

**Mrs. L.A. Ruff, Clerk of the Council, Street Parish Rooms, 6 Leigh Road, Street, Somerset BA16 0HA Tel. 01458 440588**

**Email** **street.parish@street-pc.gov.uk** **Website www.street-pc.gov.uk**

 **7th October, 2021**

 PLEASE NOTE DATE TIME VENUE

 Dear Sir/Madam,

 You are summoned to attend an extraordinary meeting of the Street

 Parish Council which will be held in the John Webster Room, Street Parish

 Rooms, 6 Leigh Road, Street on **WEDNESDAY 13TH OCTOBER, 2021 at 6 p.m.** for the

 purpose of transacting the business specified in the following agenda. **In**

 **accordance with Standing Order 1 t a councillor shall speak only in relation to**

**the motion under discussion and shall not exceed 3 minutes without the**

**consent of the Chair (excluding motions moved under 1 r).**

Public Question Time will commence at approximately **5.55 p.m.** The Chair will allow

each person who has registered with the Clerk to speak for up to 3 minutes on any

subject/s and will firstly explain the procedures for the meeting. The Council meeting

will commence at approximately **6 p.m.** or as soon as Public Question Time is closed

by the Chair. Numbers may be restricted in accordance with Covid guidance at the

time. All attendees except children under 16 years may be required to check in by

scanning the NHS QR code poster or providing their name and number. Current

rules must be adhered to including, if relevant, social distancing, wearing a mask and

hand sanitizing. Anyone experiencing Covid symptoms must not attend. It may be

necessary to invite people in to the meeting in several sessions to keep within

permitted numbers. Alternatively residents are encouraged to make written

representations on issues rather than attending in person – contact details above.

In accordance with standing orders 7 c and d, a member with a disclosable pecuniary

interest must leave the meeting during the relevant item of business, unless permitted

to remain following the grant of a dispensation. Councillors with an interest in relation

to any item of business being transacted at a meeting under Appendix B (Other

Interests) or where a matter relates to a financial interest of a friend, relative or close

associate, may (i) make representations, (ii) answer questions and (iii) give evidence

relating to the business being transacted but must thereafter leave the meeting,

unless permitted to remain following the grant of a dispensation. At a convenient time

the Chair will also give this opportunity to any members of the public wishing to speak

on any matter being transacted and present at the meeting.

 Yours faithfully,

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 L.A. Ruff, Clerk of the Council

 AGENDA

1. APOLOGIES FOR ABSENCE – acceptance of any reasons offered

2. MINUTES

To approve as a correct record the minutes of the meeting of the Council held on 21st September, 2021 - attached **Pages 3 - 9**

3. DECLARATIONS OF INTEREST AND DISPENSATIONS

4. NEW COUNCIL LOGO

 To receive a presentation from Pete Sheppard of Fontology with 3 options for the

 new Council logo.

5. CHRISTMAS STREET SPARKLE FESTIVAL SATURDAY 20TH NOVEMBER

On 21st September it was agreed to hold the above from 10 a.m. to 4 p.m. in the

Crispin Centre, outside Parish Rooms and Crispin Hall. The costs will be £2,500 for

the EATS Festival organisation – marshalls, event management, entertainment etc. and possible hire charge for Crispin Hall.

6. ASSISTANCE FOR VULNERABLE PEOPLE

 To discuss recent changes to support for the vulnerable and how the Council should

 respond initially.

7. EXCLUSION OF PRESS AND PUBLIC

 In accordance with the Public Bodies (Admission to Meetings) Act 1960 amended

 by the Openness of Local Government Bodies Regulations 2014, it is probable that

 a resolution will be passed at the meeting to exclude the press and public for item

nos. 8 and 9 as they involve confidential information on tender negotiations for

the Library Garden and legal negotiations regarding possible transfer of assets.

8. LIBRARY GARDEN AND MURAL

 Confidential report attached for councillors only **Pages 10**

9. TRANSFER OF ASSETS AND UNITARY AUTHORITY

 Confidential report attached for councillors only.

10. MATTERS FOR REPORT

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To: Chair and Members of Street Parish Council

 STREET PARISH COUNCIL

 Meeting of the Council held in the John Webster Room - main Library,

Street Parish Rooms on 21st September 2021 at 7.04 p.m.

 PRESENT: Councillor L. Wolfers (Chair of Council)

Councillors: P. Birch, S. Carswell, M. Daniells, D. Drew, D. Goater, J Howard, D. Knibbs, L. Mogg, T.W.E. Napper, A. Prior, H. Shearer, N. Smith and A Sparkes

 IN ATTENDANCE: L. Ruff – Clerk/RFO

 County and District Councillor L. Leyshon

 PC M Pople – Street Beat Team

 APOLOGIES: Councillors: R. Boyce and A. Leafe - another

 engagement - reasons accepted

95. MINUTES

The minutes of the meeting held on 17th August 2021 which had been circulated were approved as a correct record and signed by the Chair.

Councillor Napper asked for the main Library to be referred to on the

agenda as the John Webster Room. The meeting was adjourned from

7.05 p.m. to 7.10 p.m. to allow a member of the public to speak.

96. MATTERS ARISING

Councillor Shearer reported that

97. DECLARATIONS OF INTEREST AND DISPENSATIONS

In accordance with the Code of Conduct Councillors Carswell, Napper and Shearer declared an other interest under Appendix B in any matters relating to the District Council and stated that they would keep an open mind when considering issues at either District or Parish level.

Councillor Napper declared an other interest under Appendix B in any

matters relating to the County Council and stated that he would keep an open mind when considering issues at County or Parish level.

Councillor Drew declared an interest in any matters relating to the Street Library as she was a member of the Friends of Street Library.

Councillor Howard declared an other interest under Appendix B in any

matters relating to the Crispin Hall as she was a trustee.

Councillor Mogg declared a disclosable pecuniary interest in brief discussion on Greenbank Pool as he worked there.

98. COMMUNITY POLICE OFFICER

 PC Mark Pople gave the Council his monthly report. The next Meet the

Team meeting would be on 18th November at the YMCA foyer.

Councillor Shearer offered to assist in arranging a multi agency

meeting to discuss anti social behaviour and other problems around

Street. Councillor Napper raised the problem of graffiti at The Mead

and in the two underpasses. County Councillor Leyshon reported that

lines in Jubilee Road were unlikely as a list of lining changes had

already been sent but not yet acknowledged

99. PLANNING COMMITTEE

 The minutes of the Committee meeting on 17th August were submitted

as circulated.

RESOLVED

that the report be noted.

100. POLICY AND FINANCE COMMITTEE

The minutes of the Committee meeting held on 7th September were submitted as circulated and are attached as Annex A to the minutes in the Minute Book.

RESOLVED

A. that the report and recommendations be agreed including the

appointment of SLH Services to carry out the grounds maintenance and other works as specified from 1st November 2021 to 31st October

2024 for £52,100 + VAT per annum – recommendation on library garden had been superseded by the separate report on this project

B. that £20,000 be allocated in the budget for 2022/23 for the grant

to Strode Theatre and consideration be given to the grant and criteria

such as free use of the studio and meeting with the Vice Principal to discuss the relationship between the Theatre and the College

C. that assurances including on season tickets, be considered when agreeing the grant for Greenbank Pool in 2022/23.

101. COMPLETION OF LIMITED ASSURANCE REVIEW

 FOR YEAR ENDED 31ST MARCH 2021

 The Clerk submitted a report which had been circulated.

 RESOLVED

 A. that it be noted that PKF Littlejohn LLP had completed their review

of the Annual Governance and Accountability Return for 31st March

2021 and there were no matters of concern

 B. that the suggested actions on the 2 other matters raised, not

 affecting their opinion, would be carried out.

102. CULTURE WORKING GROUP

 The notes of the meeting on 23rd August which had been circulated

 were submitted. The Chair reported that the Little EATS Christmas

 event on 20th November may not go ahead and she was looking into

 this.

 RESOLVED

 that the report be agreed.

103. LOCAL GOVERNMENT REORGANISATION

 The Clerk submitted a report which had been circulated. The Chair

 had sent out an invitation to all councillors to meet with members of

 Glastonbury Town Council on 8th October to discuss working together.

 RESOLVED

 that the report be agreed including joint working with the other town

 councils in Mendip and also with Walton Parish Council.

104. BUSINESS ACTION GROUP

 Councillor Prior reported that the Group would meet again in October.

 The digital boards had been passed over to the Clerk as it was a long

 and complex project. The Chamber of Commerce would be working

 with the Group. Councillor Leyshon had met with Truespeed and had

 supplied them with plans of future development sites at the Business

 Park, Somerton Road and Cemetery Lane. She would provide contact

 details for the Chair and Clerk to meet with them.

 RESOLVED

 that the report be noted and the open event on the digital boards to be

 for everyone rather than just for businesses

105. REPORT FROM CHAIR

 The Chair had been very busy in September attending a number of

 wonderful events held by others and being involved in the work of the

 Council. The Merriman Park Fun Day had been excellent with around

 3,000 attending. The war memorial had been moved within the Park

 and looked incredible.

 Councillor Leyshon reported that the £17,000 Welcome Back Fund

 grant for the Library Garden could not be secured as this was private

 land but consideration was still being given to any solutions. Councillor

 Smith stated that improving the old Tesco building and Crispin Centre

 had been voted for most in the survey being carried out. Little could be

 done about these areas other than encouraging the owners to take

 action and the former café would soon be reoccupied. Improving the

 Library Garden and mural was something nearby which the Council

 could achieve. The Chair stated that a weekly market could be held in

 the Crispin Centre if people were willing to organise it.

 The meeting was adjourned from 7.50 p.m. to 7.55 p.m. to allow the

 public to speak before leaving.

106. EXCLUSION OF PRESS AND PUBLIC

 RESOLVED

 that in accordance with the Public Bodies (Admission to Meetings) Act

 1960 as amended by the Openness of Local Government Bodies

 Regulations 2014, the press and public be excluded from the meeting

 for the following items as they involved confidential information on

tender negotiations for the Library Garden, quotes for the war memorial

and blinds, negotiations regarding phosphates and transfer of assets.

107. LIBRARY GARDEN AND MURAL

 The Clerk submitted a confidential report which had been circulated to

 members only and gave a verbal update. It was noted that 4 members

 of the public who had been present at the meeting were very opposed

 to the Council spending money on the land which was the responsibility

 of the Library Trust. Arranging public consultation was discussed but

might not be conclusive and could delay the project which needed to be

 completed by 31st March 2022 to secure the £5,000 Creative Mendip

 grant.

Councillor Shearer proposed that the proposals at the end of the

 report be agreed with a specified contractor selected, and the Council

 continuing to look for the whole cost to be made by grants but if not, the

 Council would underwrite it. This was seconded by Councillor Howard.

 2 members abstained from voting, 6 voted for the motion and 6 voted

 against.

 In view of the comments made by the public and councillors the Chair

 gave careful consideration to using her casting vote and suggested that

 the matter be deferred to an extraordinary meeting to be held as soon

as possible, when Councillor Leyshon could report back on asking the

Library Trust to give £10,000 and having the seats funded through the

Welcome Back Fund grant. Members were in agreement with this.

108. RELOCATION OF WAR MEMORIAL

 The report of the ACPO which had been circulated to members only

was considered.

 RESOLVED

 A. that the report and recommendations be agreed and a suitably

worded notice be displayed by the war memorial and, in consultation

with the Merriman Park Community Group, railings be placed around it

with a lockable gate for access to lay wreaths etc.

B. that the fir tree in the corner of the large grassed area where the

memorial had been, be moved to a more suitable location

C. that the MP, High Sheriff and district councillors be invited to the

event at the memorial on 2nd October to mark it’s 100th anniversary.

109. BLINDS FOR PARISH ROOMS

 The confidential report of the Assistant Clerk which had been

circulated, was considered.

 RESOLVED

 that Curtain Pole be engaged to supply the vertical blinds as specified

 for £1,461.89 + VAT and the Friends of Street Library be asked to

 make a donation towards the cost of blinds for the ground floor.

110. LAND OFF OF SOMERTON ROAD

 The Clerk gave a verbal report on the sale of land for development off

 of Somerton Road and it was noted that the Nine Square Trust would

 make a formal statement on this around November.

111. LOCAL GOVERNMENT REORGANISATION

 Consideration was given to a confidential report which had been

circulated to members regarding transfer of assets from the District

Council.

 RESOLVED

 that an extraordinary meeting be held as soon as possible to consider

 more facts on transfer of assets with Councillors Leyshon and Napper

 looking into this and members sending any questions to the Clerk.

 The meeting was then re-opened but the public had left for the evening.

112. PARISH PATH LIAISON OFFICER

 Councillor Leyshon reported that the PPLO had been clearing paths in

 the vicinity of Stephen’s Folly. Councillors could report paths that

 needed to be cleared to her or the Clerk.

113. MENDIP STRATEGIC TOURISM FORUM

 Councillor Carswell reported that officers of the District Council were

investigating whether there was sufficient interest in Street to set up a

Walkers Are Welcome scheme. He would provide an update on all

that was going on under the umbrella of this Forum.

114. CHAIR UPDATES

The Chair thanked everyone involved in organising the Fun Day. Councillor Drew reported that a children’s craft morning organised by

the Library had been very good. The YMCA was working well and

councillors could go along to sessions on a Monday or Friday. The Chair agreed to do a motivational talk. Consideration was being given to linking the Library with the Salvation Army Job Club. The Youth Club might apply for a grant to have a specific youth worker to assist with young people with special needs. Councillor Smith would assist

with setting up a mentoring scheme.

Councillor Mogg reported that the Highways Group would consider the

concerns raised by residents of Vestry Road about the increase in traffic there when the High Street was closed. County Councillors Leyshon and Napper would also report to the Group on options such as making Vestry Road one way from South Side car park entrance to the High Street, having road closure signs by Cranhill Road and signage so that drivers used the relief road.

115. CORRESPONDENCE/MINOR MATTERS

 The Clerk submitted a report which had been circulated.

RESOLVED

that the report be agreed with Councillor Howard replacing Councillor

Prior on Greenbank Pool Management Committee and Councillor Prior

replacing Councillor Mogg on the Crispin Hall CIO.

116. REPORT FROM COUNTY AND DISTRICT COUNCILLORS

 AND REPRESENTATIVES ON OUTSIDE BODIES

No further reports to be made.

117. ACCOUNTS FOR PAYMENT

 The latest bank reconciliations for all accounts at 31st August, 2021

had been prepared successfully and sent to all members with the

monthly income and expenditure by account report, the final report of

receipts and payments for August, schedule of earmarked reserves

and a consolidated summary.

 RESOLVED

 A. that the report and schedule of payments as circulated be

approved and initialled by the Chair and the income and expenditure by

account report at 31st August, 2021 be noted and the schedule of

receipts and payments for August be attached as Annex B to the

minutes in the Minute Book in order to publish payments of £500 or

more

B. that Councillor Prior should start to carry out the quarterly scrutiny

of accounts for 2021/22 at the office as he was in reserve to operate

the Bankline system with Councillors Carswell, Daniells and Mogg

checking and approving the majority of payments, transfers etc.

118. MATTERS FOR REPORT

 The Clerk had circulated information regarding the Bus Back Better

 initiative.

The meeting ended at 9.09 p.m.

Councillor Shearer left the meeting at 8.30 pm