

Ms Jenny Service
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To Councillors:

Laura Wolfers (Chair), Andy Leafe (Vice Chair), Pam Birch, Alison Horgan, Terry Napper, Nicola Smith, Adrian Sparkes, Nina Swift.

Members are reminded of their duty under the Code of Conduct:
The 7 principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, and Leadership.

You are summoned to attend a meeting of the **Culture & Events Committee** to be held in Room 6, Crispin Community Centre, Leigh Road, Street at **4pm on Wednesday 24th July 2024**. The business to be transacted is set out in the agenda below.

**** Members are reminded that the council has a general duty to consider the following matters in exercise of any of its functions: equal opportunities, crime and disorder, health and safety, human rights, and biodiversity. ****

Yours Sincerely,

Jenny Service

Clerk to Street Parish Council
19th July 2024

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted unless the public are excluded by reason of the confidential nature of the business or where publicity would be prejudicial to the public interest.

PUBLIC PARTICIPATION SESSION

Before the Parish Council meeting begins there will be a public participation session.

Public Question Time

Parishioners are invited to direct questions or comments to the Committee Chairman who will invite each person to speak for up to 3 minutes on any subject/s of concern. Please note that the Council is unable to make formal decisions under this item. Members of the public are requested to raise any matter during public question time as the rest of the meeting is not open to public participation (providing that prior notice has been given by noon on the day of the meeting to email: street.parish@street-pc.gov.uk or telephone: 01458 440588).

AGENDA

1. Apologies for absence

To receive and accept apologies for absence. *LGA 1972 s85(1)*

2. Declarations of Interests and Grant of Dispensations

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

Note: this does not preclude any later declarations.

3. Confirmation of minutes

RECOMMENDED: That the minutes of the Culture and Events Committee meeting held on Wednesday 11th June (circulated) are approved as a correct record and direction given to be signed by the Chairman. *LGA 1972, Schedule 12, paragraph 41(1). Please note any suggested changes to the minutes needs to be proposed and approved at Full Council.*

4. Merriman Park Fun Day – Saturday 7th September 2024 & Beyond

RECOMMENDED: Members DISCUSS the best use of resources to support the whole day and CONSIDER involvement in future instalments of the event.

Committee to CONSIDER request for new tabards for the day and AGREE on best option *if supported*.

5. Discover Your Community – Access Street – Saturday 28th September 2024

RECOMMENDED: To continue PLANNING the format of the day and CONFIRM the local organisations to invite to be involved. ACCE to verbally update on contacts and progress made so far.

6. 200th Anniversary – Nortre-Dame-de-Gravenchon

RECOMMENDED: That the committee DISCUSS ways to honour the occasion (i.e. a personalised plaque) and consider the COSTINGS involved.

7. Street Festive Market

RECOMMENDED: ACCE to verbally update on status of event planning. Committee To DISCUSS plans for the event to be delivered within budget (£4,000).

Members to agree stall prices for 2024's event (ACCE to provide run down of Eventbrite costings etc. to inform decisions).

8. Signage Usage Request from Clarks Village

RECOMMENDED: The group VOTES on whether Clarks Village can display promotional materials on an SPC Shopping Guide sign. Please see supporting document attached.

9. Skate Park Banner

RECOMMENDED: As per Full Council resolution (*minute number 245*), the committee DISCUSS the rationale for the banner at the skate park and PLAN a design concept for ACCE to prepare some mock ups to take to Full Council.

10. Cultural Events - August & September 2024

RECOMMENDED: The committee to READ the attached supporting document and SELECT pertinent content to RECOMMEND for social media output over the two-month period. ACCE to schedule accordingly.

11. Items to raise for consideration at the next meeting

This item must be for information only. Any matter that requires a decision must be set as an agenda item at a future meeting.

12. Date of Next Meeting

The next meeting of the Culture and Events Committee will take place at: 4pm on **Wednesday 28th August 2024** at Room 6, Crispin Community Centre, Leigh Road, Street.