

Mrs. L.A. Ruff, Clerk of the Council, Street Parish Rooms, 6 Leigh Road, Street, Somerset BA16 0HA Tel. (01458) 440588

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11th March 2021

 **PLEASE NOTE DATE AND TIME**

Dear Sir/Madam,

You are summoned to attend the meeting of the Street Parish Council which will

be held **virtually using Zoom** with remote attendance **on TUESDAY, 16TH MARCH 2021** for the purpose of transacting the business specified in the following agenda. Public Question Time will commence at approximately **6.55 p.m**. The Chair will allow each person who has registered with the Clerk to speak for up to 3 minutes on any subject/s and will firstly explain the procedures for the meeting. Persons speaking will have been informed that the meeting will be recorded. The Council meeting will commence at approximately **7 p.m**. or as soon as Public Question Time is closed by the Chair. Notes of Public Question Time on 16th February and 2nd March 2021 attached - **Page 3**. The meeting will be streamed live on YouTube on the Council’s YouTube channel at <https://www.youtube.com/channel/UCiwCtXUydITXA9OpDqQfvIA/videos>

In accordance with standing orders 7 c and d, a member with a disclosable pecuniary interest must leave the meeting and be placed in the waiting room during the relevant item of business, unless permitted to remain following the grant of a dispensation. Councillors

with an interest in relation to any item of business being transacted at a meeting under Appendix B (Other Interests) or where a matter relates to a financial interest of a friend, relative or close associate, may (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted but must thereafter leave the meeting and be placed in the waiting room, unless permitted to remain following the grant of a dispensation. At a convenient time the Chair will also give this opportunity to any members of the public who have registered to speak with the Clerk prior to the meeting.

Yours faithfully,

****

L.A. Ruff

Clerk of the Council

**AGENDA**

1. APOLOGIES FOR ABSENCE - acceptance of any reasons offered.

2. MINUTES

To approve as a correct record the minutes of the extraordinary meeting of the Council held on 2nd March 2021 (attached) **Pages 4 – 5**

3. MATTERS ARISING

4. DECLARATIONS OF INTEREST AND DISPENSATIONS

 To receive declarations of interest from Councillors on agenda items and to

 receive written requests for dispensations for disclosable pecuniary interests

 (if any). Clerk to grant any requests for dispensation as appropriate.

 - 1 -

5. MERRIMAN PARK

 To receive a presentation on behalf of the Merriman Park Community Group and

 then a report on moving the war memorial within the Park (attached) **Pages 6 - 7**

6. COMMUNITY POLICE OFFICER

7. PLANNING COMMITTEE

To receive minutes of the meeting held on 16th February (attached) **Page 8**

8. PROJECTS WORKING GROUP – notes 18th February (attached) **Pages 9 - 11**

9. HIGHWAYS WORKING GROUP

 To receive notes 25th February and parking restrictions(attached) **Pages** **12 – 15B**

10. STREET COMMUNITY LIBRARY PARTNERSHIP

Street Library re-opened on 8th March for an order and collect and limited computer

access service for 4 hours a day. New signs to go up week of 8th March.

11. BUSINESS ACTION GROUP

 To receive notes of meeting on 5th March (attached) **Pages 16 - 17**

12. REPORT FROM CHAIR

13. PARISH PATH LIAISON OFFICER – County Cllr. Leyshon to give a verbal

report on behalf of PPLO Jake Dalton.

14. MENDIP STRATEGIC TOURISM FORUM verbal 25 Feb and Strategy **Pages 18 - 19**

15. STRATEGY AND SURVEY (report attached) **Page 20** and arrange meeting of

 Unitary Working Group on response to consultation on One Somerset and Stronger

 Somerset proposals – Tuesday 30th March at 7 pm suggested

16. CHAIR UPDATES FROM OTHER COMMITTEES/WORKING GROUPS

17. CORRESPONDENCE/MINOR MATTERS (attached) **Pages 21 - 22**

18. REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES

 AND COUNTY AND DISTRICT COUNCILLORS

 Questions to be noted for written replies and matters for consideration

 referred to the appropriate working group. All reports received have been

 emailed to members. Councillor Leyshon to report back on when the results of

chemical investigations at Cranhill Road car park will be available.

19. ACCOUNTS FOR PAYMENT (schedule of payments attached for approval and

initialing by Chair to be arranged) and confidential detailed income and expenditure

by account report at 28th February 2021 including budget variance –

emailed to members only with bank reconciliations and earmarked reserves

schedule. **Page 23 + Confidential attachment for members only**

20. MATTERS FOR REPORT

 Consideration of items not on agenda for information only

 (a) Report from Clerk

 (b) Matters raised by members - TO BE NOTIFIED TO THE CLERK IN

 ADVANCE OF MEETING.

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To: Chair and Members of Street Parish Council

 - 2 -

NOTES OF PUBLIC QUESTION TIME HELD BEFORE

COUNCIL MEETING ON 16TH FEBRUARY 2021

One person spoke about the closure of St. Andrews Ward in Wells and reported that consultation on this had shown that more than 50% of local people wished it to remain open. The closure would have a massive impact as mental health provision would then be in Yeovil which was a long way with limited public transport which was expensive. It would also be an unfamiliar place for the vulnerable and confused patients. The decision to close the ward had been made before the pandemic and there was now an even greater need for beds. Councillors were asked to sign the petition individually on this which they would receive a link for. It was agreed that the Council would write to the Clinical Commissioning Group asking for the closure to be delayed to take account of the effects of the pandemic.

NOTES OF PUBLIC QUESTION TIME HELD BEFORE

EXTRAORDINARY COUNCIL MEETING ON 2ND MARCH, 2021

The Assistant Clerk read out a statement explaining reasons for objecting to the application to be considered at Oaklands Nursery received from a resident. Objections related to encouraging young people to cross the road and congregate there at the outdoor seating area, why future access was needed to an undeveloped field, why was the station needed with 3 already in the locality, why was the nursery allowed to operate since 1993 and expand wish such poor access, congestion on and off site with HGVs and that this was not a green initiative and that more use of the High Street should be encouraged by putting electric charging points in the car parks near to it.

The resident later responded on Youtube stating that they did not feel the issues which they had raised had been considered fully. The Chair replied stating that only material planning considerations could be taken into account and the details of the application being considered at the time. He felt that views had been discussed and informed the resident that the Council had agreed it’s recommendation and that the application would be determined by Mendip District Council.

 - 3 -

 STREET PARISH COUNCIL

 Extraordinary meeting of the Council held virtually using Zoom with

remote attendance on 2nd March, 2021 at 7.07 p.m.

 PRESENT: Councillor A. Leafe (Chair of Council)

Councillors: P. Birch, S. Carswell, M. Daniells,

L. Mogg, A. Prior, N. Smith and L. Wolfers

 IN ATTENDANCE: L. Ruff – Clerk/RFO

 J. Marshfield – Assistant Clerk

 J. Symonds – Symonds Estates

 J. Mallinson – DevComms

 T. Farley - Copesticks

 County Councillor L. Leyshon

 APOLOGIES: Councillors R. Boyce, D. Drew, D. Goater,

 D. Knibbs, T.W.E. Napper and H. Shearer –

 another engagement - reasons accepted

177. MINUTES

The minutes of the meeting held on 16th February, 2021 which had been circulated were approved as a correct record and arrangements would be made for them to be signed by the Chair in accordance with current guidance.

178. DECLARATIONS OF INTEREST AND DISPENSATIONS

In accordance with the Code of Conduct Councillor Carswell declared an other interest under Appendix B in any matters relating to the District Council and stated that he would keep an open mind when considering issues at either District or Parish level.

179. ERECTION OF PETROL FILLING STATION WITH ASSOCIATED

 FACILITIES AND ANCILLARY RETAIL PROVISION AT

 OAKLANDS NURSERY, STREET ROUNDABOUT FOR

 MR. J. SYMONDS – FULL – 2021/0249/FUL

 J. Mallinson gave a presentation on the proposals. He explained how

 vehicles would enter, move around and leave the site. The benefits of

 the scheme included provision of 2 electric charging points initially and

 additional electric or hydrogen points in the future when viable using

 the latest technology. 15 new jobs would be created including in

 management positions and there would be facilities as a cycle stop.

 The proposals would also introduce competition to the area and should

 lead to cheaper fuel prices.

 - 4 -

The existing access into the site and the roundabout would be greatly improved. Larger vehicles would be able to refuel at the rear of the

site. The applicant had been willing to provide a new signalised

pedestrian crossing but the County Council had objected as the

disruption to vehicle movements would not be justified by the relatively

limited pedestrian visits. Councillors raised the desire for local

suppliers to be used in regard to the shop and J. Symonds stated that

this would be considered. There would be a demand for more refuel

stops in the future as vehicles using new technologies would not have

the same range as petrol and diesel vehicles.

There would be 4 to 6 outside tables and some councillors were

concerned about pupils from Crispin School and the College crossing

the busy road to get to the site. J. Symonds stated that if this was an

issue he would engage closely with the School. Similar but slightly

smaller projects completed in the area were located at Bath Road,

Wells and in Sherborne.

County Councillor Leyshon referred to the cycle/walk route study

carried out by Sustrans which included providing a path on the north

side of the bypass. This would be very expensive to do but she asked

that the roundabout design was future-proofed to allow for such a path

as it would need to go across the site entrance.

 RESOLVED

 that the current plans be supported and recommended for approval to

the District Council as Local Planning Authority

180. POLICY AND FINANCE COMMITTEE

 The Clerk submitted the minutes of the meeting held on 23rd February

 2021 which had been circulated and which appear as Annex A to these

 minutes in the Minute Book. She reported that the Langport Transport

 Group had requested a grant of £1,000 towards the costs of the

 feasibility study. Members felt that a financial contribution should not

 be made as the project was not of great benefit to Street. A fast train to

 London with more carriages could be taken from nearby Castle Cary

 Station.

 RESOLVED

 A. that the report be agreed and the recommendations made

 approved

 B. that a letter of support be sent in respect of the proposed new

 railway station between Langport and Somerton, no financial

 contribution be made and progress of the project be followed.

 The meeting ended at 8.21 p.m.

 Councillor Wolfers left at 8 p.m.

 - 5 -

 AGENDA ITEM NO: 5

To: Council

From: Clerk and ACPO

Subject: Merriman Park

Following the presentation from representatives of the Merriman Park Community Group the Council is asked to consider whether to proceed with moving the war memorial when planning and listed building consent have been granted or, to defer this for a year.

The total cost will be £17,532 with £2,286 already spent on reports, drawings and planning fees. £1,000 is also committed for the District Council’s legal costs in respect of the Section 106 agreement required to obtain the planning consents. The remaining cost will be £15,246 and when the precept for 2021/22 was calculated in November 2020 it was assumed that £18,021 would be spent on completing this project. The ACPO has been working on this complex process for more than a year. The draft S106 agreement has been received and requires a bond of £20,000 supported by Nat West Bank to provide financial security for the District Council if it was required to carry out the works in default. The ACPO has investigated this and it would be time consuming and difficult to set up and a fee of around £700 could be charged. Therefore I have requested that £20,000 be held directly by the District Council instead until the work is completed with provisions in the agreement that this must be repaid immediately afterwards. Having got this far in the process it may be considered best to proceed.

For the information of newer councillors and others, the Chair and Vice-Chair have asked me to list the works carried out in the Park since it was transferred to the Council in 2014 with costings, grants etc. together with details relating to the maintenance/inspections and annual Fun Day – see attached.

L.A. Ruff

Clerk

16.03.21

 - 6 -

**MERRIMAN PARK PROJECTS AND COSTS**

CAPITAL PROJECTS

5 New Lights £ 2,912 June 2015

Widening Main Entrance £ 3,287 August 2016

10 to 16 Years Play Area £20,625 including teenage shelter August 2016 + £20,000 from Mendip District Council

3 Carved Trunks £ 0 - funded by a grant from a resident September 2016 (£5,055)

Tree Removal and Works £ 0 - funded by grant from Mendip DC 2016 (£4,500)

Concrete Table Tennis Table £ 6,761 June 2017

Path Extension and Lights £15,808 September 2017

Removal Sun Parlour/Make Good £ 2,075 2018

2 Benches £ 0 - funded through grants from residents April 2019 (£1,777)

0 to 11 Years Play Area £51,350 including combination gate Autumn 2020 + £50,000 from a local trust

Moving War Memorial £17,532 Spring 2021

**TOTAL £120,350 + sponsor/grants £81,332**

**MAINTENANCE AND INSPECTIONS**

SLH Services £28,989 or 2,415.75 per mth

SLH started 1.11.18 for 3 years - previously Idverde at £17,585 or 1,465.42 per mth

Annual Trees Survey and Works £ 1,825 in 2020/21

Repairs to Lights £ 788 in 2020/21

Annual Inspection of Play Areas £ 150

**ANNUAL FUN DAY ON 1ST SATURDAY IN SEPTEMBER**

Radios, security guards, first aid, £ 6,065 in 2019 trailer steps, portaloos, sound, light MPCG collected around £1,200 at event

 - 7 -

STREET PARISH COUNCIL

Meeting of the Planning Committee held virtually using Zoom with remote attendance on 16th February 2021 at 6:15 pm

 PRESENT: Councillor L Wolfers - Chair

 Councillor L Mogg – Vice Chair

 Councillors P Birch, D Knibbs N Smith

 APOLOGIES : Councillors A Leaf

 IN ATTENDANCE: J Marshfield – Assistant Clerk.

21. MINUTES

 The minutes of the meeting held on 19th January 2021 which had been

 circulated, were approved as a correct record and signed by the Chair.

22. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr Mogg declared an interest in Planning Application 2021/0220/ADV as he has worked for the applicant and did not participate in making the recommendation.

23. PLANNING APPLICATIONS

 The Assistant Clerk submitted a report which had been circulated.

 RESOLVED

2021/0220/ADV Miscellaneous (illuminated/non-illuminated) advertisements (replacement and additional) to facilitate wayfinding and navigation and provide relevant information for visitors to Clarks Village at Clarks Village Farm Road Street – APPROVAL

2021/0259/TCA Proposed work/s to tree/s in a Conservation Area: T1 (Ash) - Reduce branches (up to 2m) at Stepping Stones Overleigh Street – APPROVAL

2021/0277/TCA Proposed works to tree/s in a Conservation Area: T1 (Liquidamabar): Remove low lateral limb. T2 (Oak) - Prune low lateral limbs at The Bear Hotel 53 High Street, Street – APPROVAL

2021/0273/HSE erection of single storey rear extension, front porch and bay window at 9 Smithfield Road Street

 NOTE – 2 new units approved – 1 since July 2020.

 The meeting ended at 6:25 pm.

 - 8 -

**NOTES OF PROJECTS WORKING GROUP MEETING – HELD REMOTELY 18.2.21 at 1:00 pm**

**Present:** Cllr. Shearer (In the Chair)

 Cllrs Birch (PB) Cllr. Carswell (SC) Cllr. Daniells (MD) Cllr. Prior (AP)

 Cllr. Smith (NS) CCllr. Leyshon (LL)

Jenny Marshfield (JM) Assistant Clerk

Mark Sandiford (MS) ACPO

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|  **Notes** | **Actions** |
| **1. APOLOGIES FOR ABSENCE**Cllr. Drew, Cllr D Goater, Cllr. Leafe, Cllr. Mogg, Cllr Napper |  |
| **2. NOTES ON PROJECT WORKING GROUP MEETING** 14th January 2021No amendments to notes were required.  |  |
| **3. PARISH ROOMS & LIBRARY**JM informed the group that a meeting was held with the library staff and some Councillors on 11th February to discuss the vision for the library reopening and utilising the volunteers and library staff. HS asked JM for the notes from this meeting to be forwarded to the CLP group.MS confirmed that planning permission has now been received for the new signage and 2nd notice board, these will be installed asap.LL reported that there is a large grant available from County to enable the CAB to move from remote meetings and set up within small meeting rooms. SC confirmed that the number of calls to the CAB has not fallen during the pandemic and that they rely on volunteers to carry out their work. MD suggested that when the library reopens, it would be a perfect opportunity for the Street TIC to run again from Street.HS agreed that the library will be a good community hub and information point along with supporting tourism in Street.LL confirmed that Glastonbury Tribunal Ltd run the tourist services for the area and has been given official responsibility of the Street TIC.LL suggested that SC send a copy of Mendips Tourism Strategy to the Parish Council for information. - 9 -MS gave an update on our Visit Somerset silver membership that is being funded by Mendip. An initial draft for the Visit Street sub site has been created. If enough businesses show an interest, links from the Visit Street sub site can be added.NS asked if there was a Facebook page for Street Business.MS confirmed this and that it has been set up by SPC and runs alongside the SPC Facebook page. MS is looking into ways to set up a Business Facebook page where businesses can communicate with each other. Businesses can also promote their goods via the My Mendip website, which is open to all local independent sellers in Mendip. HS suggested that developing tourism in Street be added to the next agenda. | JMSC |
| **4. CLIMATE EMERGENCY**HS suggested that if Street Parish Council are going to Declare a Climate Emergency, we need a clear overview of what this means.SC suggested for more information, Councillors can look at the MDC and SCC Climate Emergency websites.<https://www.mendip.gov.uk/article/8593/Climate-Emergency-events-off-to-a-flying-start> <https://www.somerset.gov.uk/climate-emergency/> LL also offered to forward the link from Glastonbury Town Council Investment Plan.*Link received from LL* [Glastonbury Town Investment Plan](https://www.mendip.gov.uk/media/27154/Glastonbury-Town-Investment-Plan-Part-1/pdf/Glastonbury_Town_Investment_Plan_Part_1.pdf?m=637477923824400000) .   - 10 - |  |
| **5. COMMUNITY SUPPORT** LL confirmed that a new information leaflet has been produced by the Street Community Support Group and will be delivered by hand by volunteers.  |  |
| **6. BUSINESS ACTION GROUP**AP confirmed that the BAG has met and discussed many ideas but recommended that the group focus on 3 – 4 items.NS suggested that a digital notice board would help to support businesses in Street and is looking into the costing and feasibility of this idea.MS confirmed that a broadband speech check survey has been put on the Parish Council’s website and social media pages, with 38 responses received at the time of the meeting. Once the results have been collected, residents can then be informed and Truespeed can be signposted.SC confirmed that he will be talking with the Truespeed contractor once he has had time to familiarise himself with what the company is offering residents. | NS |
| **7. GDPR**JM advised the Councillors that they should avoid from using their personal email accounts for Council business. A copy of the Information for Councillor compliance policy was circulated with Council agenda 16.2.21 |  |
| **8. ITEMS FOR NEXT AGENDA** Election of Chair for PWGDeveloping tourism in Street  |  |
| **9. DATE OF NEXT REMOTE MEETING**Thursday 25th March 2021 at 1:00 pm |  |

Notes produced by: **Jenny Marshfield – Assistant Clerk**

 - 11 -

**NOTES OF HIGHWAYS WORKING GROUP**

**Date:** 25 February 2021

**Attendees:** **Street Parish Council**

Cllr. Luke Mogg (LM) Cllr. Terry Napper (TN)

 Cllr. Nicola Smith (NS) Mark Sandiford (MS) ACPO

 **Somerset County Council**

 Liz Leyshon (LL)

**Apologies:**

**Absences:** None

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| **Notes** | **Actions** |
| **1. ELECTION OF CHAIR – to May 2021**Following the resignation of Cllr P Goater, it was agreed that Cllr. Luke Mogg be elected as Chair, and Cllr Nicola Smith be elected as Vice Chair, until May 2021  |  |
| **2. APOLOGIES FOR ABSENCE**Apologies from Cllr. Heather Shearer (HS) were accepted. |  |
| **3. NOTES OF MEETING HELD ON 21st January 2021**The notes were agreed as accurate. |  |
| **4. SECTION 106 FUNDING – CYCLE RACKS**MS reported that Carol Taylor, S106 Monitoring Officer at Mendip, confirmed that if funds were not to be used for anything other than things specified in the original bid (cycle racks), the unspent funds would need to be returned and a further application made. At the council meeting held on 16th February, it was agreed to use the remaining funds on additional cycle racks as intended. MS reported that the Clerk has confirmed that funds of circa £4,445 are available.MS reported that ideas for possible locations for additional bike racks had been requested through social media. The High Street and Parish Rooms, both locations where cycle racks already exist, had been suggested, along with Higher Brooks. Other possibilities discussed were Merriman Park, Street Skate Park, the car park near the Youth Hostel, and Cranhill Road Car Park . It was agreed to recommend that cycle racks be first installed in Merriman Park, with any remaining funds used for cycle racks at the skate park.  - 12 - |  |
| **5. SECTION 106 FUNDING – IMPROVEMENTS TO PEDESTRIAN NETWORK**A response is due within 6 weeks of the application closure date (12th January) to confirm if their project has been selected for Panel review. To date no response has been received. Final decisions taken by the Panel will be notified by 11th March 2021.MS will chase the Climate Emergency Community Fund for a response week commencing 1st March, and TN would seek clarification that a final decision will be delivered ahead of purdah (the 6-week pre-election period ahead of the elections to be held on 6th May).   | MSTN |
| **6. PARKING RESTRICTIONS**MS reported that SCC are looking at putting forward an Amendment Order for Mendip in the new financial year and has requested SPC to provide any requests for enforceable road markings / parking restrictions, that need to be subject to a Traffic Regulation Order.  SPC can also include any road marking that are 80% worn that need addressing. Details should be submitted by the end of March.MS referred the group to the map of suggested additional road markings for discussion.The following additional locations for consideration were highlighted at the most recent PACT meeting. * Orchard Road, between Back Lane and the High Street - Double yellow lines, with yellow markings on curb (so that restrictions also apply to blue badge holders), on both sides of the road. HWG agreed that this was needed and agreed to include in recommendations.
* High Street, outside of Burns the Bread. HWG agreed that no further restrictions were required, but lines could be repainted if required.
* High Street, outside of Chicken Kitchen and Rams Kebab. HWG agreed that not further action was required at the moment, but the situation should be monitored.
* Overleigh, leading from Ivythorn Road. HWG agreed that this was a continuing issue, however no further action should be taken at the moment. NS suggested that the Neighbourhood Watch could circulate a communication requesting residents be mindful of emergency services when parking on the road.
* Fowen Close. HWG agreed that although this was an issue, as the road had not been adopted by Highways, it was not possible to enforce parking restrictions. TN to report at the next PACT meeting.

HWG to review all suggestions and feedback. MS to arrange meeting with LL to discuss each recommendation ahead of submitting to details to SCC by the end of March.  - 13 - | TNMS/LL |
| **7. SPEED INDICATOR DEVICES**Following decision at the council meeting on 16th February to use remaining S106 for cycle racks, it was proposed to use existing highways allocation of £2,500 + £29,500 in the Contingency, if required for additional SID poles.MS reported that SPC could apply to Road Safety Fund for a further SID, but evidence of speeding problem is required, which is usually data gathered from community Speed Watch monitoring.MS confirmed that neighbouring councils had been approached to ask for recommendations of SID’s and suppliers. Somerton have recently undergone an exercise, and MS is waiting for information.TN confirmed that he will approach SCC regarding the agreed 20mph speed limit in Brooks Road, that was due to be implemented several months ago. HWG agreed to recommend the following Additional SID locations: * High Street, near Avalon Guns
* Grange Avenue
* The Meade

MS will provide NS with contact details for PC Mark Pople, to discuss the possibility of a campaign to coincide with the road safety week from 16th to 22nd November, including a Community Speedwatch. NS will report further at the next meeting of the HWG.  | TNMS/NS |
| **8. SMALL IMPROVEMENTS SCHEME**LL confirmed that the Brooks Road SIS scheme was still progressing, however the Leigh Road scheme has been abandoned. |  |
| **9. BUSKING** Following the last meeting where it was discussed how busking could be administered within Street to ensure the quality of acts, MS reported that Glastonbury have a “busking code of practice”, but do not audition any individuals. The Community Police Officer, Mark Pople, confirmed that police have no powers with regards to busking, and suggested contacting Ian Glover from MDC to ascertain what powers they have. MDC have been contacted, but no response has been received.NS reported that some local authorities do required buskers to apply for a licence, and SPC could create its own bylaw. - 14 - |  |
| **10. NO COLD CALLING SIGNS**MS reported that Neighbourhood watch have estimated that new, larger signs would cost around £500, and propose to split the cost 50/50 with SPC. However, on initial discussions with Mendip it would appear that permission would be required from Highways, and also the owners of the poles (such as BT) in order to replace them. MS is Currently waiting for information from Highways as to how best to proceed, and the potential cost if an application is required. MS will chase Highways and report back to the Neighbourhood Watch. HWG agreed to recommend that SPC could not support the new signs financially but would support Street as a No Cold Calling area on the SPC website.  | MSMS |
| **11. ROAD SUBSIDENCE**TN reported an issue at The Meade, which had been inspected by Highways, who subsequently confirmed that no action was required as there was no safety issue. LL and TN disagree with this view, and LL has already responded accordingly. LM will also write to SCC, as Chair of Highways. TN and LL to also sign the letter.  | MS |
| **12. MISCELLANEOUS** |  |
| **13. DATE OF NEXT MEETING** Following the appointment of LM as Chair, it was agreed that future meetings would be held outside of normal working hours. Agreed that the next meeting will be held at 6pm 29th April 2021 |  |

Notes produced by:

**Mark Sandiford**

**Assistant Clerk & Projects Officer**

 - 15 -

**Review of Parking Restrictions**

Somerset County Council are looking at putting forward an Amendment Order for Mendip in the new financial year and have requested that Street Parish Council provide any requests for enforceable road markings / parking restrictions, that need to be subject to a Traffic Regulation Order.

Street Parish Council can also include any road marking that are 80% worn that need addressing.

Details should be submitted by the end of March.

The following locations are being considered for parking restrictions:

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| **Location** | **Additional Comments** |
| Junction from Football Club onto Middle Brooks  | **Onsite review** **required** to ensure sufficient parking for residents  |
| Junction of Willow Road / Goss Drive |  |
| Between Brooks Road (South of Junction to Goss Drive) and Middle Brooks | Provide area of double yellow lines to accommodate temporary pull-in whilst waiting for oncoming traffic  |
| Crossroads between Ivythorn Road/Middle Leigh/Oriel Road  | Consider parking restrictions and position of existing telegraph pole that obstructs view looking left up Middle Leigh from Ivythorn Road |
| Oriel Road, opposite to junction to Tanyard | **Onsite review required** |
| High Street, west of Goswell Road | **Onsite review required** to ascertain if remarking of double yellow lines is required |
| Junction of Silver Road / Leigh Road | **Onsite review required** |
| Junction of Houseman Road and Portway | Consideration needs to be given to existing pull-in |
| Junction of Petvin Close and Portway |  |
| Start of Grange Avenue from A39 |  |
| Glaston Road, opposite church  | **Onsite review required** to look at existing markings. Consideration needs to be given to impact on take away business  |
| Orchard Road between High Street and Back Lane | Consider double yellow lines, with yellow markings on curb (so that restrictions also apply to blue badge holders), on both sides of the road |
| High Street, outside of Burns the Bread | **Onsite review required** to ascertain if remarking of double yellow lines is required |
| Overleigh leading from Ivythorn Road, and Junction into Overleigh | Review of location required due to access issues for fire engine  |

 - 15A -

The following locations are being considered for repainting of existing road markings:

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| **Location** | **Additional Comments** |
| High Street, west of Goswell Road | **Onsite review required** to ascertain if remarking of double yellow lines is required |
| High Street, outside of Burns the Bread | **Onsite review required** to ascertain if remarking of double yellow lines is required |

The following locations are being considered for new road signs:

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| --- | --- |
| **Location** | **Additional Comments** |
| Entering Street at Slugg Hill  | No HGV sign required (access for deliveries only) |
| Traffic Lights Entering Street from A39 from Walton  | No HGV sign required (access for deliveries only) |

The following locations are being considered for new Speed Indicator Device (SID) poles:

|  |  |
| --- | --- |
| **Location** | **Additional Comments** |
| Grange Avenue |  |
| The Mead  |  |

It is recommended that the ACPO, in conjunction with County Councillors Leyshon and Napper, be given power to agree the final recommendations to be put forward to Somerset County Council.

ACPO – 09/03/2021

 - 15B -

 AGENDA ITEM NO: 11

**NOTES OF BUSINESS ACTION GROUP**

**Date:** 5 March 2021

**Attendees:** **Street Parish Council**

 Alan Prior (AP) Cllr. Nicola Smith (NS)

 Mike Daniells (MD) Pam Birch (PB)

 Mark Sandiford (MS) ACPO

Apologies: Terry Napper (TN) Simon Carswell (SC)

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| --- | --- |
| **Notes** | **Actions** |
| **1. Digital Noticeboard**It is proposed to have a double-sided digit noticeboard in the centre of the High Street, possibly replacing the existing map board located outside of the Pizza Express entrance to Clarks Village.The noticeboard will be used to display business adverts and promotions, and information from community groups and SPC. Information will be able to be updated remotely, quickly, and easily. The cost of the noticeboard could range between £6k and £14K, depending on supplier and size (49” to 55”). Additional installation costs and planning costs would also be incurred. NS will circulate information and arrange short presentation to group from potential supplier.MS will contact SCC Highways regarding permissions.MS to contact Mendip to enquire about possible grants around high street regeneration.  | NSMSMS |
| **2. BROADBAND**MS had circulated a draft article, which included Truespeed as possible solution to improve broadband service and speed in Street. Agreed MS to upload to SPC social media next week.  | MS |
| **3. BRANDING**AL and NS would continue to develop ideas for promoting Street as a centre for Health & Fitness, including holding an annual community event. | AL/NS  |
|  - 16 -**4. DIGITAL MARKETING**NS has contacted Jo Friend, who runs a local social media agency, for ideas on how to improve social media engagement. AP also has some ideas, which will be discussed at the next meeting. |  |
| **5. SOLE TRADER CAMPAIGN**MS reported that Lauren from the Crispin Hall, and Luce, from Luce Loves Flowers, have been discussing ways to celebrate the independent small Business in Street and think a small campaign would be really beneficial following lockdown restrictions on non-essential retail lifting on April 12th. This would be along the lines of Glastonbury Chamber of Commerce - Shop Local Glasto campaign .  [https://glastonburychamber.co.uk/shop-local-campaign-for-glastonbury/](https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fglastonburychamber.co.uk%2Fshop-local-campaign-for-glastonbury%2F&data=04%7C01%7Ccllr.prior%40street-pc.gov.uk%7Cfc1b0d4c5140450bdcc708d8d8de9a20%7C1b2a435d8c0c4c29a248215370c6a4ab%7C0%7C1%7C637497799495097266%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C2000&sdata=l3UF%2FDyTCAayF%2FkIF%2BL5Y3l0pk4oRLHL%2FbuX3Kn6BE4%3D&reserved=0)  The idea is that small businesses could be sent a welcome pack, including a letter explaining the intentions of the Street Soul Trader Campaign which would include an A4 poster to be displayed in the window to unite the small businesses under one campaign and could be the steppingstone to more unity amongst the Business owners of Street. Also highly encourage any social media posts to #shoplocalstreet and #streetsoultrader, to spread the awareness of our independent businesses to a wider audience.  MS will contact Lauren for further information on what help they require from SPC to support this campaign.  | MS |
| **6. CYCLING LEAFLET**MS reported that SPC will be producing an A4 sheet showing an individual walk, with a central map, and brief instructions of where to go, with accompanying photos.  The maps will be available on our website, so can be accessed on your phone whilst out walking, printed at home before you leave, or a hard copy will be available from the Visitor Centre (the library).  If anyone wishes to share routes, including photo’s and brief instructions for walkers to follow, these can be added to Parish Online and information sheets can be produced.  Ideally the walk needs to have some kind of landmark as the start point.  |  |
| **13. DATE OF NEXT MEETING** The next meeting date is currently 10am on 2nd April. This will need to be altered as it falls on Good Friday. |  |

Notes produced by: **Mark Sandiford, Assistant Clerk & Projects Officer**

 - 17 -

Mendip Strategic Tourism Group AGENDA ITEM NO: 14

Objectives for Tourism Strategy

Create visitor experiences that benefit visitors and all Mendip communities all year round.

|  |  |  |  |
| --- | --- | --- | --- |
| Theme | Walking | Cycling | Digital Economy |
| Project | Walkers are Welcome (WAW) | Electric Bikes | MyMendip / Visit Somerset  |
| Yr 1 Objectives | * Achieve WAW status across District
* Identify themed circuits / trails
 | * Electric bikes across District
* Identify easy to follow visitor routes
 | * Local Council profiles
* Retailers across District using platform
* Accommodation and Events using platform
* Integration between sites
* Data management
 |
| Yr 1 tasks  | * Create Steering Group
* Engage businesses
* Memberships
 | * Ascertain demand
* Supplier
* Rollout plan
 | * Business engagement
* Collaboration
* Safe data collection and sharing
 |
| Yr 2 objectives | * Coherent, attractive walking wayfaring through centres
* WAW festival across District
 | * Cycling itineraries and packages
* Coherent, attractive wayfaring
 | * Venues on board
* Service providers onboard
* Local sustainable delivery for MyMendip
* Mendip gift packages
 |
| Yr 2 tasks | * Develop, record and promote themed trails
* Wayfaring infrastructure
* Create, plan and promote WAW festival
 | * Work with businesses to develop offers
* Wayfaring infrastructure
* Marketing
 | * Venue engagement
* Service providers engagement
* Delivery service provider
* Marketing
 |
| Yr 3 objectives  | * Application for WAW host
* Increase visitor numbers from previous WAW
* Mendip challenge (all trails completed)
 | * Cycling festival
* Mendip challenge
 |  |
| Yr 3 tasks  | * Extend trails
* Develop and promote Mendip challenge
 | * Extend trails
* Develop and promote Mendip challenge

 - 18 - |  |
| Tourism strategy priorities | * Outdoor and adventure experiences
* Community engagement and education
* History and heritage
* Spiritual and mythical
* Market town culture
* Retail diversity
* Arts and events
 | * Outdoor and adventure experiences
* Community engagement and education
* History and heritage
* Spiritual and mythical
* Market town culture
* Retail diversity
* Arts and events
 | * Outdoor and adventure experiences
* Community engagement and education
* History and heritage
* Spiritual and mythical
* Market town culture
* Retail diversity
* Arts and events
 |

 - 19 -

 AGENDA ITEM NO: 15

**STREET PARISH COUNCIL**

**VISION AND STRATEGY 2021 AND BEYOND**

**V I S I O N**

To retain, enhance and modernise facilities, attractions and services to deliver responsive and effective community, leisure and economic support to local people and organisations now and in the future.

**S T R A T E G Y 2 0 2 1 A N D B E Y O N D**

In recent years the Council has focused on 2 major projects as well as organising a number of events throughout the year and involvement in numerous other local matters. In 2020 a new play area for 0 to 11 year olds was provided as part of an ongoing redesign of Merriman Park. Since the transfer of the Park from Mendip District Council in 2014 a number of changes have been made including a play area for 10 to 16 year olds, path across the Park with lights, concrete table tennis table and 3 carved tree trunks. Further improvements are planned in the future including renovating the bandstand.

Also in 2020 major alterations to the Parish Rooms were completed for Council, Library and community use. Numerous services and events will be delivered for residents from the building and rooms will be available for hire to generate some income for the Council.

Since the start of the pandemic the Council has concentrated on supporting local organisations to deliver excellent community support including hot meals for the elderly, a Foodbank and food hampers delivered to vulnerable families. It has also been considering how best to assist businesses and attractions such as Strode Theatre and Greenbank Swimming Pool to recover as restrictions are eased.

A number of ideas have been raised recently such as provision of a pump track for younger people and the following action is now suggested.

* **1 month Consultation inviting local people to put forward suggestions for long and short term projects/events etc. for the Council to deliver in 2021 – 2026 which would be voted on.**
* **Carry out an online and paper survey in the Summer for 6 weeks inviting people to vote for 1 long term and 3 short term projects/events etc. identified through the initial consultation which the Council would then endeavour to deliver within the timescale - survey distributed widely to schools, door to door, businesses etc.**

A regular update to be given of progress with the projects. It is hoped that local people would become more engaged with the Council and community and be encouraged to volunteer to help organise events etc. Residents might also decide to stand for election or co-option to the Parish Council.

A 5 Year Action Plan supported by local people and adopted by the Council may attract future grants for implementation as new funds become available through Government initiatives, Section 106 funding from new housing developments etc.

L. Ruff, Clerk - 20 -

 AGENDA ITEM NO: 17

To: Council

From: Clerk

Subject: Correspondence/Minor Issues

1. Appointments

Following the recent resignation of P. Goater to agree councillors to replace him on the groups etc. listed below -

Policy and Finance Committee – Carswell, Daniells, Knibbs, Mogg, Prior, Shearer, Smith

Appeal Panel - Daniells and Mogg

Grievance and Disciplinary Panel – Birch, Drew and Mogg BUT Mogg should not be on both panels

Highways Working Group – Mogg, Napper, Shearer, Smith with Leyshon

Projects Working Group – Birch, Carswell, Daniells, Knibbs, Leafe, Prior, Shearer

Unitary Working Group – Carswell, Drew, Knibbs, Napper, Prior, Shearer, Smith

Emergency Plan Management Team – Carswell, Prior, Shearer, Clerk, Fire Officer, PCSO

Street Community Library Partnership – Drew, 1 County Cllr, 1 Library Officer, 2 Friends of Street Library

Victoria Club CIO

Mendip CCTV Users Group – Napper – Deputy to be appointed

2. Small Improvement Scheme – Portway

Councillor Napper to report that a request has been made for traffic calming at Portway where vehicles often reach speeds of 31 – 40 mph as recorded on the speed indicator device located at times near the park. It may also be possible to introduce traffic calming as part of the development of land off Somerton Road when it comes back to the Council and I have made a note of this.

3. Casual Vacancy – South Ward

Katie Thick was co-opted to the Council on 16th February but then decided not to proceed with the position as she would not be living or working in Street. The process must start again and the notice asking if electors wish to call a bye election will be displayed until 25th March.

 - 21 -

4. Grant – Glastonbury and Street Community Learning Partnership

A grant of £2,000 has been requested for support during the Easter holidays for a daily holiday club. However the Glastonbury and Street CLP would like up to £5,000 to provide support and resources over June, July and August – Summer holidays. Activities would include games, cooking, crafts, playground activities and Forest School and would be aimed at the most vulnerable children and their families. Around £13,952 remains of the allocation of £55,000 for vulnerable people.

5. Earmarked Reserves 31.3.21

Please note that the final cost of the new bike racks at Greenbank Pool was £4,692 leaving £3,753 for new racks in a location to be agreed. Therefore the sum earmarked in reserves has been altered from £3,445 to this figure.

6. Annual Investment Strategy 2021/22

In February 2021 the Council’s investment strategy was agreed with just over £229,000 invested with CCLA in the Public Sector Deposit Fund at a slightly higher interest rate than that for around £25,000 held in the Nat West Business Reserve Account. We have recently received updates from CCLA concerning the change in the market and low or negative yielding to the Fund. The ACPO attended a remote seminar on this on 10th March and reported that the CCLA Fund is not covered by Financial Services Compensation Scheme as with banks but funds are overseen by a custodian (HSBC) who would appoint a new fund manager if CCLA ceased to exist. Cash is placed in around 30 different banks and investments are monitored daily and withdrawn if there are any concerns with security.

If total income is below around £480,000 council funds could be covered by the FSCS if monies are shared amongst banks with less than £85,000 in each. If total income is more than £480,000 the council would be treated like a principal authority and not entitled to compensation. The precept for 2021/22 will be £471,500 and the contribution from Somerset County Council for library services will be £15,000. Therefore funds could remain as already agreed.

L.A. Ruff

Parish Clerk

16.03.21

 - 22 -

 AGENDA ITEM NO: 19

To: Council

From: Clerk

Subject: Accounts for Payment

The latest bank reconciliations for all accounts at 28th February 2021 have been prepared successfully and sent to all members with the monthly income and expenditure by account report and earmarked reserves. Each reconciliation and original bank statement will be signed by Councillors Carswell and Prior as part of the monthly check of accounts when guidance allows and Councillor Daniells is doing an online check.

Receipts and payments are detailed on the attached pages and a final report for March will be sent to members in early April.

L.A. Ruff

Clerk

16.03.21

Approved by Council on 16th March 2021 and initialled by Chair:

 - 23 -