

Ms Jenny Service
Clerk of the Council
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To Councillors: Pam Birch, Simon Carswell, Peter Goater, Jean Howard, Terry Napper, Nina Swift and Laura Wolfers

Members are reminded of their duty under the Code of Conduct:
The 7 principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, and Leadership.

You are summoned to attend a meeting of the **Highways Committee** to be held in Room 6, Crispin Community Centre, Leigh Road, Street at **3.30pm on Tuesday 6th August 2024**. The business to be transacted is set out in the agenda below.

**** Members are reminded that the council has a general duty to consider the following matters in exercise of any of its functions: equal opportunities, crime and disorder, health and safety, human rights, and biodiversity. ****

Yours Sincerely,

Jenny Service

Clerk to Street Parish Council

Date: 1 August 2024

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted unless the public are excluded by reason of the confidential nature of the business or where publicity would be prejudicial to the public interest.

PUBLIC PARTICIPATION SESSION

Before the Parish Council meeting begins there will be a public participation session.

1. Public Question Time

Parishioners are invited to direct questions or comments to the Committee Chairman who will invite each person to speak for up to 3 minutes on any subject/s of concern. Please note that the Council is unable to make formal decisions under this item. Members of the public are requested to raise any matter during public question time as the rest of the meeting is not open to public participation (providing that prior notice has been given by noon on the day of the meeting to email: dcro@street-pc.gov.uk or telephone: 01458 440588).

2. Somerset Councillor Report

Short verbal reports are invited from Somerset Councillors, regarding matters affecting Street and the wider local community.

- Cllr Liz Leyshon
Deputy Leader of Somerset Council and Lead Member for Resources and Performance.

AGENDA

1. Apologies for absence

To receive and note apologies for absence. *LGA 1972 s85(1)*

2. Declarations of Interests and Grant of Dispensations

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider

any requests from members for Dispensations that accord with Localism Act 2011 s33 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

Note: this does not preclude any later declarations.

3. Confirmation of Minutes

RECOMMENDED: That the minutes of the Highways Committee held on 20th June 2024 are approved as a correct record and signed by the Chairman. (LGA 1972, Schedule 12, paragraph 41(1)).

4. Reports

Deputy Clerk's Report

To receive a verbal report from the Deputy Clerk.

To include updates/actions on behalf of the office (by exception).

Community Speedwatch update.

Update on works undertaken by Community Payback.

Extension to 20mph Zone – await meeting with SC Highways Portfolio lead

5. Correspondence

- i. To receive and consider communication received from resident – request for additional zebra crossings at locations in the village.
- ii. To receive and consider response to Traffic Management at Somerset Council regarding traffic calming measures at Vestry Road.

6. Motion Request – Cllr Swift: Market Signage

Highways Committee to consider a Motion Request Form regarding the production of permanent market signage to be placed around the village.

7. Motion Request – Cllr Swift: Digital Display Board

Highways Committee to consider a Motion Request Form regarding the purchase and siting of Digital Display Board(s) in the village.

8. Motion Request – Cllr Swift: Kidical Mass Cycling

Highways Committee to consider a Motion Request Form regarding support for a Kidical Mass cycling event for children and young people in the village.

9. Speed Indication Devices (SID)

- i) Highways Committee to consider the quotation received from GA Doble for the installation of 4 SID posts including the provision of 3 new posts and relocation of 1 post at a total cost of £1,895.75 plus VAT.

Note: Financial regulation 10.3 states that all members and officers are responsible for obtaining value for money at all times. An officer issuing an official order shall ensure as far as reasonable and practicable that the best available terms are obtained in respect of each transaction, usually by obtaining three or more quotations or estimates from appropriate suppliers, subject to any de minimis provisions in Regulation 11.1 a) ii states that the regulation does not need to apply to contracts for specialist services.

Six local civil engineering companies were invited to provide quotations but only one company, GA Doble, has responded with a quotation.

- ii. RECOMMENDED that the existing three Westcotec SIDs are serviced at a cost of £85 plus VAT each plus a return carriage price of £55. NB Any repairs required would be chargeable.

10. Drop Kerbs and Disability Access

The Committee previously resolved to ask the Disability Access Task and Finish Group to investigate the impact of drop kerbs on disability access to the High Street. The task and finish group have asked for more detail/ideas from the Highways Committee on what they are being asked to investigate/survey. Committee to consider and agree a response.

11. Items to raise for consideration at the next meeting

This item must be for information only. Any matter that requires a decision must be set as an agenda item at a future meeting.

12. Date of Next Meeting

The next meeting of the Highways Committee will take place at: 3.30pm on 1st October 2024 in Room 6 Crispin Community Centre, Leigh Road, Street.