

Ms Jenny Service
Clerk of the Council
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To Councillors: Andy Leafe, Terry Napper, Nicola Smith, Adrian Sparkes, Nina Swift and Laura Wolfers

Members are reminded of their duty under the Code of Conduct:
The 7 principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, and Leadership.

You are summoned to attend an **Extraordinary Meeting** of the **Culture & Events Committee** to be held in Room 20, Crispin Community Centre, Leigh Road, Street at **4pm on Wednesday 6th March 2024**. The business to be transacted is set out in the agenda below.

**** Members are reminded that the council has a general duty to consider the following matters in exercise of any of its functions: equal opportunities, crime and disorder, health and safety, human rights, and biodiversity. ****

Yours Sincerely,

Jenny Service

Clerk Street Parish Council
1st March 2024

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted unless the public are excluded by reason of the confidential nature of the business or where publicity would be prejudicial to the public interest.

PUBLIC PARTICIPATION SESSION

Before the Parish Council meeting begins there will be a public participation session.

Public Question Time

Parishioners are invited to direct questions or comments to the Committee Chairman who will invite each person to speak for up to 3 minutes on any subject/s of concern. Please note that the Council is unable to make formal decisions under this item. Members of the public are requested to raise any matter during public question time as the rest of the meeting is not open to public participation (providing that prior notice has been given by noon on the day of the meeting to email: street.parish@street-pc.gov.uk or telephone: 01458 440588).

AGENDA

1. Apologies for absence

To receive and accept apologies for absence. *LGA 1972 s85(1)*

2. Declarations of Interests and Grant of Dispensations

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

Note: this does not preclude any later declarations.

3. Annual Village Meeting 26th March 2024 @ Crispin Community Centre

RECOMMENDED:

- i) To NOTE the name of the meeting: *Street Parish Council's Annual Village Meeting* and VIEW the Clerk's draft overview of the meeting format (*to be supplied at the meeting*).
- ii) To RECEIVE an update from ACCE on advertising/promotional opportunities to maximise advertising the meeting to residents in an affordable way, in a short period of time. Members to AGREE signing off strategy leading up to event.
- iii) To CONSIDER the initial design template for the event. Members to FEEDBACK on the design and AGREE on the final wording (*draft version attached separately for members to prepare feedback*).
- iv) Members to CONTRIBUTE recommendations of individuals, partners, community groups and stakeholders to invite along, and seek support from, in promoting the occasion (*please provide points of contact and their contact details, if possible*).
- v) Members to DECIDE on methods to use to encourage public engagement and consultation at the meeting itself.

4. Items to raise for consideration at the next meeting

This item must be for information only. Any matter that requires a decision must be set as an agenda item at a future meeting.

5. Date of Next Meeting

The next meeting of the Culture and Events Committee will take place at: 4pm on Wednesday 27th March 2024 at Room 6, Crispin Community Centre, Leigh Road, Street.