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**To Councillors:** Pam Birch, Simon Carswell, Peter Goater, Jean Howard, Bryan Knickerbocker, Terry Napper, Nina Swift and Laura Wolfers

Members are reminded of their duty under the Code of Conduct:  
The 7 principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, and Leadership.

You are summoned to attend a meeting of the **Highways Committee** to be held in Room 3, Crispin Community Centre, Leigh Road, Street at **3.30pm on TUESDAY 30<sup>th</sup> January 2024**. The business to be transacted is set out in the agenda below.

*\*\*\* Members are reminded that the council has a general duty to consider the following matters in exercise of any of its functions: equal opportunities, crime and disorder, health and safety, human rights, and biodiversity. \*\*\**

Yours Sincerely,

*Jenny Service*

Clerk to Street Parish Council  
Date: 25 January 2024

*Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted unless the public are excluded by reason of the confidential nature of the business or where publicity would be prejudicial to the public interest.*

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## PUBLIC PARTICIPATION SESSION

*Before the Parish Council meeting begins there will be a public participation session.*

### 1. Public Question Time

Parishioners are invited to direct questions or comments to the Committee Chairman who will invite each person to speak for up to 3 minutes on any subject/s of concern. Please note that the Council is unable to make formal decisions under this item. Members of the public are requested to raise any matter during public question time as the rest of the meeting is not open to public participation (providing that prior notice has been given by noon on the day of the meeting to email: [dcro@street-pc.gov.uk](mailto:dcro@street-pc.gov.uk) or telephone: 01458 440588).

### 2. Somerset Councillor Report

*Short verbal reports are invited from Somerset Councillors, regarding matters affecting Street and the wider local community.*

- Cllr Liz Leyshon  
Deputy Leader of Somerset Council and Lead Member for Resources and Performance.

## AGENDA

### 1. Apologies for absence

To receive and accept apologies for absence. *LGA 1972 s85(1)*

## 2. Declarations of Interests and Grant of Dispensations

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

*Note: this does not preclude any later declarations.*

## 3. Election of Chairman and Vice-Chairman

Members are asked to elect a Chairman and Vice-Chairman of the Highways Committee

## 4. Highways Committee Terms of Reference

RECOMMENDED: That the Highways Committee Review Terms of Reference and take recommendations to full Council in February 2024.

## 5. Correspondence

RECOMMENDED: That the Committee review and agree a response to the following correspondence:

- i. Letter from student at Elmhurst School reference safety of pupils walking to and from school
- ii. Letter from resident reference speeding on Portway.

## 6. Speeding Issues/SIDs

To receive and consider motion request form from Councillor Goater in relation to SIDs.

The Highways Committee are asked to consider replacement of the existing three Speed Indication Devices (SIDs) with three new SIDs of the smiley/frowney faced design and any association equipment required.

To receive a verbal update from the Officer regarding the current three SID units.

To receive a verbal update from the Officer on the progress of the SID locations previously requested at Vestry Road, Somerton Road, The Mead, Grange Avenue and High Street

To consider a verbal complaint received by a Member with regards to speeding on Westway and to decide how to proceed.

*Please note the Highways Committee terms of reference will need to be ratified by Policy & Finance committee and Full Council prior to the Highways Committee agreeing any spend.*

## 7. Markets

RECOMMENDED: That the Highways Committee write to Somerset Council and request that market day signage is displayed further along at both ends of the High Street to attempt to deter vehicles from turning up Vestry Road and Wilfrid Road.

To receive a verbal update, on behalf of the Clerk, on Street Market in light of Somerset Council's assets and service devolution.

#### 8. Drop Kerbs and Disability Access

RECOMMENDED: That the Disability Access in Street Task and Finish Group are requested to investigate the impact of drop kerbs on disability access to the High Street and make a recommendation to the Highway Committee on the merit of a request to Somerset Highways.

*Note that Cllrs Birch and Howiantz previously completed a survey of the High Street and Clarks Village and found that most shops in the High Street were difficult for a wheelchair user to access. The Council resolved to print and distribute an advisory pamphlet to businesses in the high street as the start of a developing campaign to also include hidden disabilities. A task and finish group was created to investigate this.*

#### 9. Problems on roads including road markings

RECOMMENDED that the Highways Committee agree a process for the reporting of problems on roads to Somerset Council

#### 10. Street Naming Pilot

RECOMMENDED: That the Highways Committee delegate responsibility to Councillors Goater and Swift to undertake an engagement exercise to produce a proposed list of street names and report back at the next Highways Committee meeting.

Officer Zoe Leach attended the first meeting of the Street Naming and Numbering Pilot Group alongside Cllrs Goater and Swift on 19th December 2023. Somerset Council wishes to streamline this process whilst keeping local engagement and is piloting a scheme whereby local councils produce a list of street names which are pre-approved. This list will be used as an ongoing list with developers and enables thought to be given to any local sensitivities and engage the local community in the process.

*Please note: A Somerset Council Street Naming and Number Policy and criteria is available for reference. The next meeting of the pilot group will take place in mid-March 2024 – date to be confirmed.*

#### 11. Items to raise for consideration at the next meeting

*This item must be for information only. Any matter that requires a decision must be set as an agenda item at a future meeting.*

#### 12. Date of Next Meeting

The next meeting of the Highways Committee will take place at: 3.30pm on 5<sup>th</sup> March 2024 at Room 20, Crispin Community Centre, Leigh Road, Street.