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To Councillors: Laura Wolfers (Chair), Andy Leafe (Vice Chair), Pam Birch, Alison Horgan, Terry Napper, Nicola Smith, Adrian Sparkes, Nina Swift.

Members are reminded of their duty under the Code of Conduct:
The 7 principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, and Leadership.

You are summoned to attend a meeting of the **Culture & Events Committee** to be held in the Parish Rooms, Leigh Road, Street at **11am on Wednesday 30th October 2024**. The business to be transacted is set out in the agenda below.

**** Members are reminded that the council has a general duty to consider the following matters in exercise of any of its functions: equal opportunities, crime and disorder, health and safety, human rights, and biodiversity. ****

Yours Sincerely,

Jenny Service

Clerk to Street Parish Council
25th October 2024

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted unless the public are excluded by reason of the confidential nature of the business or where publicity would be prejudicial to the public interest.

PUBLIC PARTICIPATION SESSION

Before the Parish Council meeting begins there will be a public participation session.

Public Question Time

Parishioners are invited to direct questions or comments to the Committee Chairman who will invite each person to speak for up to 3 minutes on any subject/s of concern. Please note that the Council is unable to make formal decisions under this item. Members of the public are requested to raise any matter during public question time as the rest of the meeting is not open to public participation (providing that prior notice has been given by noon on the day of the meeting to email: street.parish@street-pc.gov.uk or telephone: 01458 440588).

AGENDA

1. Apologies for absence

To receive and accept apologies for absence. *LGA 1972 s85(1)*

2. Declarations of Interests and Grant of Dispensations

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

Note: this does not preclude any later declarations.

3. Confirmation of minutes

RECOMMENDED: That the minutes of the Culture and Events Committee meeting held on Wednesday 25th September with amendments for the minutes, as per, 28th August, (as discussed). *LGA 1972, Schedule 12, paragraph 41(1). Please note any suggested changes to the minutes needs to be proposed and approved at Full Council.*

4. Merriman Park Fun Day Debrief

RECOMMENDED: Members review the discussion at Full Council re: The brief from Avon & Somerset Alcohol and licensing (as per Full Council 15.10.24) and discuss best approaches for exploring the options for the future of the event. Cllr. Smith to verbally update on Merriman Park Community Group wash-up meeting and ACCE to discuss how plans for early-stages of devolution strategy might be considered.

5. Skate Park Banner

TO NOTE: ACCE has messaged Men's Shed & contacted McDonald's Community Fund requesting financial support & can confirm the Skate Park lease is not up for renewal until 2039; as a "long lease" was arranged.

6. Discover Your Community – Access Street - Debrief – Saturday 28th September 2024

RECOMMENDED: To receive a response from data collection from questionnaires from ACCE and members' feedback. Please see attached letter from Hazelhurst Farm whose directors attended the event.

7. 200th Anniversary – Nortre-Dame-de-Gravenchon

RECOMMENDED: ACCE and DCRO have agreed the budget for this. DISCUSS ideals for workmanship and local craft.

8. Street Festive Market

RECOMMENDED: ACCE to verbally update on the current stallholder situation and receive contact details for other meaningful leads and SHARE the artwork for Local Reach (see attached).

The group are asked to put forward recommendations for stalls and/or entertainment, including contact details of those suggested. ACCE has accessed and posted on Stallfinder.

The members will discuss the previous issues with navigating stallholders on set up and set down (**not the Carnival Club's job to manage**). ACCE would like help early in the day with this, please; from 8am.

ACCE will report on the "Purple Guide" and the instructions provided and request necessary support/presence (particularly in line with event management; as discussed.)

9. Busking in Street

RECOMMENDED: This item has not been progressed again. Group to NOTE several buskers have been performing in the High Street very recently.

The members should CONSIDER how this will work/be managed internally when the local opportunities already in place are not being utilised to great effect.

ACCE will incorporate discussions with Street Market (if viable).

10. New Banners for the High Street

RECOMMENDED: Members to RECEIVE feedback from notified councillors on the progress of designing the beautiful banners. ACCE has notified SLH Services of the calendar of events as agreed at September's meeting.

11. Digital Display Boards

RECOMMENDED: ACCE will provide feedback from Digital Media Systems and share research.

12. Events & Suggested Budgets for 2025 – to be presented to the next Policy & Finance Committee Meeting

RECOMMENDED: To acknowledge ACCE met with DCRO on the feasibility of budgets 17.10.24 (requested, as per C&E Cttee meeting 23.09.24) and it is maintained, Somerset Council devolution may affect decisions. Policy & Finance will agree all budgets for future expenses, as standard and within Terms of Reference.
ACCE and DCRO agreed the cost centres for all expenditures relating to the committee to date.

13. Cultural Events – November & December 2024

RECOMMENDED: The committee to reflect on Canva content for social media for Nov & Dec.

14. Assistant Clerk's Report

ACCE to convey up and coming subjects for the prospect of the committee's discussions.

- Strode College's "Time" enterprise update.
- David Atkins' Chair's Award & Thank you letter (attached).
- Graffiti Clean Up? – Set a date.
- Cllr Wolfers to verbally feedback on recent training opportunities regarding content and Data Protection.

15. Items to raise for consideration at the next meeting

This item must be for information only. Any matter that requires a decision must be set as an agenda item at a future meeting.

16. Date of Next Meeting & Future Meetings Briefing from ACCE

The next meeting of the Culture and Events Committee will be arranged from 6pm, 27th November, at the Parish Rooms