

Ms Jenny Service
Clerk of the Council
6 Leigh Road
Street, Somerset
BA16 0HA



T: 01458 440 588

E: street.parish@street-pc.gov.uk W: street-pc.gov.uk

To Councillors: Pam Birch, Simon Carswell, Peter Goater, Jean Howard, Bryan Knickerbocker, Terry Napper, Nina Swift and Laura Wolfers

Members are reminded of their duty under the Code of Conduct:
The 7 principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, and Leadership.

You are summoned to attend a meeting of the **Highways Committee** to be held in Room 20, Crispin Community Centre, Leigh Road, Street at **3.30pm on TUESDAY 5th March 2024**. The business to be transacted is set out in the agenda below.

**** Members are reminded that the council has a general duty to consider the following matters in exercise of any of its functions: equal opportunities, crime and disorder, health and safety, human rights, and biodiversity. ****

Yours Sincerely,

Jenny Service

Clerk to Street Parish Council
Date: 29 February 2024

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted unless the public are excluded by reason of the confidential nature of the business or where publicity would be prejudicial to the public interest.

PUBLIC PARTICIPATION SESSION

Before the Parish Council meeting begins there will be a public participation session.

1. Public Question Time

Parishioners are invited to direct questions or comments to the Committee Chairman who will invite each person to speak for up to 3 minutes on any subject/s of concern. Please note that the Council is unable to make formal decisions under this item. Members of the public are requested to raise any matter during public question time as the rest of the meeting is not open to public participation (providing that prior notice has been given by noon on the day of the meeting to email: dcro@street-pc.gov.uk or telephone: 01458 440588).

2. Somerset Councillor Report

Short verbal reports are invited from Somerset Councillors, regarding matters affecting Street and the wider local community.

- CLlr Liz Leyshon
Deputy Leader of Somerset Council and Lead Member for Resources and Performance.

AGENDA

1. Apologies for absence

To receive and accept apologies for absence. *LGA 1972 s85(1)*

2. Declarations of Interests and Grant of Dispensations

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

Note: this does not preclude any later declarations.

3. Confirmation of Minutes

RECOMMENDED: That the minutes of the Highways Committee held on 30th January 2024 are approved as a correct record and signed by the Chairman. (LGA 1972, Schedule 12, paragraph 41(1).

4. Reports

Deputy Clerk's Report

To receive a verbal report from the Deputy Clerk.

To include updates/actions on behalf of the office (by exception).

5. Speed Indication Devices (SID)

To receive and consider the written report and accompanying costs breakdown and comparison spreadsheet
RECOMMENDED:

- i. that the Highways Committee agree to purchase three additional SIDs from the Highways Budget for 2024/25
- ii. that the Deputy Clerk and Councillor Goater consult with SLH services to produce a SID movement rota once a decision has been made by the Highways Committee on the type and number of SIDs to purchase.

Please note the Highways Committee have delegated power to spend each financial year up to the total amount approved in the budget under Highways; as set out in the Committee's terms of reference.

6. Street Naming Pilot

To receive a list of recommended street names that meet the requisite criteria from the task and finish group.

RECOMMENDED: That the Committee approve the recommended list for submission to the pilot scheme lead at Somerset Council in advance of the next pilot group meeting scheduled for mid-March 2024 – date to be confirmed.

7. Markets

The Clerk is scheduled to meet the Head of Operations, Regulatory and Operational Services, Somerset Council to discuss Somerset Council asset and service devolution which will include the issue of the Market. An update will be provided in the April Highways Committee meeting.

8. Motion Request – Employment of Highways Steward

With devolution of powers to Parishes part time employment would assist in clearing pathways, gully clearance, sign cleaning, highlighting of issues to Somerset Council via Parish Clerk. Can be employed through Somerset Council on a 50% basis (£25,000) or through Parish.

Item deferred from February to March Full Council. The Highways Committee to discuss and explore and take a recommendation to Full Council in March:

- i. a written report from Councillor Carswell on the employment of a Highways Steward
- ii. a written report from Somerset Council on Highway Maintenance Devolution

9. Items to raise for consideration at the next meeting

This item must be for information only. Any matter that requires a decision must be set as an agenda item at a future meeting.

10. Date of Next Meeting

The next meeting of the Highways Committee will take place at: 3.30pm on 23rd April 2024 at Room 6 Crispin Community Centre, Leigh Road, Street.