

AN EXTRAORDINARY MEETING OF THE CULTURE & EVENTS COMMITTEE

Held on Wednesday 6th March 2024, at 4 pm. Room 20, Crispin Community Centre, Leigh Road, Street.

Members Summoned and Present:

Nicola Smith, Nina Swift and Laura Wolfers (Chair).

Absent:

Cllrs Andy Leafe, Terry Napper and Adrian Sparkes.

Officers Present:

Danielle Price, Assistant Clerk – Community Engagement (ACCE)

PUBLIC PARTICIPATION

Public question time

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. *Note: The Council is unable to make formal decisions under public question time, but items raised may be recommended for consideration at a future meeting.*

No public attended this meeting.

The committee meeting commenced at 4:04 pm

MINUTES

1. Apologies for absence

Apologies for absence were received from Cllrs Andy Leafe, Terry Napper and Adrian Sparkes.

2. Declarations of interests and grant of dispensations

Councillors were reminded of their duty to declare any interests in the business to be transacted.

None were given.

3. Confirmation of minutes

RESOLVED: To accept the minutes as a correct record of the meeting held on Wednesday 31st

January 2024, once ACCE amends the draft to state: "The meeting was adjourned at this point and restarted at 5:17pm".

4. Annual Village Meeting

RESOLVED:

- i) The committee members noted the confirmed name for the event as: Street Parish Council's Annual Village Meeting.

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- ii) ACCE to amend the poster design with recommendations made by members (formatting, wording and use of QR codes).
- iii) ACCE to maximise the impact of the redraft of the poster by using social media to promote the event as most cost-effective strategy in a short space of time.
- iv) Members to utilise community events such as: Thursday Market, Community Kitchen and Street Repair Café to promote the event to residents.
- v) ACCE to print out up to 100 colour copies of a combination of A4 posters and A5 flyers to disseminate around the village.
- vi) Members to share recommendations for contacts to approach via email to ACCE.
- vii) ACCE to email out information to all partners.
- viii) Officers to create public questionnaires and a box to collate responses from members of the public on the night of the event.
- ix) Officers to ensure there are [hot] beverages and biscuits for those in attendance.
- x) Officers to create a guide to each ward and the councillors representing them to display at the event and future events.

5. Items to raise for consideration at the next meeting

RESOLVED to add:

- i) Community Awards & Investiture.
- ii) Opportunities for Councillor surgeries (or creating a presence at Thursday Market).
- iii) Facilitating a box at Full Council meetings to collect donations for the local Food Bank.

6. Date of Next Meeting

The next Extraordinary Meeting of Street Parish Council's Culture & Events Committee will take place at:

4pm on Wednesday 27th March 2024 at Room 6, Crispin Community Centre, Leigh Road, Street.

There being no further business, the meeting was closed at 5:24 pm.