**STREET PARISH COUNCIL**

**APPLICATION FOR GRANT 2021/2022**

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| **NAME OF ORGANISATION** |  |
| Total Membership Subscription |  |
| Annual Membership Subscription |  |
| When Were These Last Increased? |  |
| Other Membership Fees |  |
| Amount of grant requested. |  |
| Details as to how much money would be useful –  A minimum figure |  |
| Purpose of grant.  (Copy of Council policy on Grants attached) |  |
| Timetable for implementing project or relating to running costs (must be completed by 31st March following receipt of grant) |  |
| Estimated total cost of project or running costs. |  |
| Amount to be contributed by organisation itself. |  |
| Details of any funds retained for another project or running costs. |  |
| Please give details of any grants or other assistance received from other sources. |  |
| Is your organisation registered with Somerset Youth Partnership, Somerset Youth Service, Somerset Rural Youth Project or with Mendip District Council or is it intending to register? |  |
| Is your organisation involved in the care of children and young people? |  |
| If so, are your policies and practices in accordance with the Home Office Code of Practice, Safe from Harm? |  |
| **PLEASE FORWARD A COPY OF THE ORGANISATION’S PROFIT AND LOSS ACCOUNT AND BALANCE SHEET FOR THE LAST FINANCIAL YEAR IF TURNOVER IS LESS THAN £3,000.**  **IF TURNOVER EXCEEDS £3,000 (INCOME PLUS EXPENDITURE) THEN PLEASE SUPPLY THE MOST RECENT AUDITED ACCOUNTS.**  **WITHIN 3 MONTHS OF RECEIPT OF A GRANT A WRITTEN REPORT MUST BE SENT EXPLAINING HOW FUNDING HAS BEEN USED AND HOW RECOGNITION HAS BEEN GIVEN TO THE COUNCIL’S CONTRIBUTION. IF A REPORT IS NOT RECEIVED THEN THIS WILL BE TAKEN INTO CONSIDERATION WHEN ANY FURTHER APPLICATION IS RECEIVED** | |
| Name and Address of Secretary |  |
| Telephone Number |  |
| Email address |  |
| Signature  Date | |
| **Grants will be paid via BACS transfer, please supply the following:**  Account Name:  Bank Name:  Sort Code:  Account No: | |

**PLEASE RETURN BY 3RD AUGUST 2020 TO MRS JENNY MARSHFIELD, ASSISTANT CLERK STREET PARISH COUNCIL, 6 LEIGH ROAD, STREET BA16 0HA OR VIA EMAIL** [**assistant@street-pc.gov.uk**](mailto:assistant@street-pc.gov.uk)

Your privacy is important to us and we would like to hold the data on this form for the sole purpose of this grant application.

Please confirm your consent by placing a tick in the box.

You can find out more about how we use your data from our “Privacy Notice” which is available from our website or from the council Office or at

<https://street-pc.gov.uk/spc-privacy-notice-2/>

You can withdraw or change your consent at any time by contacting the council office. We may hold your data on this form for the duration of the grant application The data will then be destroyed.

PLEASE NOTE THAT ANY APPLICATION RECEIVED AFTER THAT DATE WILL NOT NORMALLY BE CONSIDERED UNTIL THE FOLLOWING YEAR.

THE COUNCIL WELCOMES APPLICATIONS FOR GRANT AID FROM ALL SECTIONS OF THE COMMUNITY.

STREET PARISH COUNCIL

POLICY RELATING TO GRANTS TO VOLUNTARY BODIES

On 25th January, 2001 the Council reconsidered its policy on awarding grants to voluntary bodies and the following was agreed and then amended on 19th August, 2004, 15th June, 2006 and 16th February, 2016.

It is the policy of Street Parish Council to make grants to organisations within the parish of Street and not to individuals. Grants will be awarded to specific projects or

running costs of organisations worthy of support, with a strong local connection and which do not come under the responsibility of other local authorities.

All grant applications and supplementary information, including accounts, must be received by the Clerk of the Council by 1st August each year. Any applications received after 1st August will NOT normally be considered until the following year. Some exceptions may be made in certain circumstances.

Priority will be given to applications that show evidence of self-help and, where the general public will benefit from the results of the assistance given, rather than the benefits being exclusive to members.

All applications will be considered on their individual merits, having regard to the perceived need, the level of current provision and the priorities identified by the Council. The Council welcomes applications from all sections of the community.

The following organisations (and any others agreed by the Council) who require grant aid every year will be required to apply for funding for the following financial year. Those applications which have been approved by the Council in September will be paid the following April, in the new financial year.

Mendip Citizens Advice Bureau - Street branch

Crispin Community Focus

Street Twinning Association - 27.4.06 agreed to continue to give financial support each year (representing the Village)

Strode Theatre

Greenbank Pool

Note - it was agreed that bodies needing an annual grant could plan their projects more effectively if funding for the year ahead had been agreed and also that the Council could allocate sufficient funding for such grants in the Estimates for the next financial year. It was agreed on 15th June 2006 that the Committee be given delegated power to agree all grants up to £2,000 per organisation in accordance with policy and agreed budget limits. It was also agreed that AT ANY TIME DURING THE FINANCIAL YEAR the Committee could agree grants of up to £2,000 each to anybody making an application in the normal way provided that a maximum of £3,000 was used from the Contingency Fund for this purpose.

On 21st June 2007 it was agreed that the application form should be changed to ask for details of a particular project OR of running costs. In future a written report explaining how funding had been used and how recognition had been given to the Council’s contribution should be requested for all grants within 3 months of receipt of funding. If a report was not received, then this would be taken into consideration when any further application is received.