

A MEETING OF THE HIGHWAYS COMMITTEE

Held on Tuesday 5 March 2024 at 3.30pm. Room 6, Crispin Community Centre, Leigh Road, Street.

Members Summoned and Present: Cllrs Simon Carswell (Chairman), Peter Goater (Vice-Chairman), Jean Howard, Terry Napper, Nina Swift and Laura Wolfers

Apologies: Cllrs Pam Birch and Bryan Knickerbocker

Officers Present: Zoe Leach, Deputy Clerk/RFO

In attendance: Liz Leyshon – Somerset Councillor
1 member of the public

PUBLIC PARTICIPATION

Public question time

Members of the public were invited to make representations to the Highways Committee on any matters relating to the work of the Highways Committee or to raise any issues of concern. *Note: The Council is unable to make formal decisions under public question time, but items raised may be recommended for consideration at a future meeting.*

Somerset Councillor Report

Councillor Liz Leyshon provided a brief update

The meeting commenced at 3.35 pm

MINUTES

13. Apologies for absence
Apologies for absence were received from Councillors Birch and Knickerbocker.
RESOLVED – The apologies were accepted.
14. Declaration of interests and grant of dispensations
Councillors were reminded of their duty to declare any interests in the business to be transacted.
15. Confirmation of minutes
RESOLVED – The minutes of the Highways Committee meeting held on 30th January 2024 were approved for signing as a true record of the decisions taken.

16. Reports

Deputy Clerk's Report:

The Deputy Clerk updated Members on activities since the last meeting. This included: road markings and parking enforcement at Elmhurst School; speeding complaints received at Somerton Road and Portway; Highways signs in need of repair and Market Day signage.

17. Speed Indication Devices (SIDs)

Members received and considered a written report with accompanying costs breakdown and comparison spreadsheet across three different suppliers of SIDs.

RESOLVED – That Councillors Carswell, Goater and the Deputy Clerk review the SID sites for suitability of wider posts and be delegated power to purchase 3 solar SIDs from the preferred supplier Elancity; together with any necessary posts/equipment required - up to a maximum value of £11k – to be taken from the budget allocated to Highways.

18. Street Naming Pilot

Members received and considered the list of recommended street names provided by the task and finish group.

RESOLVED – That the Deputy Clerk share the list of recommended street names with Walton Parish Council, for any duplications, prior to forwarding to the Street Naming and Numbering Pilot lead at Somerset Council.

19. Markets

The Deputy Clerk reported that an update on Somerset Council asset and service devolution in relation to Street Market will be provided by the Clerk at the April Highways Committee meeting.

20. Motion Request – Employment of Highways Steward

Members received and considered written reports from Councillor Carswell and Somerset Council on Highway Maintenance Devolution and the employment of a Highways Steward.

RESOLVED:

That Cllr Goater produces a proposed list of routine tasks for a Highways Steward for consideration at the March meeting of the Parish Council.

RESOLVED TO RECOMMEND:

That the Full Council registers an interest with Somerset Council to explore the employment of a Highway Steward.

21. Items to raise for consideration at the next meeting

This item must be for information only. Any matter that requires a decision must be set as an agenda item at a future meeting.

i. Items scheduled:

- Street Market – *to receive the Clerk's update on Street Market in light of Somerset Council's assets and service devolution.*
- SIDs – *to receive the Deputy Clerk's update on the purchase of additional SIDs and locations.*

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- ii. Other proposals raised at the Highways Committee meeting.
 - Drop kerbs and disability access in Street – *to receive an update from the working group.*
 - Planned changes to bus services - *to receive and consider a motion request form from Cllr Howard.*
 - Parking at Brooks Road/Smithfield Road - *To consider a complaint received of cars parking on double yellow lines and inhibiting vehicular access – most notably around school drop off and collection times.*

22. Date of Next Meeting

The next Highways Committee meeting will take place at:

3.30pm on Tuesday 23 April 2024 at Room 6, Crispin Community Centre, Leigh Road, Street.

There being no further business, the meeting was closed at 4.52pm.

These minutes were adopted on xxx under minute reference xx as a true record of the decisions taken and are duly signed below by the chair of that meeting.

Signed: _____