Mrs L. A. Ruff

Clerk of the Council

6 Leigh Road

Street, Somerset

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25th November, 2022

Dear Sir/Madam,

You are summoned to attend a meeting of the Staffing Committee which will be held

on **Wednesday, 30th November, 2022** for the purpose of transacting the business

specified in the following agenda. The meeting will commence at **2 p.m.** and will be

held in the **Gravenchon Room, Street Parish Rooms**, 6 Leigh Road, Street.

Yours faithfully,

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L.A. Ruff

Parish Clerk

AGENDA

1. APOLOGIES FOR ABSENCE - acceptance of any reasons offered

2. MINUTES

To receive the minutes of the Committee meeting held on 27th May 2022

(attached) **Page 2**

3. NEW STAFF - **Confidential** report attached for members only – **Pages 3 - 12**

4. SICKNESS ABSENCE – **Confidential** report attached for members only – **Page 13**

In accordance with the Public Bodies (Admission to Meetings) Act 1960 amended by

the Openness of Local Government Bodies Regulations 2014, it is probable that a

resolution will be passed at the meeting to exclude the press and public for item nos.

3 and 4 as they involve confidential information on staffing matters.

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To: Councillors Birch, D. Goater, Napper, Shearer, Sparkes and Wolfers

STREET PARISH COUNCIL

Meeting of the Staffing Committee held on 27th May, 2022 at 11 a.m.

PRESENT: Councillor A. Sparkes (Chair)

Councillors: D. Goater, T.W.E. Napper,

H. Shearer, N. Smith and L. Wolfers

IN ATTENDANCE: Mrs. L. Ruff – Parish Clerk

APOLOGIES: Councillor P. Birch

1. MINUTES

The minutes of the meeting held on 31st March, 2021, copies of which

had been circulated, were approved as a correct record and signed by

the Chair.

2. MATTERS ARISING

It was agreed to look at having an apprentice in 2023.

3. REVIEW OF STAFF

Members were pleased that both of the new officers were starting on

6th June. The Clerk submitted a confidential report which had been

circulated.

RESOLVED

it was agreed that the Clerk and Councillor Sparkes should agree

an induction plan for the new officers and submit this to the Staffing

Committee – it was noted that the Council had a number of policies in

place.

RESOLVED TO RECOMMEND

that when all members had completed the training the Council should

decide what to focus on for the year ahead.

4. SICKNESS ABSENCE

The Clerk submitted a confidential report which had been circulated.

RESOLVED

that the report be noted.

The meeting ended at 11.50 a.m.