



Mr B Knickerbocker  
Chairman of the Council  
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27<sup>th</sup> September 2023

PLEASE NOTE DATE TIME VENUE

Dear Sir/Madam,

You are summoned to attend an extraordinary meeting of the Street Parish Council which will be held in **Gravenchon Room , Street Parish Council, 6 Leigh Road, Street on WEDNESDAY 4<sup>th</sup> OCTOBER 2023** for the purpose of transacting the business specified in the following agenda. **In accordance with Standing Order 1 t a councillor shall speak only in relation to the motion under discussion and shall not exceed 3 minutes without the consent of the Chair (excluding motions moved under 1 r).**

Public Question Time will commence at **1.55 p.m.** The Chair will allow each person who has registered with the Clerk to speak for up to 3 minutes on any subject/s and will firstly explain the procedures for the meeting. The Council meeting will commence at approximately **2p.m.** or as soon as Public Question Time is closed by the Chair.

In accordance with standing orders 7 c and d, a member with a disclosable pecuniary interest must leave the meeting and be placed in the waiting room during the relevant item of business, unless permitted to remain following the grant of a dispensation. Councillors with an interest in relation to any item of business being transacted at a meeting under Appendix B (Other Interests) or where a matter relates to a financial interest of a friend, relative or close associate, may (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted but must thereafter leave the meeting and be placed in the waiting room, unless permitted to remain following the grant of a dispensation. At a convenient time, the Chair will also give this opportunity to any members of the public who have registered to speak with the Clerk prior to the meeting.

Yours faithfully,

Cllr B Knickerbocker, Chairman of the Council

#### AGENDA

1. APOLOGIES FOR ABSENCE – acceptance of any reasons offered.
2. DECLARATIONS OF INTEREST AND DISPENSATIONS  
To receive declarations of interest from Councillors on agenda items and to receive written requests for dispensations for disclosable pecuniary interests (if any). Clerk to grant any requests for dispensation as appropriate.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014, it is probable that a resolution will be passed at the meeting to exclude the press and public for item no 3 as it involves confidential information on staffing matters.

3. STAFFING COMMITTEE PROPOSAL

To consider the proposal for a temporary alteration of Officers duties and email communications – **motion sent separately to Members.**

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To: Chair and Members of Street Parish Council