

A MEETING OF THE CULTURE & EVENTS COMMITTEE

Held on Wednesday 25th September 2024, at 5 pm. Room 6, Crispin Community Centre, Leigh Road, Street.

Members Summoned and Present: Alison Horgan, Nicola Smith, Adrian Sparkes, Nina Swift and Laura Wolfers (Chair).

Present via Teams

(non-voting):

Pam Birch.

Absent:

Andy Leafe, Terry Napper and Adrian Sparkes.

By invitation via

Teams:

Sam Cullen, Alfred Gillett Trust (AGT) & Shoemakers Museum.

Officers Present:

Danielle Price, Assistant Clerk – Community Engagement (ACCE)

PUBLIC PARTICIPATION

Public question time

There were no speakers for Public Question Time.

The committee meeting commenced at 5:07 pm

MINUTES

29. Apologies for absence

RESOLVED: to accept apologies for absence from Cllrs Andy Leafe, Terry Napper and Adrian Sparkes, as per LGA 1972 s85(1).

30. Declarations of Interests and Grant of Dispensations

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

Note: this does not preclude any later declarations.

RESOLVED: The group noted the position of Cllr Smith as a non-voting member of the Merriman Park Community Group.

31. Confirmation of minutes

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RESOLVED: That the minutes of the Culture and Events Committee meeting held on Wednesday 28th August (circulated) had omitted the resolution for nominated members to attend meetings with AGT/Shoemakers Museum design team to collaborate on the new, shoe inspired banners for Street High Street & Farm Rd. Direction will be given for these minutes (and corrected minutes) to be signed by the Chairman. LGA 1972, Schedule 12, paragraph 41(1).

Please note any suggested changes to the minutes needs to be proposed and approved at Full Council.

32. Merriman Park Fun Day Debrief

RESOLVED: ACCE to invite all members and members of the Merriman Park Community Group to a meeting on Tuesday 8th October for a collaborative debrief and planning the future of the Fun Day.

33. Skate Park Banner

RESOLVED:

- i) ACCE to explore costs and options for using a wooden version for the Skate Park Banner as the options provided in ACCE's report for Item. 5. were too costly or not adequate for the impact required. ACCE to contact Steet & Walton's Men's Shed to investigate whether they are willing to assist with the project and create bespoke signs on SPC's behalf.
- ii) ACCE to contact McDonalds' Community Fund to find out if any funding is available to assist with payment for the banners and report back on findings at next meeting.
- iii) Previously designed banners with eye-catching, colourful artwork, professionally designed by K. Sparkes, to be used in future promotions of the site across social media and in artwork(s) required in conjunction with SPC's and the community's use of the site in general.
- iv) Special thanks were given to K. Sparkes for their excellent designs and ACCE to write to discuss future usage and agree on preferred wording for all credits given.
- v) ACCE to confirm the details of renewing the lease of the Skate Park for the next meeting.

34. Discover Your Community – Access Street – Saturday 28th September 2024

RESOLVED:

- i) ACCE to send out copies of the Accessibility Questionnaire to be used to gather data at the event and make any required edits/additions which are suggested, as appropriate.
- ii) The office will ensure physical copies (small and large print) will be available on the day as well as at public and community spaces where valuable data can be collected, such as: the local schools, Vine Surgery, local pharmacies and community hubs throughout the village.
- iii) ACCE to share the questionnaire with other stakeholders on the internal contacts list.

35. 200th Anniversary – Nortre-Dame-de-Gravenchon

RESOLVED: That Blue Lias plaques will be designed (in recognition of Street's localised material) for the plaques which will be designed to honour both bicentenaries of Nortre-Dame-de-Gravenchon and Clarks. The plaques will recognise the legacy of Street (as Twinned regions) and in celebration of the shared themes and traditions of industrial heritage for both areas.

36. Street Festive Market (SFM)

RESOLVED:

- i) ACCE confirmed invitations and booking process had been sent out and reported a good uptake for the stallholders so far (to include repeat business but also new requests).
- ii) ACCE confirmed the deadline was made for the Local reach November edition whereby SFM will be advertised with a double-page, colour feature with editorial for the price of £718.80 (at a negotiated discounted price from rate card).

37. Busking in Street

RESOLVED: To defer this item to the October meeting (as little progression had been made to further debate); with a view to agree on a motion to take to a future full council.

38. Music in Street

RESOLVED: There had been a misunderstanding regarding this item, and it was agreed it was not required to be included on the agenda for the Culture & Events Committee.

39. New Banners for the High Street

RESOLVED:

- i) The committee voted unanimously on the visually striking Option 1 for the design of the banners.
- ii) Thanks was given to Sam Cullen and Will Punter for their generous collaborations in this process and a meeting to work on the next stages of development (to include a grid of other examples to choose from to make up the 32 banners required for display). The group will meet on 14th October to further the design process.
- iii) ACCE to work with SLH to identify a timeline for the work required to manage banners up and down alongside Remembrance and Christmas light installations.

40. Digital Display Boards

RESOLVED: ACCE to fully cost and create a report for installing one digital display board for the next Culture & Events Committee (C&E) meeting with a view to produce a proposal to be taken to full council.

41. Events & Suggested Budgets for 2025 – to be presented to the next Policy & Finance Committee Meeting

RESOLVED:

- i) ACCE to add the events and notable dates agreed upon to the calendar and add to the parish website.
- ii) The group are requesting the following amounts for budgets for 2024-25. ACCE to meet and discuss with DCRO 16th October in line with budget setting for November's P&F Committee meeting.
- iii) ACCE to request the eligible cost centres for each event, as per Terms of Reference, to report back on at a future C&E meeting.

Item/Event	2023-24	2024-25
BANNERS	£2,000.00	£3,000.00
ANTI GRAFFITI	£200.00	£220.00
CIVIC EVENTS	£500.00	£550.00
TWINNING	£200.00	£500.00
DISCOVER YOUR COMMUNITY	£550.00	£605.00
CHAIR'S INVESTITURE/AWARDS	£1,900.00	£2,000.00
CHRISTMAS EVENT / BROOKSIDE PARTY	£4,000.00	£4,400.00
CHRISTMAS LIGHTS	£21,000.00	£23,100.00
MERRIMAN PARK FUN DAY	£6,600.00	£7,260.00
REMEMBRANCE/OTHER	£1,220.00	£1,345.00
Totals:	£38,170.00	£42,980.00

42. Cultural Events – October & November 2024

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RESOLVED: ACCE to share content relating to Black History Month for October and to defer the November content decisions until October's C&E meeting.

43. Assistant Clerk's Report

RESOLVED: ACCE agreed to share notes via email for the group to read over, as the room booking was coming to an end. Please see comments below summarising the content shared.

- i) ACCE and members in attendance reported on a successful presence at Strode College's Fresher's Fair, and it was agreed that the Fresher's Fair should be factored in fully to the event planning for 2025; whereby SPC would attend for the entire duration and ensure the stall is properly resourced and attended to make the most of the event and engagement with the many young people and stakeholders who join in.
- ii) ACCE confirmed they had met with the facilitator for the "Team" enterprise (via The Prince's Trust) and would continue to keep the group up to date with any opportunities for C&E (and the wider council) to attend to engage with the projects the participants may innovate.
- iii) Special thanks were noted to Cllr Smith for her liaison with Premier store on the High Street in sponsoring daily newspaper titles for Street Library.

44. Date of Next Meeting

The next meeting of the Culture and Events Committee will take place at: **6pm on Wednesday 23rd October 2024** at the Parish Rooms

There being no further business, the meeting was closed at 6:35 pm.