

Mrs L. A. Ruff  
Clerk of the Council  
6 Leigh Road  
Street, Somerset  
BA16 0HA

T 01458 440 588 E [street.parish@street-pc.gov.uk](mailto:street.parish@street-pc.gov.uk) W [street-pc.gov.uk](http://street-pc.gov.uk)



22nd September 2022

PLEASE NOTE DATE TIME VENUE

Dear Sir/Madam,

You are summoned to attend the meeting of the Street Parish Council which will be held in **Room 6, Crispin Community Centre, Leigh Road, Street on WEDNESDAY, 28th SEPTEMBER, 2022** for the purpose of transacting the business specified in the following agenda. **In accordance with Standing Order 1 t a councillor shall speak only in relation to the motion under discussion and shall not exceed 3 minutes without the consent of the Chair (excluding motions moved under 1 r).**

Public Question Time will commence at **6.55 p.m.** The Chair will allow each person who has registered with the Clerk to speak for up to 3 minutes on any subject/s and will firstly explain the procedures for the meeting. The Council meeting will commence at approximately **7 p.m.** or as soon as Public Question Time is closed by the Chair. Notes of Public Question Time on 16th August 2022 are attached – **Page 4.**

**Anyone experiencing Covid symptoms must not attend.**

In accordance with standing orders 7 c and d, a member with a disclosable pecuniary interest must leave the meeting and be placed in the waiting room during the relevant item of business, unless permitted to remain following the grant of a dispensation. Councillors with an interest in relation to any item of business being transacted at a meeting under Appendix B (Other Interests) or where a matter relates to a financial interest of a friend, relative or close associate, may (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted but must thereafter leave the meeting and be placed in the waiting room, unless permitted to remain following the grant of a dispensation. At a convenient time the Chair will also give this opportunity to any members of the public who have registered to speak with the Clerk prior to the meeting.

Yours faithfully,

L.A. Ruff Clerk of the Council

#### AGENDA

1. APOLOGIES FOR ABSENCE – acceptance of any reasons offered.
2. MINUTES  
To approve as a correct record the minutes of the meeting of the Council held on 16th August 2022 (attached) **Pages 5 - 11**
3. MATTERS ARISING  
Members are asked to give apologies if they cannot attend any arranged meetings.

4. DECLARATIONS OF INTEREST AND DISPENSATIONS  
To receive declarations of interest from Councillors on agenda items and to receive written requests for dispensations for disclosable pecuniary interests (if any). Clerk to grant any requests for dispensation as appropriate.
5. COMMUNITY POLICE OFFICER
6. CLIMATE CHANGE  
To receive a talk from the Climate Emergency and Resilience Officer from Glastonbury Town Council on resilience and climate - a meeting of the Environmental and Climate Change Task and Finish Group will be held on 6<sup>th</sup> October at 6 p.m. in the Parish Rooms.
7. PLANNING COMMITTEE  
To note the minutes of the meeting held on 16<sup>th</sup> August (attached) **Pages 12 - 13**
8. POLICY AND FINANCE COMMITTEE  
To receive the minutes of the meeting on 6<sup>th</sup> September and notes of the informal session when a quorum was not present (attached) **Pages 14 – 19** Crispin Hall have just applied for £1,270 to fund energy, food, equipment etc. for a soup kitchen for 8 weeks in November and December - £158.75 per week. They are seeking another grant to cover January to March.
9. COMPLETION OF LIMITED ASSURANCE REVIEW  
FOR YEAR ENDED 31<sup>ST</sup> MARCH 2022 - report attached **Page 20**
10. CHRISTMAS TASK AND FINISH GROUP  
To receive a verbal update of the meeting held on 31st August from the Assistant Clerk
11. CULTURE WORKING GROUP  
To receive notes of the meeting on 7<sup>th</sup> September (attached) **Pages 21 - 23**
12. HIGHWAYS WORKING GROUP  
To receive notes of the meeting on 13<sup>th</sup> September (attached) **Pages 24 – 27**  
Links have been sent to members of the presentation slides and draft Local Cycling and Walking Infrastructure Plan report for Street. Comments to be made by 17<sup>th</sup> October.
13. MERRIMAN PARK AND FUN DAY  
To receive a short verbal report from the Assistant Clerk – Community Engagement on the Fun Day. Agreement is requested to remove the table from the youth shelter as it has been badly damaged by fire and picnic tables are included in the design for the Park. The Chair wishes to plant a tree to mark the Platinum Jubilee and passing away of Queen Elizabeth II.
14. CONSULTATION ON LOCAL COMMUNITY NETWORKS (report attached) **Page 28**
15. REPORT FROM CHAIR
16. PARISH PATH LIAISON OFFICER - verbal report from Councillor Leyshon
17. CHAIR UPDATES FROM OTHER COMMITTEES/WORKING GROUPS
18. ANTI GRAFFITI DAY  
An Anti-Graffiti Day took place on 21<sup>ST</sup> August 2022. Councillor P Goater or the Assistant Clerk to provide a verbal report.

19. CORRESPONDENCE/MINOR MATTERS (attached)  
**Pages 29 - 30**
  
  20. REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES  
AND COUNTY AND DISTRICT COUNCILLORS  
Questions to be noted for written replies and matters for consideration  
referred to the appropriate working group. All reports received have been  
emailed to members.
  
  21. ACCOUNTS FOR PAYMENT (schedule of August payments attached for approval and  
initialing by Chair) and confidential detailed income and expenditure by account report at  
31<sup>st</sup> August 2022 including budget variance – emailed to members only with bank  
reconciliations and earmarked reserves schedule. **Page 31 + Confidential attachment for  
members only**
  
  22. MATTERS FOR REPORT  
Consideration of items not on agenda for information only
    - (a) Report from Clerk
    - (b) Matters raised by members – TO BE NOTIFIED TO THE CLERK IN  
ADVANCE OF MEETING.
- 

To: Chair and Members of Street Parish Council

Public Question Time – 16<sup>th</sup> August 2022

A resident of Green Lane wished to bring the Council's attention to the problems he was encountering with car drivers deliberately parking across both his and his neighbour's driveway making it virtually impossible to get either off or back on the driveway. There are three shops, flats and an office in the vicinity with insufficient parking to accommodate them all which exasperates the problem. The resident has raised his concern previously with Councillor Leyshon. The Chair of the Council advised the resident to take some photographs of the offending parking and send them through to the Parish Council so that they can forward on to Highways. The resident was also advised to attend, with the photographs, at the next 'meet the team' meeting taking place on 24 August at 7pm at the YMCA.

A resident raised a few issues and was happy to discuss them outside of the meeting with the Clerk of the Council and Chair of the Merriman Park Community Group.

## STREET PARISH COUNCIL

Meeting of the Council held in Room 6, Crispin Community Centre on  
16<sup>th</sup> August 2022 at 7.10pm

PRESENT: Councillor L. Wolfers (Chair of Council)  
Councillors: P. Birch, S. Carswell, D. Goater, P. Goater, J.  
Howard, N.Howiantz, N.Kellett, B Knickerbocker, T Napper,  
B.Reina, H. Shearer, A.Sparkes and N. Swift

IN ATTENDANCE: Clerk: L. Ruff  
Deputy Clerk: Z. Leach  
Assistant Clerk: D. Price  
County and District Councillor L. Leyshon

APOLOGIES Councillors: A. Leafe and N. Smith – another engagement-  
reasons accepted.

### 76. MINUTES

The minutes of the Council meeting held on 19<sup>th</sup> July 2022 which had been circulated were approved as a correct record and signed by the Chair.

### 77. MATTERS ARISING

There were no matters arising.

### 78. DECLARATIONS OF INTEREST AND DISPENSATIONS

In accordance with the Code of Conduct Councillors P.Goater, Carswell, Napper and Shearer declared an other interest under Appendix B in any matters relating to the District Council and stated that they would keep an open mind when considering issues at either District or Parish level.

Councillors Carswell and Shearer declared an other interest under Appendix B in any matters relating to the County Council and stated that they would keep an open mind when considering issues at County or Parish level.

Councillor Wolfers declared a disclosable pecuniary interest in any matters relating to Street and Glastonbury Chamber of Commerce as she worked freelance for them.

Councillor Howard declared an interest under Appendix B in any matters relating to Crispin Hall and Community Centre, of which she is a Trustee, the Victoria Club, of which she is a Member Trustee.

Councillor Kellett declared an other interest under Appendix B in any matters relating to the British Legion.

Councillor Napper declared an other interest under Appendix B in any matters relating to Glastonbury Town Council.

79. COMMUNITY POLICE OFFICER

There was no Police representative at the meeting.

PC Pople had sent his apologies and requested that any questions are forwarded to him by the usual means of contact.

Councillors were reminded that the next Meet the Team meeting would be held on 24 August 2022 at 7 pm at the YMCA.

80. CLIMATE

Notes of the Climate Change Conference, attended by the Deputy Clerk on 15<sup>th</sup> July, were circulated with the Agenda.

The Deputy Clerk provided a verbal update and advised on learnings from the conference and next steps.

Discussion took place around Street's Carbon footprint and it was proposed that this form the starting point for formalising a strategy and climate action plan.

RESOLVED

- A. that the notes be agreed.
- B. that Councillors Swift and Howiantz join the Environmental & Climate Change Resilience Task and Finish group.
- C. that there will be a meeting of the Task and Finish group at 6pm on 28<sup>th</sup> September in the Parish Rooms to formalise a strategy and create a climate action plan.
- D. to investigate grants/funding available.
- E. to continue to lead by example as a Parish Council. Officers will consider eco-friendly options when purchasing goods and be mindful of their daily office activities and consider ways to reduce the office's carbon footprint.

81. PLANNING COMMITTEE

The minutes of the Planning Committee meeting of 19 July 2022 were circulated with the agenda.

RESOLVED

- A. that the report be noted.

82. PRIORITIES FOR 2022/23 AND BEYOND

The Clerk submitted a report which had been circulated.

A team building/training event was held on 1<sup>st</sup> August and the top priorities for the Council to focus on were identified.

RESOLVED

A that the report be agreed with the top priorities for the council to focus on being:

1. engaging with the local young people and supportive organisations to create a Youth Outreach Programme.
2. Agree on an action plan for declaring a Climate Emergency and explore funding opportunities to help with budgeting
3. Building a wider focus on community support that is all-inclusive, across the different age groups, in Street. This would include giving attention to people's mental health and wellbeing.

83. CULTURE WORKING GROUP AND CHRISTMAS TASK AND FINISH GROUP

Notes of an informal meeting of the Culture Working Group, held on the 3<sup>rd</sup> August and the Christmas Task and Finish Group, held on the 4<sup>th</sup> August, were circulated with the agenda.

The Assistant Clerk confirmed that arrangements were progressing well for the Merriman Park Fun Day to be held on Saturday 3 September and thanked Councillors who had volunteered their time to help support the Parish Council Stall at the event.

The Culture Working Group are creating a mission statement and will revisit this at their next meeting.

RESOLVED

- A. that the notes be agreed.
- B. that the Street Parish Council stall will include a soft archery activity (50p a go). Councillors D and P Goater will loan their large tent to Street Parish Council for the activity. The Assistant Clerk will confirm this with the Merriman Park Community Group and produce a poster for the activity.
- C. Road closures for the Christmas event on Saturday 3 December will be in place for the High Street and Farm Road only. Leigh Road will not be closed.

84. COMMUNITY GRANTS WORKING GROUP

Notes of an informal meeting of the Community Grants Working Group, held on 15 August, were shared with Councillors before the meeting and the Deputy Clerk provided a verbal summary.

The Chair of the Working Group confirmed that the new approach of soliciting bids for mental health and youth services will run alongside the grant scheme and will not replace the current grant scheme.

RESOLVED.

- A. that the notes be agreed.
- B. that the priority areas to solicit bids for are Outreach Youth Services and Mental Health counselling for all ages.

- C. the officers will consult with contacts at other agencies/organisations for support in drafting the two documents including outlining the measured outcomes that would be in place and on which organisations should be invited to submit a bid.
- D. the length of contract to be three years subject to an annual appraisal and a 6-month probation period; with clear criteria set out.
- E. that the current grant application form is reviewed by the working group.
- F. To change the name of the working group and project to 'community support initiatives'

85. MERRIMAN PARK FUN DAY AND CHAIR'S INVESTITURE

Due to the tight timeframe, it was decided to postpone the Investiture until Thursday 27 October. Due to work pressures, the MC used previously, is unable to guarantee his attendance therefore alternative MCs are being investigated.

The Assistant Clerk is in the process of organising the musical acts for the Investiture.

RESOLVED

- A that Councillor P.Goater will provide the Assistant Clerk with the contact details of a previous MC to enquire about her availability for the Investiture
- B. that the Assistant Clerk will circulate the invitation list to all Councillors for review and to respond with any revisions required.
- C. to review a lighter alternative to a buffet.
- D. that the Assistant Clerk will produce a newsletter; to include nominations for parish award categories and to recognise the successes of local athletes at the Commonwealth Games - to plan for distribution to ensure availability to members of the community who do not have access to technology.
- E. that the Culture Working Group will make the final decision on the winners of the award categories.
- F. to write a letter of congratulations to Brodie Williams for his medal achievement in the Commonwealth Games. Councillor Birch to forward any suggested wording to the Clerk.
- G. That Councillors will share with the Assistant Clerk any relevant photos or media content representing work of the Parish Council for the digital display at the Investiture event.

86. STREET SKATE PARK

The Clerk advised that the Annual Tree Survey for Street Skate Park and Merriman Park had been completed. SLH will provide a quote for most of the remedial works which is just low-level work that does not require tree surgery skills or climbing qualifications. Quotes will be sort for the minor works requiring a Tree Surgeon. The annual independent inspection of the Skate Park will be conducted in October.

87. REVIEW OF POLICIES

The Clerk submitted a report which had been circulated.  
The Clerk advised that the Health and Safety Policy has been reviewed and signed by the Chair. Copies are available from the Clerk if required.

RESOLVED

That Officers will ensure that all up-to-date policies are available on the Council website and consult on a Safeguarding Policy



88. REPORT FROM CHAIR

The Chair reported that the High Sheriff of Somerset had been extremely complimentary about her visit to Street, which included attending the opening of the Street Skate Park and visit to the Alfred Gillett Trust.

The Chair thanked the officers for their work in organising the opening of the Skate Park event which had been a success.

The Chair proposed that in future consideration is given to holding a Civic Day in Street.

RESOLVED

- A. That the Clerk will investigate suitable dates for a meeting between Street Parish Council and Glastonbury Town Council to look at ways of working together.
- B. That a request is made for the path from Elmhurst Lane to Hindhayes to be cleared to create a safer place for children to cross.

89. PARISH PATH LIAISON OFFICER

RESOLVED

Councillor Leyshon will endeavour to put the Parish Paths Liaison Officer for Walton and the Street Parish Path Liaison Officer in contact with each other so that they can support each other.

90. CHAIR UPDATES FROM OTHER COMMITTEES/WORKING GROUPS.

The Clerk expressed her thanks to Councillor Leyshon for her help in assisting with the list of parking restrictions now advertised.

RESOLVED

To arrange a Highways meeting for September.

91. ANTI GRAFFITI DAY

Councillor P.Goater reported that the two anti-graffiti days held on the 26<sup>th</sup> June and 24<sup>th</sup> July had been successful, covering the areas between Cranhill Road Car Park and Mullions and Stone Hill to the Co-op. The next anti-graffiti day is scheduled for 21<sup>st</sup> August at Merriman Park.

Councillor Reina expressed his concern regarding litter in general across Street and proposed that Councillors collectively go around and demonstrably collect it and dispose of it.

Councillors raised concerns over the increasing amount of dog faeces across Street, overgrown hedges, and the overhanging vegetation/brambles on Leigh Road along the fence by Hindhayes School which is creating a health and safety risk to pedestrians.

RESOLVED

- that Councillor Reina will lead a group of litter pickers around Street. He will liaise with Councillor P.Goater who has equipment he could borrow. Litter picks and High Visibility Jackets are also available in the Parish Rooms.
- that the Clerk will liaise with the local street cleaner regarding suitable areas that Councillor Reina could target for a group litter pick.
- that Councillor Napper will send to the Clerk details of a parishioner who has been voluntarily picking litter for years to enable a letter of thanks to be sent from the Council.
- to take photographs of litter collected to share on social media and investigate visiting schools with litter collected to raise awareness/impact.
- Officers will contact Hindhayes School to request that they cut back the overhanging brambles on Leigh Road.
- Councillor P Goater will raise the issue of graffiti and the persistent appearance of a reoffending 'Tag' at the 'meet the team' meeting on 24<sup>th</sup> August
- Officers to investigate 'thank you for taking litter home' signs to be displayed in relevant locations, including **Street Drove?** layby.
  
- 92      CORRESPONDENCE/MINOR MATTERS
  - The Clerk submitted a report which had been circulated.
  
  - RESOLVED
  - A      that the report be agreed and Councillor Swift be appointed to serve on the Culture Working Group.
  - B      that Councillor Reina will make a presentation at the Council meeting on the 15<sup>th</sup> November on his post-doctoral research project examining LGBT+ issues within education.
  - C      that Officers will confer with Councillors P.Goater and Knickerbocker to complete the consultation on Short Term Holiday Lets.
  
- 93.      REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES
  - AND COUNTY AND DISTRICT COUNCILLORS
  
  - County and District Councillor Carswell advised that there is an increase in casework especially highways issues. He advised that there was a meeting of the Somerset Community Foundation concerning the awarding of loans and grants to incorporated organisations for community projects. Please contact him if anyone knows of any suitable organisations that could benefit.
  
  - District Councillor Napper gave his apologies that he was unable to attend the skate park reopening as he was attending the thanksgiving service for a local District Councillor.
  
  - County Councillor Leyshon reported that Highways now have a date for work to commence on the large pothole at Glaston Road but reported that it would cause some traffic disruption whilst the work is completed.
  
  - County and District Councillor Shearer advised that the local government review work is taking a huge amount of officer's time and requested patience with Officers working at the District Council.

The 'Bus It' campaign is ongoing with several bus routes under threat. The 126 bus is proposed to be cut from September. Somerset County Council received a grant of £11million but this cannot be used to protect existing schemes so unfortunately cannot help the 126 bus route.

**RESOLVED**

**That the reports be received and Councillors to continue to get photos on buses and send through to the Officers to share on social media.**

94. ACCOUNTS FOR PAYMENT

The latest bank reconciliations for all accounts at 30<sup>th</sup> June and 31<sup>st</sup> July 2022 had been prepared successfully and sent to all members with the monthly income and expenditure by account report, the final report of receipts and payments for June and July, schedule of earmarked reserves and a consolidated summary.

RESOLVED

that the report and schedule of payments as circulated be approved and initialled by the Chair and the income and expenditure by account report at 30<sup>th</sup> June and 31<sup>st</sup> July 2022 be noted and the schedule of receipts and payments for June and July be attached as Annex A to the minutes in the Minute Book in order to publish payments of £500 or more.

95. MATTERS FOR REPORT

The Clerk informed the members that Councils could opt out of the procurement exercise to appoint auditors for the county area from 1<sup>st</sup> April 2023 for the next 5-year period however during the previous period no authority decided to opt out and follow the various complex procedures required under statute to appoint their own external auditor.

The Clerk had circulated a consultation paper on a pavement licence application for Wetherspoons to all Councillors in advance of the meeting.

RESOLVED

- A. Not to opt out of the next round of 5-year audit appointments from 2022/23 to 2026/27.
- B. Not to object to the pavement licence application from Wetherspoons.

The meeting ended at 9.05pm

## STREET PARISH COUNCIL

Meeting of the Planning Committee held in Room 6 of the Community Centre, Leigh Road, Street, on 16th August 2022 at 6:30pm.

PRESENT: Councillor: P Goater (Chair)  
Councillors: P. Birch, N. Howiantz, T. Napper and L. Wolfers

IN ATTENDANCE: The Clerk L. Ruff and Assistant Clerk D. Price

### 7. MINUTES

The minutes of the meeting held on 19th July 2022 were approved as a correct record and signed by the Chair.

### 8. DECLARATIONS OF INTEREST AND DISPENSATIONS

None received.

### 9. PLANNING APPLICATIONS

The Assistant Clerk submitted a report which had been circulated.

#### RESOLVED

2022/1368/FUL Steel frame structure for displaying individual business signs. Phase 6B Street Business Park Gravenchon Way Street Somerset. Applicant: Mr N Dowdeswell. In keeping design. Unanimously approved.

2022/1465/HSE Erection of single-storey side extension and internal alterations. 26 West End Street Somerset BA16 0LW. Applicant: Mr Jack Malone. Ramsar site requirements noted and considered to be a common expectation for the area, so not a significant issue. Unanimously approved.

2022/1336/ADV Installation of 1no internally illuminated fascia sign. Unit 5 Clarks Village Farm Road Street Somerset. Applicant: Jacobs & Turner Ltd T/A Trespass. Discussed the fact other stores have similar signs in place and noted the proposal complies with centre guidelines. Unanimously approved.

2022/1600/VRC Variation of condition 2 (Plans List) and condition 3 (Phosphate Mitigation) of permission 2020/2397/FUL (Change of use from Day Nursery (Use Class E) to Dwellinghouse (Use Class C3). Home Orchard 70 Vestry Road Street Somerset BA16 0HX. Applicant: Mr & Mrs E Lay. Reflected on objections received from neighbouring property but it was felt other properties would be more affected and those residents had not complained. Though there was some reservation put forward the variation would mean the loss of a Day Nursery, it was generally felt to be positive the property would be returning to its original usage. Further discussion was had on the impact of the types of trees to be planted, but overall, the proposal was regarded as an imaginative solution to phosphate mitigation and clear budgets had been

outlined. Approved subject to the authorisation of a Mendip District Council Officer responsible for trees consulting on the viability of the types of trees intended.

NOTE - 0 new units approved – 1 since May 2021.

The meeting ended at 6:46 pm.

STREET PARISH COUNCIL

Meeting of the Policy and Finance Committee held in Room 6, Crispin Community Centre, Street, on 6 September 2022 at 6pm

PRESENT: Councillor S. Carswell (Vice-Chair) (in the Chair)

Councillors: H. Shearer, N. Smith and L. Wolfers

IN ATTENDANCE: L.A. Ruff – Clerk/RFO  
Z. Leach– Deputy Clerk and RFO  
D. Price – Assistant Clerk Community Engagement  
A representative of Street Bowling Club  
A representative of Strode College Sports Centre

APOLOGIES: Councillors: P. Birch, P.Goater, N.Kellett, T.Napper – reasons accepted.

9. MINUTES

The minutes of the meeting of the Committee held on 5 July, 2022 which had been circulated, were approved as a correct record and signed by the Chair.

10. DECLARATIONS OF INTEREST AND DISPENSATIONS

In accordance with the Code of Conduct the following declarations of interest were made:

Councillors Carswell and Shearer declared an other interest under Appendix B in any matters relating to the District Council and stated they would keep an open mind when considering issues at either District or Parish level.

Councillors Carswell and Shearer declared an other interest under Appendix B in any matters relating to the County Council and stated that they would keep an open mind when considering issues at either County or Parish level.

Councillor Wolfers declared a disclosable pecuniary interest in any matters relating to Street and Glastonbury Chamber of Commerce as she worked freelance for them.

Councillor Shearer declared an other interest under Appendix B in the grant application for Houndwood Community Group as she was a member of the Group.

Councillor Carswell is a representative of the Council on the Street Twinning Association and did not leave the meeting as he only observes.

Councillor Wolfers is a representative of the Council on the Crispin Hall group and did not leave the meeting as she only observes.

11. GRANT APPLICATIONS 2022/23 and 2023/24

The Clerk submitted a report which had been circulated.

A representative of Street Bowling Club and Strode College Sports Centre made presentations to the Committee in support of their grant applications and then left the meeting at 6.45pm.

The Clerk advised that we are awaiting receipt of the YMCA grant application.

RESOLVED

A. that the following grants be made for 2022/23 -

|                                                                   |                                       |
|-------------------------------------------------------------------|---------------------------------------|
| Street Bowling Club                                               | £1,000                                |
| Street & Walton Men's Shed                                        | £1,000                                |
| St Margaret's Somerset Hospice                                    | £1,500                                |
| Glastonbury FM                                                    | £1,100 (subject to conditions below)  |
| Street Neighbourhood Watch                                        | £ 300                                 |
| Glastonbury & Street Sea Cadets                                   | £1,000                                |
| Street Parochial Church Council                                   | £1,300                                |
| Wessex Youth Football                                             | £1,000 (subject to conditions below)  |
| Moorlight Theatre                                                 | £1,000                                |
| Street & Glastonbury Carers Group                                 | - £ 216 (subject to conditions below) |
| Council will pay room hire charges in the community centre        |                                       |
| (Total including grants already paid = £10,616 with £15,384 left) |                                       |

B. that Somerset and Wessex Eating Disorder Association are informed that they will be invited to bid for funding for mental health initiatives in Street in 2023/24.

C. that the grant application for the Houndwood Community Group be deferred to the Council meeting as due to Councillor Shearer having an interest the meeting was not quorate.

D. that Glastonbury FM are asked to confirm that they will organise community training and continue to be involved in events in Street.

E. that the Street Parochial Church Council are asked to provide any PR communications for circulation on the Council's media platforms.

G. that Wessex Youth Football as asked to clarify how many members are from Street and whether they are in receipt of any funding from Walton Parish Council

H. that Street Twinning Association be allowed free use of a meeting room at the Parish Rooms and a letter be sent to them confirming the value of this provision.

I. that Street & Glastonbury Carers Group are asked to give a future presentation to the Council and are encouraged to promote their services to the community of Street and provide advice on how to join the group.

RESOLVED TO RECOMMEND

that the following grants be made in:

2022/23:

Strode College Sports Centre £2,500 (subject to conditions below)

2023/24:

Citizens Advice Mendip £10,000 agreed and a presentation to be made to the Council.

Crispin Community Focus £10,000

A. that the grant application from Elmhurst School Association be declined as the Council is constrained by budget and feels that other causes are better suited.

B. that Strode College Sports Centre confirm to the Council that the bursary provision will be ringfenced specifically for children within the community of Street that are in receipt of free school meals and that they agree to report back to the Council next year.

C. that the Principal of Strode College and Manager of Strode Theatre are asked to make a presentation to the Council on their grant application for £20k.

D. In respect of the previous application from Strode College for PFSA funding it was agreed to inform them that bids will be invited in 2023 for youth outreach and mental health services provision.

E. to arrange a meeting with Crispin school and the committee to discuss assistance and the new bid scheme.

12. RELOCATION OF SCOUTS TO STREET FOOTBALL CLUB SITE

Councillor Shearer provided a brief update on the situation regarding the potential relocation of the scouts to the Street Football Club site.

RESOLVED

To ask Millfield School and the Redbrick Building if they had a suitable vacant building which the scouts could move to.



13. INCOME GENERATION

The Clerk submitted a report which had been circulated which clarified the position on 'trading'. Trade could only be done through a commercial company which could be owned by the Council but would be subject to corporation tax and other taxes.

The main source of income for the Council is the precept. The Council has successfully delivered projects in the past using section 106 funding and from grants, this can be continued for new initiatives.

The meeting ended at 7.55pm

NOTES OF THE INFORMAL PART OF THE POLICY AND FINANCE COMMITTEE MEETING OF 6 SEPTEMBER 2022.

The formal committee meeting ended at 7.55pm when Councillor Wolfers left and there was then not a quorum present. The following needs to be agreed by the Council.

1. INVESTMENT OF FUNDS

The Clerk submitted a report which had been circulated.

RESOLVED

that the report circulated be agreed.

2. RECEIPTS AND PAYMENTS

The confidential report had been circulated to members. The income and expenditure report at 30<sup>th</sup> June 2022 appears as Annex A to the minutes in the Minute Book. The following were noted.

1179: Grant received of £1000 from a local trust towards the fixing of the murals on the Library Garden Wall

1190: We are in receipt of higher interest rates on the CCLA Deposit Fund and Natwest Business Reserve account than anticipated at the time of setting the budget.

1103 and 1104 + 1108 and 1109

Total staff costs will be around £7,500 more than allocated excluding any agreed salary increase from 1st April 2022 still being negotiated at a national level. The Assistant Clerk and Projects Officer left at the end of January 2022 and the Assistant Clerk at the end of April 2022. The Deputy Clerk/RFO and the Assistant Clerk – Community Engagement started in June on slightly higher salaries and the ACCE is full time whereas the Assistant Clerk only worked for 20 hours a week. Also the Clerk and Assistant Clerk were paid for annual leave owing from 2021/22.

1302 Future Development - the Council has not yet decided how to spend the additional £100,000 but this can be added to earmarked reserves if necessary.

1341 CCTV Monitoring - no new agreement has been entered into with the 5 Mendip towns and the District Council and it seems unlikely that the allocation of £9,665 will be needed in 2022/23.

3. PERIODIC REPORTS AND INSPECTIONS

RESOLVED

that the report circulated be agreed.

4. BUDGET AND PRECEPT FOR 2023/24

The Clerk is in the process of preparing the Budget report for the November Policy and Finance meeting and will add 10% to the allocations for inflation.

The meeting ended at 8.15pm

To: Council  
From: Clerk  
Subject: Completion of Limited Assurance Review  
For Year Ended 31<sup>st</sup> March 2022

PKF Littlejohn LLP have completed their review of the Annual Governance and Accountability Return (AGAR) for the Council for the year ended 31<sup>st</sup> March 2022. Section 3 has been completed and there are no matters of concern.

Other matters not affecting their opinion, drawn to the attention of the Council were -

The original AGAR comparative figures in Box 3 and 6 for 2020/21 were amended to remove refunds of £1,359 to give a consistent approach across both years. The amendments were initialled and dated by myself as the RFO and the Chair.

The authority had received £1,359 in respect of refunds against expenditure during 2020/21 and last year accounted for these as a receipt in Section 2, Box 3 rather than netting them against the relevant expense. Whilst the Practitioners' Guide is silent on the matter, it was the view of the auditor that the true cost to the authority should be shown on a net basis. Accounting on a gross basis inflates the gross income and gross expenditure of the authority and can push the authority into a higher fee band than it would otherwise be in.

In accordance with Sections 20(2) and 25 of the Local Audit and Accountability Act 2014 and the Accounts and Audit Regulations 2015 (SI 2015/234) the notice of conclusion of audit with Sections 1, 2 and 3 of the certified AGAR is being published on the Council's website and agreement is sought for this to be done for 14 days. Copies of the AGAR will be available for any person to purchase for 40p.

L.A. Ruff  
Clerk  
28.09.22

## CULTURE WORKING GROUP NOTES - MEETING HELD ON 07.09.22 AT 6:30 PM

|                      |                                                                                                                                                                                                                                               |
|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PRESENT</b>       | CHAIR: Cllr. L Wolfers (LW) Cllr. B Knickerbocker (BK) Cllr. N Howiantz (NH) Cllr. N Swift (NS) Sam Cullen (SC) – Alfred Gillett Trust                                                                                                        |
| <b>IN ATTENDANCE</b> | Danielle Price (DP) – Assistant Clerk – Community Engagement                                                                                                                                                                                  |
| <b>BY INVITATION</b> | David Atkins (DA) - Merriman Park Community Group<br>Chris Davis – Land Sec                                                                                                                                                                   |
| <b>APOLOGIES</b>     | Cllr. D Goater (DG) – reasons accepted<br>Cllr. A Leafe (AL) – reasons accepted<br>Cllr. B Reina (BR) – reasons accepted<br>David Atkins (DA) - Merriman Park Community Group – reasons accepted<br>Chris Davis – Land Sec – reasons accepted |

### The Culture Working Group Mission Statement

The rationale for the mission statement and key themes of cohesion between council and community and inclusivity were explored. It was agreed the mission statement needed to encapsulate the other strands/working groups which interrelate to achieve the full vision. SC suggested a group session with councillors meeting to exchange ideas and pin down the key aspects so as not to have unnecessary repetition or disjointed ideas presented. A request to add to the next full council agenda has been made.

### Chair's Investiture Event and Freedom of Street Award

Invitations have gone out and an RSVP list created to record attendees. BK suggested a polite reminder be sent out a week prior to the deadline published (3<sup>rd</sup> October); ***DP agreed to chase up in due course.***

D

Strode Theatre has confirmed they stock Hecks cider for the complimentary drink. NS suggested giving the drink at the end to encourage people to stay for the duration and as a nice gesture to see the guests out after the ceremony. Rather than a buffet, it was agreed light snacks will be served and supplies decided when the number of guests is determined closer to the event.

***DP to discuss the plans for the arrival of the winner of the Freedom of Street award with LR.***

D

The nominations for Citizen(s) Awards were considered and it was clarified the Young Citizen of the Year would be relevant to those under 18 years of age. ***DP agreed to contact Street Chamber of Commerce to discuss sponsoring winners for the awards and SC agreed to find out if a private viewing of the ichthyosaur fossils at The Grange was a possibility as a prize. DP discussing sponsorship of awards with Chamber of Commerce at 9:30 am on 26<sup>th</sup> Sept via Teams. Please get in touch if you would like to be invited.***

D

S

It was agreed Marie Salter would be MC for the occasion. DP has since notified her and she is delighted to be selected and will not ask for any payment as she is a resident of Street and has strong links with the FoS winner.

The oversight that the event is now taking place in half-term was acknowledged and **DP agreed to email Crispin School** to double check with the Head of Music the two performers are still able to attend, though the teacher has agreed the new date already, it seems prudent to check. It was noted the term-dates would need to be examined for future event planning.

D

NS described the floral arrangements at previous events. **NH agreed to contact Sweet Acre Nursery to see if they were willing to loan us an arrangement for the night as decoration**, as they would be able to sell on afterwards.

N

BK asked if there would be a programme of events and **DP agreed she was working on this to share at next meeting.**

D

DP is following up with Street Sings to see if they are also available for the event, however, NS raised the fact Thursday nights were practices for the groups which may mean they are unavailable.

### Remembrance Parade

It was confirmed the Deputy Clerk (ZL) has requested the road closure and supplied the maps to MDC. The PA system for the day still needs to be arranged and **ZL is going to research purchasing our own system or contact a recommended local company to facilitate.**

ZL

### Christmas Event

SC presented that The Grange has applied for planning permission to put on an ice rink at the front of the property between mid-November and early January. It was unanimously agreed that the ice rink would offer a powerful attraction to Street for the season, to both local residents and those in surrounding towns/further afield. SC agreed to advertise Street Festive Market on site and LW proposed having an SPC stall on the day (3<sup>rd</sup> Dec) to inform visitors and encourage them along to the market after their skating.

LW explained it would be useful to collaborate with Street Chamber of Commerce (CoC) and put forward the possibility of getting some additional funding or support for the event. DP is meeting with CoC via Teams on Monday 26<sup>th</sup> September to discuss the Investiture, so will follow up on sponsorship opportunities.

D

We currently have 3 confirmed stalls and another 6 verbal confirmations, which DP will follow up and chase booking forms and payments.

D

### Operation London Bridge

Sadly, the discussion regarding Operation London Bridge, relating to the passing of Her Majesty Queen Elizabeth II, proved timely, as she passed away on 8<sup>th</sup> September 2022, the day after the meeting. The Parish Council and council members responded to protocol and observed all elements respectfully.

## **Merriman Park Fun Day**

A verbal update and summary from Merriman Park Community group given. The day was a resounding success. Please also see the feedback from Merriman Park Community Group attached.

## **Twinning**

LW gave a verbal report of her time in Notre Dame de Gravenchon and mentioned how welcome she was made and how meaningful the trip was. Creating a more robust plan for interacting and ensuring protocols are acknowledged with the twinned towns was highlighted and agreed upon.

The condolence card for the former Mayor of Isny has been sent since the last meeting.

Next meeting - Wednesday 5<sup>th</sup> October, at 6:30pm in the Parish Rooms.

## Notes of Highways Working Group

Date: 13 September 2022 - 11am

Attendees: **Street Parish Council**

Cllr. Simon Carswell (SC) Cllr. Brian Knickerbocker (BK) Cllr. Adrian

Sparkes (AS)

Linda Ruff, Clerk (LR) Zoe Leach, Deputy Clerk (ZL)

**Somerset County Council**

Liz Leyshon (LL)

Apologies: Cllr P. Goater (PG) Cllr. Terry Napper (TN)

Cllr. Nicola Smith

(NS)

| Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Actions      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| <p><b>1. ELECTION OF CHAIR</b></p> <p>Cllr. Carswell was elected as Chair for the year to May 2023.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |              |
| <p><b>2. ELECTION OF VICE-CHAIR</b></p> <p>Cllr. Knickerbocker was elected as Vice-Chair for the year to May 2023</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |              |
| <p><b>3. APOLOGIES FOR ABSENCE</b></p> <p>Cllr. P. Goater, Cllr. T Napper and Cllr N Smith</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |              |
| <p><b>4. NOTES OF MEETING HELD ON 13<sup>TH</sup> JANUARY 2022</b></p> <p>Noted.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |              |
| <p><b>5. PRIORITIES FOR AREA HIGHWAYS OFFICER</b></p> <p>a) <b>Vestry Road.</b> SC has visited residents to discuss concerns regarding the volume of traffic going down Vestry Road. This is worse on market days and when children are coming home from school. The road is narrow in parts and pavements are narrow, sloping into the road. Possible options are traffic calming, speed advices, weight limits, a one-way system from southside car park down to the high street and further parking restrictions. If we wished to promote any of these ideas we would need to do a consultation and include all the roads that would be affected. LL commented that SPC would have to pay as this is not a priority for Highways. LL advised that we could pull data from SIDs which will give the number of vehicles that have passed along a road, which can then be broken down by days and hours.</p> <p><b>It was agreed to move a SID to Vestry Road to enable comparison of the amount of traffic in Vestry Road with a similar residential road; to find a safe place on Vestry Road to put a Post for the SID and to acquire approval from County.</b></p> <p><b>Officers to ask PG for technical help in wiping the memory from the SID and</b></p> <p><b>SPC to feedback to resident.</b></p> | SPC officers |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| <p><b>b) Somerton Road.</b> SC has visited. The main issues are noise and the volume of traffic. Noise is caused to a degree by the existing traffic calming measures, manhole covers and warped protruding drains. Rain builds up in the gullies and results in pedestrians getting wet. The residents requested a zebra crossing near the roundabout but it was felt that this would be too close to the roundabout and would cause further issues. Big lorries avoid driving over the humps but if the humps were removed LL was concerned that we would lose the 20mph zone for the school.</p> <p><b>SC advised that:</b></p> <p><b>Wessex Water are visiting the area to assess manhole covers/drains.</b></p> <p><b>SCC are looking to clean gullies.</b></p> <p><b>The Air Quality monitor presently located in Green Lane Avenue is to be moved to the bottom of Somerton Road.</b></p> <p><b>The dip by the main roundabout is being worked on by Highways this week.</b></p> <p><b>We are looking at locating a further SID at the base of Somerton Road, subject to Highways approval.</b></p> <p><b>SPC will write to the concerned resident listing all the above actions that are happening.</b></p> | <p>SPC officers</p> |
| <p><b>C) Apple Tree Court</b><br/> This is a residential home for people with learning difficulties. The entrance is not very easy to find and delivery men and agency workers frequently knock-on nearby doors asking to be directed. There are also issues with parking. The property was built 3 or 4 years ago and is not yet on google maps.</p> <p>SC reported that one of the companies that runs the home has indicated that they will put up better signage and advise people about parking. They have also contacted google maps.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <p>SPC officers</p> |
| <p><b>SPC to monitor going forward</b></p> <p><b>SPC to put forward the following Priorities to the Highways Officer:</b></p> <p><b>That the road markings are refreshed on the junctions at Isaacs Close and Leigh Furlong Road and Isaacs Close and Middle Leigh - they are currently worn and dangerous.</b></p> <p><b>That the markings of the police bay at the frontage of Greenbank Pool and the parking lines in Wilfred Road are refreshed.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <p>SPC officers</p> |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| <p><b>Green Lane Avenue</b><br/> SC reported that customers of the Convenience Store are parking across the Street and blocking or part blocking driveways.<br/> <b>It was agreed to add the request for double yellow lines to the list for highways.</b></p> <p><b>West End.</b><br/> Currently there are double yellow lines either end of the cul-de-sac, opposite the Co-op, to enable access for the recycling and waste lorries. Residents are requesting further double yellow lines in the cul-de-sac opposite driveways as several them are having issues getting out of their drives. This has been made worse since the fish and chip shop opened.<br/> <b>It was agreed to add this request to the list for highways.</b></p> <p><b>McDonalds roundabout.</b><br/> The zebra crossing by the roundabout is not safe. Tailbacks are formed due to traffic joining the queue for the drive thru.<br/> <b>BK asked if we could request that McDonalds manage the traffic of those visiting the restaurant .</b><br/> LL commented that when the next phase of the Street Business Park is completed there will be a separate entrance by the traffic lights giving traffic an alternative route.</p> <p><b>Silver Road Pavement.</b><br/> Wheelchair users are finding pavements around Street incredibly difficult to navigate. Specific areas of difficulty for wheelchair users are High Street, Vestry Road, Maple Close and Silver Road. Discussion followed about employing a contractor or seeking volunteers to clear pathways around Street. <b>It was agreed that the Officers would obtain quotes for general path clearance for 0.5 days a week.</b></p> <p><b>Clock house view.</b><br/> It was noted that Clockhouse View and Houndwood development have not been adopted; work on this is ongoing.<br/> There was a problem during the summer months with parking at Clockhouse View; Greenbank Pool has now closed for off season so the parking issues have abated. The PCSO did ticket some cars that were parking illegally there.</p> <p><b>6. Speed Indicator Devices</b><br/> LR advised that SPC has 3 SIDs across 6 sites and can have more sites. Every few weeks SLH move the SIDs around to have more impact.</p> <p><b>SPC will enter into a Memorandum of Understanding with the County Council in respect of the SIDs at the six existing sites and add the new sites at The Mead, Grange Avenue, Vestry Road and a third on Somerton Road. SLH will continue to move the SIDS around.</b></p> | <p>SPC officers</p> <p>SPC officers</p> <p>SPC officers</p> <p>SPC officers</p> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| <p><b>Grange Avenue will require a new post. We will need to locate the right position and SPC will need to pay for this.</b></p> <p><b>7. Underpasses at farm road and woods batch</b><br/>The underpasses suffer with flooding issues and the pumps do not appear to be working which is not adequate for those with mobility issues.</p> <p><b>It was agreed to put the pump inspection on the highways list</b></p> <p>The Artwork on the underpasses have graffiti. LL advised of money from Creative Mendip which is available for arts organisations towards a particular project but this would need to be committed by the end of the financial year.</p> <p><b>8. Small Improvement Schemes</b><br/><b>When the next window for applications for small improvement schemes opens to put in a request for traffic calming measures down Slugg Hill and improving the pavement</b></p> <p><b>9. Bus Services</b><br/>LL explained that buses in Street which are empty would be picking up more passengers as the journey progressed. It was logistically not possible to start with a small bus and then change to a larger one.<br/>First Bus were proposing cuts to various services and there have been ongoing campaigns.<br/>The Volunteer Driver Scheme will try to link up with Glastonbury.</p> <p><b>10. A39 Cycle Path</b><br/>LL confirmed that this will be completed in this financial year as part of the traffic light replacement scheme.</p> <p><b>11. Miscellaneous</b></p> <p><b>12. Date of next meeting.</b><br/>The next Highways Working Group meeting will be at 11am on Tuesday 10<sup>th</sup> January 2023</p> | <p>SPC officers</p> <p>SPC officers</p> |
| <p>The meeting finished at 12.40pm</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                         |

To: Council  
From: Clerk  
Subject: Consultation on Local Community Networks

The County Council is consulting on the proposed LCNs and the survey must be completed by 17<sup>th</sup> October. Councillors were sent details of the consultation in early September which includes information on roles and responsibilities, boundaries and whether the committees of the New Somerset Council should be called LCNs. **The Chair, Vice Chair and Deputy Clerk will be attending a meeting on this subject arranged by Wells City Council on 27<sup>th</sup> September and will be able to report back to the meeting.**

There are 3 pilot LCNs to explore how to work with local councils and other bodies -

The Frome Area pilot LCN is exploring the theme of Children, Young People and Families.

The South East Somerset pilot (Wincanton, Bruton, Castle Cary area) is considering rural isolation and wellbeing.

In the Exmoor area a new approach is being piloted to delivering local street scene and highways services.

Further details and updates on the pilots and other aspects of LCNs can be found on the County Council website.

Three potential boundary proposals have been identified and details can be viewed on the link within the consultation papers. Proposal A would have 18 LCNs, Proposal B would have 17 LCNs and Proposal C would have 10 LCNs. All 3 proposals place Glastonbury and Street in the same area. In Proposal C Shepton Mallet and Wells are also included but not Frome. Proposal C would be most in line with the Mendip district and the current Local Plan and a larger area might have more sway when decisions are made.

It would seem very useful if a specified budget was set each year for local priorities in each LCN area which have been identified. It might also be considered beneficial for planning and licensing to be considered in some form by LCNs in due course.

**The Council is asked to agree it's response to the consultation.**

L.A. Ruff  
Clerk  
28.09.22

To: Council  
From: Clerk/RFO  
Subject: Correspondence/Minor Matters

1. County Council Chair's Awards 2022/23

Nominations are invited by 31<sup>st</sup> October for the County Chair's Awards 2022/23. Each council can make one nomination and the nominee must live within the parish. The event will be at Taunton Rugby Football Club from 6 p.m. to 10 p.m. on Friday 17<sup>th</sup> February 2023.

2. Community Support

As circulated to members, Council officers will work with the librarians to assist those wishing to complete online applications for grants etc. available to them using the IT suite at Street Library. This service is now being publicised and appointments offered on Mondays with some flexibility for other days if necessary.

The Parish Rooms has been put forward to the County Council as an identified warm space during the Winter using the Library on the ground floor and 1 meeting room on the 1<sup>st</sup> floor if necessary. Funding to assist with this provision will be applied for from the County Council when available.

A letter and plan from the Leigh Road Methodist Church was circulated to members on 16<sup>th</sup> September. The Church is requesting a meeting to discuss how the church building and school rooms at the rear might be used to assist the community and become sustainable with the significant decline in membership and activities in recent years. The Community Well Being Working Group could consider this matter – Councillors Carswell, D. and P. Goater, Kellett, Knickerbocker, Leafe, Shearer, Wolfers.

3. Annual Independent Inspection of Skate Park

The annual inspection of the Skate Park was carried out on 26<sup>th</sup> August by the Play Inspection Company, following the re-opening on 12<sup>th</sup> August. The facility was given an overall risk assessment of 12 Moderate Risk. The 2 actions identified of moderate risk were replacement of rotten posts and barrier sections on the access bridge and risk assessing and/or seeking specialist advice in regard to the ditch adjoining the Skate Park and water safety.

The Chair and I under delegated power have agreed a quote from SLH Services to replace the rotten sections of the bridge and to carry out the few low risk actions. We will put up warning notices regarding the ditch. I have added action on the ditch to the risk assessment. We will also monitor the concrete surfacing and acoustic barrier.

4. Committees and Working Groups

Councillor Smith wishes to be appointed to the Environmental and Climate Change Resilience Task and Finish Group and to no longer serve on the Highways Group. She also wishes to no longer serve on the Staffing Committee or the Community Well Being Group or the Unitary Group. Councillor Howiantz wishes to be appointed to the Policy and Finance Committee.

## 5. Local Government Review

Zoe and I attended an update meeting on 17th August with other local councils. The LGR programme is on amber due to ongoing resources pressures in work streams. The 5 Councils are assisting each other and August to October will be very busy. The delivery of products by 1<sup>st</sup> April 2023 is broadly on track.

Consultation on the Local Community Networks should be lined up by the end of August. There will be 3 options for local councils to comment on including pros and cons. There will be meetings with partners including SLCC and SALC. The conference for local councils will be held on 4<sup>th</sup> October at Westlands, Yeovil and the agenda for this will be available at the end of August.

There was no update on the LCN pilot schemes except that Exmoor now had a person from another council to act as a link between communities and the Highways Authority. In answer to queries raised councils were informed that existing policies etc. in regard to planning, S106 funding and CIL and markets and street trading would continue after Vesting Day until new policies had been drawn up and consultation carried out.

Myself and another clerk thanked the implementation team for all the work they were doing on behalf of our councils. This was appreciated by the officer leading the meeting and would be passed on to the team although it was made clear that the meetings were a forum for any and all issues from local councils to be robustly raised and answered.

Further update meetings were held on 31<sup>st</sup> August and 14<sup>th</sup> September.

L.A. Ruff  
Clerk  
28.09.22

To: Council  
From: Clerk  
Subject: Accounts for Payment

The latest bank reconciliations for all accounts at 31<sup>st</sup> August 2022 have been prepared successfully and sent to all members with the monthly income and expenditure by account report and earmarked reserves. Each reconciliation and original bank statement will be signed by an authorised Councillor as part of the quarterly check of accounts and Councillors operating the Bankline system will also carry out an online check.

Receipts and, payments to be authorised, for August are detailed on the pages circulated and will appear as an annex to the minutes in the Minute Book.

L.A. Ruff  
Clerk  
28.09.22