councillor L Wolfers - Chair

Councillor L Mogg – Vice Chair

Councillors P Birch, A Leaf, N Smith

APOLOGIES : N/A

IN ATTENDANCE: J Marshfield – Assistant Clerk.

15. MINUTES

The minutes of the meeting held on 17th November 2020 which had been

circulated, were approved as a correct record and signed by the Chair.

16. DECLARATIONS OF INTEREST AND DISPENSATIONS

NONE

17. PLANNING APPLICATIONS

The Assistant Clerk submitted a report which had been circulated.

RESOLVED

2020/2246/HSE Single storey side extension at Shaun Kim Hindhayes Lane Street - APPROVAL

2020/2249/FUL Change of Use from a Charity Shop (Class A1) to a Nail and Beauty Salon (Class Sui Generis) at 98A High Street, Street - REFUSE – Concerns on positioning of extractor fan.

2020/2272/HSE Replacement single storey rear extension, removal of redundant outbuildings and timber porch, creation of timber entrance porch and re-organisation of vehicle parking area at 36 Cranhill Road Street - APPROVAL

2020/2311/HSE Proposed garage conversion, front garage extension, porch extension, facade alterations and all associated works at 9 Gooselade Street - APPROVAL

2020/2323/FUL Structural underpinning around chimney to property 25, make good and refurbish all roof structures to properties 25 to 37 and change of roof tiles at rear elevation to properties 31 to 37 at 25-37 (Odd No.'s) Farm Road Street - APPROVAL

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2020/2324/LBC Structural underpinning around chimney to property 25, make good and refurbish all roof structures to properties 25 to 37 and change of roof tiles at rear elevation to properties 31 to 37 at 25-37 (Odd No.'s) Farm Road Street - APPROVAL

2020/2331/HSE Retractable 'Cadiz' awning located on the rear elevation of the property in the private garden at 28 Portway Street - APPROVAL

2020/2397/FUL Change of use from Day Nursery (Use Class E) to Dwelling house (Use Class C3) at 70 Vestry Road Street. - APPROVAL

2020/2388/FUL Demolish outbuilding and erect detached 2-bedroom dwelling with associated parking at 9 Ringolds Way Street - REFUSE – Concerns on overshadowing and overbearing on a small area. Concerns regarding highway safety for access and egress with regard to bus shelter. Clarification on the boundary area of this property.

2020/2367/HSE Demolition of single storey extension and erection of two storey extension at 31 Overleigh Street - APPROVAL

2020/2420/FUL Erection of 1 no. dwelling and associated parking at 10 Blenheim Road Street - APPROVE – Concerns on parking provision for new build

2020/2443/HSE Single storey enlargement of existing side extension to the front and rear, and replacement of extension flat roof with a lean-to pitched roof at 18 Ash Road Street - APPROVAL

2020/2431/HSE Resubmission of 2017/3261/HSE - Erection of single storey extension over existing garage at Meadow Close Street - APPROVAL

NOTE – 2 new units approved – 1 since July 2020.

The meeting ended at 6:45 pm.

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AGENDA ITEM NO: 8

See grant request below and 2 additional reports circulated to members separately.

**YMCA Brunel Group STREET YOUTH CLUB**

**2021-22 Budget for Street Parish Council**

**Department:** Youth and Community

**Dated**: January 2021

**Dear Street Parish Council**

Thank you for your support over the past year, from my regular meetings with the councillors I have been able to see first hand the commitment and concern the Parish Council has for the young people of Street.

We are asking the Parish Council to kindly consider continuing its SLA with YMCA Brunel Group. Young people need support especially in these challenging times. It has been a very difficult year but we want to continue help young people where we can and continue to work in partnership with Street Parish Council**.**

**Street Youth Club Budget 2021-22**

We are planning to continue to deliver 2 sessions each week during term time, which includes additional hours outside of the sessions and throughout the year for the Team Leader to support the work in Street.

Currently, the lease at Street Young People’s Centre has still not been finalised, it had been delayed at Somerset County Council due to Covid. In early January there have been some developments and we are working with Discovery Group to try and move it forward. Thanks again to Street Parish Council for their help and concern in moving this issue forward.

We will also continue working with our Fundraiser to help towards these costs so that the work in Street can continue. If we do not secure funding there will be no guarantee that the youth club will continue in Street and this will unfortunately impact many young people and residents of Street. It is our hope that this will not happen.

**Street Youth Club**

**Budget**

**Expenditure**

Payroll Total: £13, 581

Staff travel: £200

Management, Admin & Overheads £9,791

Project Building & Hire costs £2,760

**Total Expenditure £26,332**

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AGENDA ITEM NO: 9

To: Council

From: Clerk

Subject: Casual Vacancy on South Ward

The Chair to call for nominations to fill the vacant seat in the South Ward by co-option to the Council (procedure attached). As the period of the vacancy has more than 6 months to run the Council must co opt to fill it. C. Axten resigned from the Council in November 2020 and a poll was not claimed in time. Public notices have been displayed inviting suitably qualified people to apply to the Council for co option on the website and Facebook. The candidates who have stated that they wish to be considered for the vacant seat are as follows and their forms are attached for members -

None as at 14th January - if no one comes forward by the date of the meeting the

Item will be placed on the agenda for the February meeting.

All persons have certified in writing that they meet the criteria for eligibility set out in section 79 of the Local Government Act 1972 to be a member of the Council and are not disqualified pursuant to section 80 of the Act. To qualify as a candidate persons must live, have a business or work in Street or within 4.8 km for at least 1 year or be on the electoral role and be over 18 years of age.

Any candidate who is to be considered for co option until the end of the current term in May 2023 must be proposed and seconded at the meeting. Voting will be carried out in public by show of hands and candidates will be invited to go in to the waiting room for this.

The Council can then agree that the successful candidate is appointed to the committees and working groups which they indicated on the form that they wished to serve on.

L.A. Ruff

Clerk

19.01.21

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A successful candidate must have received an absolute majority vote of those present and voting i.e. over half of the votes cast. If this is not the case voting continues until someone does have an absolute majority of votes cast. This is done by striking off the candidate with the least number of votes and the remainder must then be put to the vote again.

This will mostly be a satisfactory procedure but if several candidates have obtained the same number of least votes and the aggregate of the others is less than a normal quorum eg. 3:2:2:2:2, it may be thought wise not to strike off all those with the least votes together but, if negotiations for withdrawals fail, to strike them off one by one, in an order determined by vote.

If there is an equal number of votes the Chair can use their casting vote to decide on a candidate. The new co-opted member can if present, sign the declaration of acceptance of office and then take part in the meeting but as it will be a remote meeting and, if not present can sign before or at the next ordinary meeting of the Council.

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AGENDA ITEM NO: 18

To: Council

From: Clerk

Subject: Correspondence/Minor Issues

1. Representatives on Greenbank Pool Committee

To appoint Councillor Smith to this body to serve with Councillors Birch and Prior. Councillor Wolfers has stepped down from this body. 3 or 4 members can be on the Committee with any 2 attending each meeting to vote.

2. Bandstand in Merriman Park

The Merriman Park Community Group met on 14th December and felt that the bandstand was an eyesore and should therefore be allowed to gradually fall into disrepair while ensuring that the structure was safe for the public.

3. Census 2021

Information has been published on the website etc. and sent to members on the census which will take place on 21st March 2021.

4. Annual Independent Inspection of Skate Park

The Play Inspection Company carried out the annual inspection of the Skate Park on 4th January and assessed it as Low Risk. A small number of minor repair and other issues were raised concerning a vandalised bin, the concrete surfacing, pedestrian gate, offensive graffiti. SLH Services are dealing with these actions in order of priority.

5. Policies and Procedures

As agreed in July 2020 I have now reviewed all of the Council’s policies and procedures as detailed on the attached schedule apart from those on GDPR which will be ready for the next meeting. Minor changes have been made to those relating to the Parish Rooms following the recent alterations. A few changes have been made to update the Procedure for handling Freedom of Information Requests, and the Protocol for Remote Meetings – attached. The Council is asked to approve these documents.

L.A. Ruff

Parish Clerk

19.01.21

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AGENDA ITEM NO: 20

To: Council

From: Clerk

Subject: Accounts for Payment

The latest bank reconciliations for all accounts at 31st December 2020 have been prepared successfully and sent to all members with the monthly income and expenditure by account report and earmarked reserves. Each reconciliation and original bank statement will be signed by Councillors Carswell and Prior as part of the monthly check of accounts when guidance allows and Councillor P. Goater is doing an online check.

Receipts and payments are detailed on the attached pages and a final report for January will be sent to members in early February.

L.A. Ruff

Clerk

19.01.21

Approved by Council on 19th January 2021 and initialled by Chair:

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