

Section 2 – Accounting Statements 2020/21 for

ENTRUSTED STREET PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2020 £	31 March 2021 £	
			<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>
1. Balances brought forward	331,418	379,690	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	395,000	460,000	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts	33,252	191,257	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	84,503	109,111	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments	22,222	26,215	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments	273,255	603,288	<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	379,690	292,333	<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	378,580	299,264	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	865,316	1,221,811	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings	82,171	159,715	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	<i>The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.</i>
		✓	

I certify that for the year ended 31 March 2021 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

LA [Signature]

Date

28/04/21

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Street Parish Council 20/21

Income and Expenditure Account for Year Ended 31st March 2021

31st March 2020		31st March 2021
	Income Summary	
395,000	Precept	460,000
1,555	Grants Received	22,043
1,919	Reimbursements	2,229
1,829	Interest Received	482
400,303	Sub Total	484,755
	Operating Income	
17,425	Administration	15,900
8,445	Other	0
302	Council Building	99,965
1,777	Merriman Park	50,638
428,252	Total Income	651,257
	Expenditure Summary	
29,243	General Grants (Ex S137)	24,247
10,126	Christmas (Ex S137)	11,076
4,844	Civic Event & Badges (Ex S137)	0
44,213	Sub Total	35,323
	Running Costs	
113,587	Administration	128,369
30,800	Grants	34,800
68,812	Other	93,844
6,083	Skatepark	11,501
76,933	Council Building	251,826
35,912	Merriman Park	136,903
3,640	Issues for STREET	46,048
379,981	Total Expenditure	738,613
	General Fund Analysis	
205,963	Opening Balance	241,060
428,252	Plus : Income for Year	651,257
634,216		892,317
379,981	Less : Expenditure for Year	738,613
254,235		153,703
13,175	Transfers TO / FROM Reserves	(94,692)
241,060	Closing Balance	248,395

Balance Sheet as at 31st March 2021

31st March 2020

31st March 2021

31st March 2020		31st March 2021	
Current Assets			
0	Debtors	431	
4,892	VAT Control	5,410	
1,305	Prepayments	1,186	
73,387	National Westminster Curr A/c	42,561	
228,640	CCLA Public Sector Deposit	229,093	
32	Petty Cash	32	
75,610	Nat West Bonus Saver	25,939	
912	Nat West Debit Card Curr A/c	1,638	
<u>384,778</u>			<u>306,290</u>
384,778	Total Assets		306,290
Current Liabilities			
4,653	Creditors	3,601	
435	Accruals	10,356	
<u>5,088</u>			<u>13,957</u>
379,690	Total Assets Less Current Liabilities		292,333
Represented By			
241,060	General Fund		248,395
0	EMR PR 5yr External paintwork		5,000
2,295	EMR Gratuity Fund		2,295
50,000	EMR Parish Rooms Refurb		0
4,890	EMR Neighbourhood Plan Grant		4,890
50,000	EMR Merriman Park Fund		0
0	EMR MPark Sensory Garden		5,000
8,445	EMR S106 Bus Sh & Bike Racks		3,753
23,000	EMR Skakepark & Scout Hut		23,000
<u>379,690</u>			<u>292,333</u>

The above statement represents fairly the financial position of the authority as at 31st March 2021 and reflects its Income and Expenditure during the year.

Signed :
Chairman

Date : _____

Signed :
Responsible
Financial
Officer

CA 

Date : 28/4/21

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a cash and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative.

Name of smaller authority: **Street Parish Council**

County area (local councils and parish meetings only): **Somerset**

Financial year ending 31 March 20xx **21**

Prepared by (Name and Role): **L. Ruff Clerk and RFO**

Date: **04/05/2021**

	£	£
Balance per bank statements as at 31/3/21:		
Nat West	42,561.3	
CCLA Public Sector Deposit Fund	229,092.5	
Nat West Bonus Saver	25,939.4	
Nat West Debit Card Current Acc	1,638.2	
	299,231.4	
Petty cash float (if applicable)		32.3
Less: any unpresented cheques as at 31/3/21	None	
Add: any un-banked cash as at 31/3/xx	None	
Net balances as at 31/3/21 (Box 8)		299,263.7

Reconciliation between Box 7 and Box 8 in Section 2 - pro forma

(applies to Accounting Statements prepared on an income and expenditure basis only)

Please complete the highlighted boxes.

Name of smaller authority:

Street Parish Council

County area (local councils and parish meetings only):

Somerset

There should only be a difference between Box 7 and Box 8 where the Accounting Statements (Section 2 of the AGAR) have been prepared on an income and expenditure basis and there have been adjustments for debtors/prepayments and creditors/receipts in advance at the year end. Please provide details of the year end adjustments, showing how the net difference between them is equal to the difference between Boxes 7 and 8.

	£	£
Box 7: Balances carried forward		292,333.42
Deduct: Debtors (enter these as negative numbers)		
SCC Library PayPal Income 2021	(431.17)	
HM Revenue and Customs VAT	(5,409.53)	
	(5,840.70)	
Deduct: Payments made in advance (prepayments) (enter these as negative numbers)		
St. John Ambulance 1st Aid Training	(760.00)	
Biffa Waste - waste collection Apr to Jun	(425.62)	
	(1,185.62)	
Total deductions		(7,026.32)
Add:		
Creditors (must not include community infrastructure levy (CIL) receipts)		
SALC Mental Health Training Mar	60.00	
SLH Services - maintain Skate Park Mar	670.92	
SLH Services - maintain Merr Park Mar	2,415.75	
Southwest Digital - copying Mar	4.33	
Shado Services - clean P Rooms Mar	270.00	
SALC Planning and Chair Training Mar	105.00	
PC Comms remote IT support Mar	75.00	
	3,601.00	
Add:		
Accruals		
Opus - electric clock High Street Mar	12.67	
Opus - gas Parish Rooms Mar	219.90	
Opus - electric Parish Rooms Mar	170.00	
Water2Business water/sewer PR Sept to Feb	163.00	
SCC Library Staff Jan to Mar	9,790.00	
	10,355.57	
Total additions		13,956.57
Box 8: Total cash and short term investments		299,263.67

Explanation of variances – pro forma

Name of smaller authority: **Street Parish Council**
 County/area (local councils and Somerset)

Insert figures from Section 2 of the AGAR in all **Blue highlighted boxes**

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21**: variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	331,418	379,690	48,272				
2 Precept or Rates and Levies	395,000	460,000	65,000	16.46%	YES		
3 Total Other Receipts	33,252	191,257	158,005	475.17%	YES		
4 Staff Costs	84,603	109,111	24,608	29.12%	YES		
5 Loan Interest/Capital Repayment	22,222	26,215	3,993	17.97%	YES		
6 All Other Payments	273,255	603,288	330,033	120.78%	YES		
7 Balances Carried Forward	379,690	292,333			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	378,680	299,264				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	665,316	1,221,811	556,495	41.20%	YES		
10 Total Borrowings	82,171	159,715	77,544	94.37%	YES		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

STREET PARISH COUNCIL

SOMERSET

Detailed explanation of variance (with amounts £)
Box 2 Annual Precept - increased by £65,000

When the precept for 2020/21 was set it was agreed to increase it by £65,000 as this was estimated at the time to be the correct sum to balance income and expenditure, excluding the one off capital project to alter the Parish Rooms. Exact costs were not all known at that stage but there was only a final difference of £559.

	£
Precept for 2020/21	460,000
Other Receipts excluding loan and grant for Parish Rooms	70,214
TOTAL	530,214
Expenditure for 2020/21	738,614
LESS cost of altering Parish Rooms	207,841
TOTAL	530,773

STREET PARISH COUNCIL

SOMERSET

Detailed explanation of variance (with amounts £)

Box 3 Total Other receipts - increased by £158,005

	£
Public Works Loan Board - Loan towards cost of altering Parish Rooms	99,965
Grants received for improvements in Merriman Park increased mainly due to a grant of £50,000 from a local trust towards the cost of the new play area for 0 to 11 year olds	48,861
Grants received increased mainly due to a grant of £21,078 from Somerset County Council towards the cost of altering the Parish Rooms as this was done to improve the space for the Library as well as for Council and other community uses	20,488
Grant from Somerset County Council for supply of Library services increased as in 2019/20 when the Library relocated to the Parish Rooms it did not open until 29 th May 2019 and so this was not a full year	1,250
Reimbursements increased slightly	310
TOTAL	170,874
LESS	
Section 106 funding for new bike racks only received in 2019/20	8,445
Less income received from ordering books etc. from the Library as it was mainly closed during 2020 due to Covid restrictions	2,647
Less interest received due to less in reserves and reduced rates	1,347
No room hire income in 2020 due to Covid restrictions	302
No miscellaneous income received in 2020	128
TOTAL	12,869
TOTAL	158,005

STREET PARISH COUNCIL

SOMERSET

Detailed explanation of variance (with amounts £)

Box 5 Loan Interest/Capital Repayment - increased by £3,993

	£
New loan taken out with PWLB in July 2020 for £100,000 towards costs of altering Parish Rooms – initial capital repayment and interest	3,992

STREET PARISH COUNCIL

SOMERSET

Detailed explanation of variance (with amounts £)
Box 6 All Other Payments - increased by £330,033

	£
Cost of altering Parish Rooms increased substantially as most of works carried out in 2020	184,356
Improvement costs at Merriman Park increased substantially as a new play area for 0 to 11 year olds was installed in 2020	101,866
Grants given out in 2020/21 to support local organisations assisting the community during the Coronavirus pandemic	44,908
Library staffing costs increased in 2020	17,143
Costs in 2020 for new bike racks at Greenbank Outdoor Pool and for a funding bid to extend a cycle path	6,537
Costs to maintain Skate Park increased due to higher monthly maintenance charge, repair works of £1,045 and demand for works at Skate Park April to October 2018 of £2,271 not previously invoiced	5,418
Increased maintenance costs at Merriman Park including tree works of £2,138, replacement light £991 and minor repairs £472	4,582
More given in annual grants as additional £5,000 for Strode Theatre but grant of £1,000 for Football Club fun day not paid	4,000
Costs in 2020/21 of project to move war memorial within Merriman Park	1,076
Costs in 2020 for additional Christmas lights on the Parish Rooms	950
Strode Road allotments maintenance works in 2020/21	720
More spent on IT support in 2020/21	620
A number of other budgets increased slightly including waste collection, Chair's allowance and insurance	1,484
TOTAL	373,660

LESS	
Less spent on furniture and equipment in 2020 as previous year purchased 2 PCs, 2 laptops and 2 printers for staff at around £6,300 and moved Council office to first floor of Parish Rooms so Library could move to ground floor at cost of about £7,000 including decorating, blinds, carpet and extra sockets	12,881
No Merriman Park fun day in 2020 due to Covid	5,459
Less spent on general grants in 2020	4,996
No Chair's investiture or other events in 2020 due to Covid	4,844
Rates rebate on Parish Rooms as empty during building works	3,359
Less spent on grants for vulnerable people	2,500
Less spent on highways issues	2,227
No costs in 2020 for legal/professional re. Parish Rooms	1,682
Less spent on cleaning of Parish Rooms due to Lockdown and building works	1,565
No hiring of meeting rooms in 2020 due to Covid and remote working	924
A number of other budgets were underspent slightly including heat/light at Parish Rooms and hanging baskets in the High Street	3,190
TOTAL	43,627
	330,033

STREET PARISH COUNCIL

SOMERSET

Detailed explanation of variance (with amounts £)

Box 9 Total Fixed Assets plus Other Long Term Investments

- increased by £356,495

	£
Costs of altering Parish Rooms in 2020 for Council, Library and community use including preparatory works of £48,444 started in 2019/20	256,285
New play area for 0 to 11 year olds with fence across Park and combination gate – Merriman Park	101,350
Metal coat stand for Library staff	50
TOTAL	357,685
LESS Christmas lights for Parish Rooms no longer fit for use and new lights hired from Blachere Illuminations	1,190
TOTAL	356,495

STREET PARISH COUNCIL
 NOTES TO ACCOUNTS FOR YEAR ENDED 31ST MARCH, 2021

ASSETS

All of the twinning gifts, including the large tapestry, and the Council's office and meeting furniture and equipment is kept in Street Parish Rooms, 6 Leigh Road, Street BA16 0HA. At 31st March, 2021 the assets listed below were held.

In accordance with the advice note from Moore Stephens to the audit report for year ended 31st March, 2021, fixed assets valued at insurance value have been correctly restated to purchase price except where this is not known. Original insurance value can then be used as a substitute cost. In accordance with the Joint Panel on Accountability and Governance Practitioners' Guide March 2020, costs of acquisition and any expenditure which increases the life of the asset have been included in order to apply a reasonable approach to asset valuation which is consistent from year to year. Commercial concepts of depreciation are not appropriate for local councils. For reporting purposes the 'book' value of fixed assets will usually stay constant until disposal. Leased equipment is not an asset of the Council and therefore is not included – telephone system.

ASSET	VALUE	£
5 public signs		887
3 Street signs at approaches from Glastonbury, Walton and Marshalls Elm + 2 tourist signs at approaches from Glastonbury and Walton		
2 No Through Road signs at Grangefields and Clockhouse View and 1 pole for speed indicator devices Somerton Road		1,221
Emergency supplies - hard hats, aqua sacs, jackets etc.		1,345
10 torches and 2 small fire extinguishers for community events		112
Chair's chain of office		284
Vice-Chair's pendant and ribbon		200
Chair's consort pendant and ribbon		67
Large tapestry and beech frame		4,600
Framed tapestry		1,000
Lead crystal glass vase		120
Brass key and display case		100
Painting church Gravenchon (formerly referred to as glass picture)		258
Silver soup bowl		65
Large jug, dish and teapot with stand		101
Cow bell		250
China Calvados jug, tray and 6 small dishes		100
4 small china jugs and 1 cup		20
Camembert cheese board		20

Small blue pendant flag and medallion	20
Large boxed doll and 2 peasant figures	100
Picture of Street Heritage given by the Street Society	200
Drawing by George Skipper of Parish Rooms	200
NOTE – Not original drawing	
1 Large Bowl, jug and 2 mugs of cow design in pottery	100
Framed photo and plaque from M. Tomlinson, Freeman of Street	200
Framed photos of Peter Cabble, Mathew Tomlinson and John Webster and Pete Richards	78
2 Framed twinning oaths for Gravenchon and Isny	300
Framed photo of members and staff 2011 to 2015	67
Framed photo of members and staff 2015 to 2019	75
Oak honours board of past chairmen	459
Painting of boats on shore dated 2017 from Gravenchon	200
Mural in Woods Batch Underpass – transferred from Crispin School on 15th May, 2012 + new panel Dec. 2015	227 226
Red Telephone Box in Somerton Road near traffic lights on Butleigh Road/Elmhurst Lane crossroads – adopted in November, 2012 from British Telecom	1
Millennium ceramic mural	2,020
7 Dog bins – Keens Elm Lane and Green Lane Avenue – March 2012 £720, Higher Brooks x 2, Overleigh and Leigh Road by Hindhayes – July 2009 £508, Strode Road by Crispin School fields – May 2008 £289	1,797
Dog bin off Brooks Road on David Wilson development	340
Dog bins – 1 at Wraxill Park, 5 at Merriman Park, 1 at Townsend Orchard November 2014	1,180
1 Dog bin at top of Overleigh	248
1 Dog bin at Anthony Road	292
5 Litter bins – Grange Avenue by underpass, Gravenchon Way, Leigh Road by Parish Rooms, Skate Park – transferred from Mendip District Council and relocated from High Street July 2010 and refurbished by the Parish Council and second bin Skate Park	367 500
1 Litter bin – stile opposite Vine Surgery, Hindhayes Lane - transferred from Mendip District Council and relocated from High Street and refurbished by R. Clark and given to P. Council	92
2 Litter bins – Old Bowling Green – R. Clark agreed as assets of the Parish Council although on Trust land	792
1 Litter bin – on path between Vestry Road and Merriman Gardens	500
5 Litter bins at Merriman Park	2,123
1 Litter bin – Library Garden	500
1 Litter bin – Bullmead Parade	419

26 Grit bins	2,500
2 magnetic signs 'Working for SPC' used on vehicles by SLH	27
3 Welcome to Street stones	4,285
9 Map Boards incl. 1 Double Sided Noticeboard in High Street - refurbished in April, 2014 - rear wall by North Side car park, walkway from North Side car park to Farm Road, Farm Road by main crossing, 2 in Cranhill Road car park, map board and noticeboard at front of Crispin Hall, on left of entrance from Clarks Village to High Street opposite Greenbank Pool, on left of entrance from Clarks Village to High Street opposite Boots (NOTE – 1 where clock will go given to Knightstone Housing Association as a noticeboard for Houndwood development)	4,620
Christmas lights for large tree in planter	626
Christmas light stars for Greenbank display	1,045
Mural on Library Garden Wall	6,575
32 Union Jack Banners and posts	3,198
32 double sided banners of Street – 5 colour designs with fixings for street lights	3,198
31 double sided banners Lance Clark paintings	1,390
NOTE – 80 metal hanging baskets not covered or included as low value and will not last for long.	
5 Metal benches and 12 planters in High Street and 2 planters at front of Parish Rooms	10,000
Boston Pillar Clock with 4 dials at front of Crispin Hall, High Street + meter box installed on 19th August and switched on 26th August, 2014 (Smith of Derby Ltd. to service every 2 years)	19,430
3 Recycled plastic benches – 1 in Farm Road and 2 in Southleaze Orchard	1,088
Ornamental horse trough at The Cross	50,000
Chair's chair	1,000
Speed indicator device and data unit – located outside of	3,200

Brookside School on a pole	
2 Speed indicator devices and data units – located around Street on poles in 5 or more locations	6,810
Office and computer equipment (for office furniture see Furniture fixtures and fittings below under Street Parish Rooms) -	
1 Dell Vostro 3268 computer, Dell flat screen, keyboard, mouse, wrist support June 18 for ACPO	£ 625
1 Dell Vostro 3470 computer for Clerk June 19	£ 541
1 Dell Notebook laptop for Asst. Clerk June 19	£ 517
1 Dell Vostro 3470 computer for Asst Clerk December 19	£ 447
1 Dell Vostro 15 5000 Notebook laptop for ACPO with keyboard mouse and carrying case	£ 661
2 x Sony W830 DL Cameras	£ 190
Fellowes W 81Ci shredder	£ 249
Fellowes Saturn A3 laminator	£ 88
Dell Vostoro 3550 laptop and case with Office 2010 and anti virus For Clerk June 18	£ 841
Optoma DLP projector and pull down screen	£1,325
ASUS b53s USB laptop docking power station	£ 109
Samsung 22 inch LED monitor	£ 117
MS wired desktop 400 USB keyboard with mouse	£ 12
Guillotine	£ 28
QNAP 4TB 2X 2TB WD RED Slimline to back up info. and 3 x 1TB USB 2.5 3.0 ext Backup Drive	£ 649
Dell cable lock for Asst. Clerk's computer	£ 26
Meraki MR 12 and power adapter for wi fi in Council office	£ 262
Meraki MR 20 in Gravenchon Room	£ 197
Hole punch	£ 22
Konica Minolta colour digital photocopier	£1,822
Konica Minolta black BizHub 4402P printer	£ 549
HP OfficeJet Pro 7720 printer at Clerk's house	£ 128
Laptop power pack	£ 10
Projector, interactive whiteboard and normal whiteboard - large room on 1 st floor	£ 300
Total	£9,715

Street Parish Rooms, 6 Leigh Road, Street BA16 0HA Purchased on 19th May, 2009 for a price of -	£220,000
The building is in good condition having been updated and altered to provide the accommodation required for Council and community uses and to provide facilities for the disabled. It has been rewired and has new radiators, boilers, kitchens and toilets. Practical completion of the renovations took place on 6th December, 2010 and this is the date on which the Clerk moved in and operated from the building.	
Renovation costs 2010 - these items will deteriorate over time NOTE – Additional costs of £53,080 included in list of building fixtures and fittings including kitchen units, flooring, boilers	£149,353
Additional renovation costs 2010 - lease, surveys etc.	£ 24,961
Alteration costs 2020 for Council, Library and community use - exterior works including repointing walls and new sloped roof over lift area, removal of some walls to open up areas and create more flexible spaces and a better entrance and lift lobby, provision of a fully accessible lift to the first floor. The building should not need to be updated for 10 years or more. The Clerk as instructed by Street Parish Council, has overall responsibility for the building.	
Ground floor area - 1,100 sq. ft. lettable space + ancillary acc. First floor area - 1,100 sq. ft. lettable space + ancillary acc. Pedestrian right of way to level side access, opposite the rear of Crispin Hall, access with steps at front from Leigh Road and vehicular access over service yard for loading/unloading only to side access with steps. Building and office furniture, fixtures and fittings -	
Step ladder	£ 25
Display boards	£ 248
2 x 3 panel event boards	£ 346
2 desks and corner unit – Clerk	£ 600
Plastic Darcy high back chair and lumbar cushion – Clerk	£ 107
Small desk – Clerk	£ 217
2 metal 4 drawer filing cabinets	£ 280
4 metal cupboards	£ 600
6 half moon and 5 rectangular tables on wheels	£ 1,823
1 small rectangle meeting table	£ 50
(6 large meeting tables £800 given to Scouts on 8.11.14 – agreed by Council 21.10.14)	
2 clocks, 2 plastic bins, 3 pin boards, micromark fan	£ 160
Desk fan and pedestal fan	£ 43
20 plastic chairs – given to Crispin Com. Centre 21.1.14 as not needed and nowhere to store them (£50)	£ -
Dimplex portable oil radiator	£ 99
Small Lec fridge	£ 100

2 jug kettles, kitchen bin	£ 29
Portable projector screen	£ 107
Mobile whiteboard/flipchart	£ 134
First aid box	£ 32
Reception desk, pedestal, 2 drawer filing cabinet, cupboard, cloth high back chair	£ 941
Kitchen units + cooker and fridge on ground floor	£ 4,000
Flooring – vinyl and carpet	£12,500
2 Condensing boilers and radiators throughout building	£17,000
Toilets throughout including 2 disabled, cubicles, sinks	£ 4,000
Fire and intruder alarm system	£ 5,000
Pigeon protection equipment	£ 3,000
Induction loop – ground floor JW Room	£ 1,022
Patch panel – ground floor JW Room	£ 148
Blinds – ground floor and 5 pairs of curtains/tracks in JW Room	£ 1,326
8 grey vertical blinds 1 st floor – office and 2 meeting rooms	£ 1,161
3 Phone system on ground floor (£2,102) – not included now as equipment is leased from BT	-
1 additional Avaya phone purchased	£ 37
Mobile swing sign	£ 200
A4 single post menu board to advertise surgeries etc.	£ 32
Henry Hoover and key cabinet	£ 120
Russell Hobbs Hoover for store as not plastered – dusty	£ 45
Rack shelving in understairs store room	£ 80
Fire extinguishers – ground floor	£ 400
3 Fire extinguishers – 1 st floor	£ 175
Fireplace in Clerk's office	£ 1,000
Extractor fans, electric hand driers, light fittings, security door locks	£ 3,230
Post box	£ 68
Noticeboard and signs at front and side of building	£ 942
2 metre angled flagpole 2 Union Jack, 1 Street flag	£ 755
1 St. George's flag, 1 Red Ensign flag	
55 wooden and cloth stacking chairs (12 with arms)	£ 1,980
72 White dinner and side plates, cups and saucers,	£ 822
6 sugar bowls, 4 milk jugs, 30 tumblers and 22 glasses, 3 hot water flasks, 60 knives, forks, spoons, 72 teaspoons, 12 serving spoons, 4 salt and pepper sets, 3 tier silver tea trolley (see desk and pedestal fans above £43)	
Small saucepan	£ 6
Dustpan and brush	£ 2
Set of 4 stubby screwdrivers	£ 2
Christmas tree for inside Parish Rooms and grotto lights	£ 30
Green gazebo for grotto	£ 110
White camouflage netting for grotto	£ 147
Weights for gazebo	£ 20
3 Canopro Lite gazebos – 2 green, 1 black	£ 1,039

Gazebo weights and sack trucks	£ 242
2 pop up gazebos	£ 108
Queue posts for line to wait for Santa	£ 147
Banner 'Presented by SPC'	£ 41
Banner re Library	£ 54
Christmas banner for field by skate park	£ 35
Desk screening for Clerk's desk and reception area and shelves in cupboard by store room	£ 1,175
Additional light in store room and at rear door	£ 135
No parking sign at Parish Rooms and lane to Allotments	£ 230
Secondary glazing units for windows – ground floor	£ 3,422
Secondary glazing units for windows – first floor	£10,820
Leaflet display unit	£ 198
Wet floor sign	£ 10
Intercom system and electric door lock	£ 350
Long reach hanging basket waterer	£ 10
4 floodlights on side of building	£ 784
2 x Key cabinets	£ 60
Beech Twinning cabinet for gifts with 7 display bridges	£ 2,163
Past twinning cabinet for gifts – returned by Elmhurst Sch	£ 1,500
Automatic opening side door with touch panel and bell and video entry system	£ 7,885
Lockable pedestal cabinet	£ 49
20 strings of lights for large Christmas tree in planter	£ 626
Small bin and kettle for staff kitchen	£ 15
4 sets of xmas lights	£ 12
Extension lead	£ 10
25m Extension lead with Timeguard CB008 RCD breaker	£ 30
People Counter by main entrance for Library	£ 189
ACPO 3 drawer unit	£ 119
ACPO chair	£ 60
Door stop	£ 9
24 sherry glasses	£ 27
70 event poppies	£ 350
Town crier outfit and Santa suit	£ 169
Elf costume	£ 11
2 xmas banners	£ 92

On 1 st Floor -		
Desk, 4 tables, 2 tub chairs	£	200
3 drawer unit	£	159
Office chair	£	222
Fridge	£	129
Kettle	£	20
Tea, coffee, sugar jars, 7 mugs, 2 bowls, 2 large and 2 small plates, 4 glasses, 4 knives, forks, spoons, teaspoons	£	45
Dustpan and brush	£	5
Metal coatstand (being used by Library staff – near kitchen)	£	50
	Total	£ 98,307

Street Parish Council uses the Gravenchon Room on the first floor for meetings with 5 to 20 people attending. This room and the Isny Room and small office are also used for occasional events, meetings and training sessions. Anything from 5 to 55 people attend such sessions. A charge of £8 per hour is made for any of the 3 rooms. Any organisation can apply for permission to use a room free of charge.

Street Skate Park, off the Westway, Street BA16 0HW	
Construction completed and skate park opened to public on afternoon of 18th December, 2009.	
Cost of construction - equipment and associated groundworks	£82,500
NOTE - These items will deteriorate over time	
Cost for lease - legal, turf, waste, acoustics and associated works	£34,400
Ordnance grid ref. ST 471364	
Area - 0.2 of a hectare	
Official opening ceremony on 20th March, 2010	
Additional works in 2011/2012 - bod paving at either end of concrete skate park, stoning of vehicular entrance	£ 1,700
Additional works in 2012/2013 - new palisade fencing	£ 6,945
Additional works in 2013/2014 - litter bin near concrete park	£ 260
Additional works in 2015/2016 - side panel to youth shelter	£ 1,652
Allotments at Strode Road, Street – 25 plots – transferred from Mendip District Council on 10th March, 2006	£ 1

Merriman Park, Street – transferred from Mendip District Council on 2nd October, 2014 – freehold – 2.16 acres – stone bandstand base, paths, 4 litter bins, 1 dog bin, 5 lights, wire and wall boundary with hedging, 50 trees, enclosed play area with 2 sets of swings, see saw, slide and climbing frame and safety surfacing, 9 seats – 2 new signs put up for Parish Council Improvements and refurbishment works -	£	1
5 new lanterns for 5 lights 2015/2016	£	2,395
Play area for 10 to 16 year olds	£	40,000
Widening main entrance	£	2,391
2 removable bollards at main entrance	£	896
3 carved tree trunks	£	4,500
Extension of path	£	13,318
3 lights along extension of path	£	2,400
Concrete table tennis table with mulch surface	£	6,761
Play area for 0 to 11 year olds, fence across Park with combination gate 2020	£	101,350
Bus Shelter in Glaston Road with perch seating and info board	£	4,915
2 Bus Shelters by Crispin Hall, Leigh Road	£	1,555
Metal and stone display in centre of roundabout by McDonalds	£	1,269
New war memorial and plaque in garden by United Reformed Church	£	8,740
5 Removable Bollards on south side pavement High Street from junction with Vestry Road	£	1,876

The basis of valuation of these assets is the original purchase price or estimated value. The value of each item is reviewed annually by the Policy and Finance Committee in May although the asset value on the asset register will usually remain as the purchase price until disposal.

TOTAL FIXED ASSETS + LONG TERM ASSETS £1,221,811

CHAIR'S ALLOWANCE

Around £400 will be left from the £750 allocated. Funds were used for bouquets and leaving gifts for councillors and £180 to the British Legion although Remembrance wreaths were not laid in 2020.

FURNITURE/EQUIPMENT/IMPROVEMENTS

£274 spent in 2020/21 on the following leaving a balance of £1,726 - PAT testing electrical equipment, monitor for Asst. Clerk to use at home, coatstand for library staff.

SPC BUILDING

RATES

Rebate of £869 from 2019/20 and £2,660 in 2020/21 as the building was empty for 3 months while the alteration works were carried out. This was used towards the extra costs for the alterations.

ELECTRIC/GAS

From December 2020 to energy provider changed from Eon to Opus and there should be a saving of around £400 a year. There will be around £700 unspent in 2020/21.

JANITORIAL

Around £2,000 unspent in 2020/21 as the building was closed for much of the year due to the pandemic and the building works. An extra £1,000 has been allocated from 2021/22 for the new floors to be professionally cleaned in the Spring.

BUILDING MAINTENANCE AND REPAIRS

£1,856 spent in 2020/21 on - unblock wc £68, fire alarm monitoring CID security £335, annual inspection and service fire extinguishers £565, 12 month fire and intruder alarm maintenance £792 but Tamar were then replaced by CID Security and £551.67 was refunded. £240.33 not refunded as this was the cost of moving the alarm box and panel when the alterations started.

BUILDING RENOVATIONS

£200,111 spent in 2020/21. See separate report attached.

PWLB LOANS

Loan 1 repaid 13th November 2023 – fixed annuity loan at 3.56%
Loan 2 repaid 24th January 2035 – fixed annuity loan at 2.01% for 14.5 years from 24th July 2020 - £100,000 towards cost of alterations.

CONTINGENCY FUND

Additional grant for Strode Theatre	£ 5,000
2 signs for shops in Farm Road due to temporary road closure	£ 235
Leaflet to all houses on proposed social housing sites	£ 850
Overspend for IT support	£ 1,300
Overspend on Skate Park	£ 2,516
Overspend on Merriman Park	£ 4,444
Preparations for SCC bid for cycle path extension grant	£ 1,080

The allocation of £30,000 was not spent as although there were the above additions there were numerous underspends due to lack of activity caused by the pandemic and major building works at the Parish Rooms. As a result it was agreed to earmark £55,000 for New Services (Unitary changes)/Community Support, £10,000 Replacement Fund Skate Park, £10,000 post Covid celebration and £5,000 Exterior Paintwork 2025 Parish Rooms.

GRANTS TO OUTSIDE BODIES

GENERAL GRANTS

£753 unspent

OTHER GRANTS

£5,654 unspent

£1,000 Twinning Association unspent as it was agreed to give to St. Margarets Hospice – see General Grants.

£1,000 Football Club not needed

£5,000 additional grant to Strode Theatre to total £20,000 came from Contingency Fund.

£5,000 additional grant to Crispin Hall CIO came from allocation for Support for Vulnerable People.

£33,046 estimated library staff costs less grant of £15,000 from SCC for supply of library services leaves an actual cost of £18,046. There was a 50% discount for April to June as the library was closed due to the pandemic.

COMMUNITY SAFETY

£1,000 allocation unspent

COMMUNITY

CCTV MONITORING

£9,475 allocated in 21/22 although the system is currently being reviewed with Mendip DC, the other town councils and the Police to decide the best option for the future. I am also in contact with Landsec about the possibility of linking with their system.

HIGH STREET ENHANCEMENT

Around £1,400 unspent in 20/21 but in 21/22 allowance has been made for new banners to be ordered at a cost of about £2,000.

20/21 - put up and remove original banners £592, hanging baskets, planters and horse trough £2,667, renovate horse trough £273, water baskets, planters, trough £9,750, electric clock £212, clean bin £150.

DOG AND LITTER BINS

£1,716 unspent

New dog bin lid at Fowen Close £89 and new post for dog bin Overleigh £195.

HIGHWAYS

£2,500 likely to be spent on maintenance of roundabout near MacDonalds and moving speed indicator devices £725, refurbish fingerposts £975, battery for SID £88, litter pick grit bins £12, clean bus shelters in Leigh Road and Glaston Road £720.

£3,753 Section 106 funding left for new bike racks held in earmarked reserves. The new bike racks provided in 2020 at Greenbank Pool cost £4,692.

ISSUES FOR STREET – YOUTH, VULNERABLE

Around £13,952 unspent of £55,000 allocation in 2020/21

£2,000 Baptist Church hot meals, £100 Lions Message in Bottle, £500 Sea Cadets, £4,332 Salvation Army for foodbank, Job Club, pizza night, £1,525 Street CSG for website, newsletters, £54 mobiles Hindhayes and Elmhurst, £25,000 Millfield Community Hub, £5,000 Crispin Community Centre – reopening breakfast club etc., £1,000 ELSA in Summer, £537 signs High Street and Park and gloves.

£5,000 agreed for 2021/22 for support in the Easter and Summer holidays by Glastonbury and Street CLP.

STRODE ROAD ALLOTMENTS

Allocation £860 and £720 spent on clearing ditch, drains and path and trimming hedge in Autumn 2020. The boundary is shared with Crispin School who paid the other 50% of the cost.

CYCLEWAY EXTENSION

Estimated cost of £100,000 would be entirely funded by Section 106 funding of £55,300.55 from Street Business Park and £45,000 other funding to be sought when identified. The County Council Climate Change Emergency funding bid was not successful. The project would provide a proper cycle/walk link from the entrance to The Grange car park off the bypass to the roundabout.

NEIGHBOURHOOD PLAN COSTS

£2,000 unspent as Plan on hold but grant from Groundworks UK of £4,890 held in earmarked reserves must be repaid if not used for specified purposes.

STREET SKATE PARK

Overspend of £2,408 mainly due to demand for payment of maintenance April to October 2018 from Taunton Deane BC of £2,271 less refund of £778.60 = £1,492.40 + maintenance and inspections £8,051, annual inspection £135, minor repairs £1,044

MERRIMAN PARK

Maintenance and inspections £28,989, minor repairs £466, annual inspection 2 play areas £150, annual trees survey and tree works £2,138, replacement light £991 = overspend of £1,734 + £3,724 set out below = £5,458 overspend less grants = £4,444 overspend.

New play area for 0 to 11 year olds cost £102,016 including combination gate for fencing across Park. £50,000 had been set aside in earmarked reserves and a grant of £50,000 was received from a local trust. Extra dog signs cost £49. A new seat, 3 trees and memorial plaques totalled £1,603 with grants from residents being received to cover these costs. £645 was for the report on relocation of the war memorial and related tree assessment report. It was agreed on 16th March to proceed with moving the war memorial to the corner at an additional cost of £15,246 with the Park Community Group contributing £5,000. It was also agreed that the Council would contribute £5,000 to the future sensory garden/fitness area and this has been added to earmarked reserves. An allowance for moving the memorial of £18,021 was made when the precept for 2021/22 was calculated.

EVENTS

Due to the pandemic no events have been held in 2020/21 and the allocations totalling £10,180 were not spent. £10,000 has been added to earmarked reserves for a post Covid celebration. £11,000 allocated for Christmas was spent - £2,000 for Salvation Army appeal and £8,967 on hiring lights for High Street and Parish Rooms.

INCOME

Details relating to the grant of £50,000 for the play area in Merriman Park and grants for a new seat and 3 trees, the loan of £100,000 for alterations to the Parish Rooms, £15,000 for supply of library services and reimbursements of £2,229 are detailed above under the notes for Expenditure.

EARMARKED RESERVES at 31st March, 2021 - £43,938 - See attached sheet.

NOTE - General Revenue Reserves are not shown as an Earmarked Reserve. SALC recommends that unearmarked reserves are a minimum of 3 months revenue expenditure i.e. approximately £115,284 for 2020/21, and a maximum of 12 months revenue expenditure, £461,136. It was agreed for 2021/22 to have £188,276 in General Revenue Reserves to maintain current assets such as Street Skate Park, the Parish Rooms and Merriman Park and fund new projects or services as they arise. The balance sheet at 31st March, 2021 gives a General Fund of £248,395.

ALTERATION OF PARISH ROOMS

C O S T S

Building Contract with Melhuish and Saunders Ltd.	£185,282.14
Note: Original agreed price was £177,408.15 + additions of £7,874 for repointing more exterior walls, damp proof coursing for floors and other works. There were also savings on a number of items including repairs to the large window in the 1 st floor office rather than replacing the window.	
Architect fees to Orme Ltd. for Stages 1 and 5	£ 43,751.90
Note: Stages 1 – 3 agreed initially £16,651, 4 – 6 £27,100.90	
Moving Council office from ground to first floor – block doorway, plaster, sockets, blinds, carpet, decorating, locks	£ 8,511.39
Removals Crispin Centre units and back for SPC/Library	£ 4,780.00
Relocating access controls for doors and lift	£ 2,226.00
Access separated for 2 doors and auto open for Library	£ 2,133.00
New signs for front and side of building	£ 2,254.96
Asbestos survey + missed roof space	£ 1,870.00
Structural calculations including for lift	£ 1,455.00
Budget estimates for original options	£ 950.00
Library noticeboard, towel/toilet roll holder, threshold strip	£ 1,020.00
Packing boxes, safety boots, credit checks, redirect post	£ 745.61
Insurance for renovations	£ 596.09
Relocate copier and Clerk's PC to access accounts system	£ 329.00
Fire safety strategy	£ 200.00
Lift phone line and reconnections	£ 180.00
T O T A L	£256,285.09
LESS GRANT FROM SCC	£ 21,077.60
T O T A L	£235,207.49

LESS ADDITIONAL SAVINGS	£ 19,504.17
Allowance made for temporary office and library but £11,642.00 not needed due to pandemic and home work	
50% reduction charge library staff April to June 2020	£ 4,250.81
3 months rates rebate as P Rooms unoccupied	£ 2,742.36
Rates rebate from 2019/20	£ 869.00

TOTAL	£215,703.32
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SCC CONTRIBUTION FOR NEW LIBRARY FURNITURE, £ 28,922.40
RELOCATION OF COMMS BOX AND ICT EQUIPMENT

Earmarked Reserves at 31.03.2021

Reserve	Opening Balance	Used to Fund expenditure	Added in Year	Closing Balance
Gratuity – NOTE – as recommended by External Auditors Aug. 2014, advice will be sought from NALC/ SLCC before making any payments to the Clerk	2,295.00	-	-	2,295.00
Future Fund Skate Park/ Scout Hut	23,000.00	-	-	23,000.00
Parish Rooms refurbishment	50,000.00	50,000.00	-	0.00
Future Fund - Merriman Park	50,000.00	50,000.00	-	0.00
Bike Racks and Bus Shelters S106 Funding – MDC	8,445.00	4,692.00	-	3,753.00
Neighbourhood Plan Grant	4,890.00	-	-	4,890.00
Parish Rooms 5 year exterior Paintwork	0.00	-	5,000.00	5,000.00
Sensory Garden/Fitness Area Merriman Park	0.00	-	5,000.00	5,000.00
TOTAL	138,630.00	104,692.00	10,000.00	43,938.00