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## A MEETING OF THE CULTURE & EVENTS COMMITTEE

Held on Wednesday 30<sup>th</sup> October 2024, at 11 am. Gravenchon Room 6, Street Parish Council, Parish Rooms, Leigh Road, Street.

Members Summoned and Present: Nicola Smith, Adrian Sparkes, Nina Swift and Laura Wolfers (Chair).

Present via Teams

(non-voting): Alison Horgan.

Absent: Pam Birch, Andy Leafe & Terry Napper

Officers Present: Danielle Price, Assistant Clerk – Community Engagement (ACCE)

### PUBLIC PARTICIPATION

#### Public question time

There were no speakers for Public Question Time.

*The committee meeting commenced at 11:04 am*

### MINUTES

#### 45. Apologies for absence

RESOLVED: to accept apologies for absence from Cllrs Pam Birch, Andy Leafe & Terry Napper, as per LGA 1972 s85(1).

#### 46. Declarations of Interests and Grant of Dispensations

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

Note: this does not preclude any later declarations.

RESOLVED: The group noted the position of Cllr Smith as a non-voting member of the Merriman Park Community Group and Laura Wolfers as Chair of Street & Glastonbury Chamber of Commerce

#### 47. Confirmation of minutes

RESOLVED: That the minutes of the Culture and Events Committee meeting held on Wednesday 25<sup>th</sup> September (circulated) were a correct reflection. Direction will be given for the minutes to be signed by the Chairman. LGA 1972, Schedule 12, paragraph 41(1).

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*Please note any suggested changes to the minutes needs to be proposed and approved at Full Council.*

45. Merriman Park Fun Day Debrief

RESOLVED: Members who can attend will be present for the Merriman Park Fun Day meeting on 4<sup>th</sup> November to discuss the findings from the Avon & Somerset Alcohol and Licensing meeting and identify solutions to present to Full Council on 19<sup>th</sup> November 2024.

46. Skate Park Banner

RESOLVED:

- i) ACCE to write a letter to K. Sparkes to give thanks for their striking graphics and request permission to use them in future promotions and social media campaigns.
- ii) ACCE to keep in contact with Men's Shed and their new Chair, to further options for supplying hard-wearing and viable options for signage (not made from wood).

47. Discover Your Community – Access Street – Saturday 28<sup>th</sup> September 2024

RESOLVED:

- i) ACCE to share findings and data from Accessibility Questionnaire to Full Council.
- ii) The group considered amalgamating Accessibility Awareness Group within Culture & Events to streamline council discussions and activities in line with proposed Vision & Mission Statements.
- iii) Further discussion to be taken to Full Council and ACCE to add to future agendas, as required, to ensure a meaningful integration in line with EDI Policy & intentions to continue to create better inclusivity for the community.

48. 200<sup>th</sup> Anniversary – Notre-Dame-de-Gravenchon

RESOLVED: That Street Parish Council will use budgeted funds (up to £400) to ensure both Twinned regions have a long-lasting and significant emblem to celebrate the joining of the parishes of Saint-Georges-de-Gravenchon and Notre Dame in their 200<sup>th</sup> year anniversary. The reflections on mutually shared industrial achievements will be celebrated.

49. Street Festive Market (SFM)

RESOLVED:

- i) ACCE to sign up to Stall Finder online to advertise to other potential stallholders.
- ii) ACCE to firm up details with Glastonbury Wells and Street FM to plan for musical provision at the market.
- iii) Cllr Nina Swift will repeat the Festive Window Competition with shops for 2024, based on her wonderful template from 2023 (and former years).
- iv) ACCE to confirm with partners on the prizes for the Festive Window Competition.
- v) All members will engage with shopkeepers and local businesses to encourage a festive theme (and potentially fancy dress) for the 7<sup>th</sup> Dec, in line with the Festive Market taking place.
- vi) ACCE to recruit volunteers for the council; especially marshals for the set up and managing the Street Parish Council stall for the duration via sign-up sheet at November's Full Council.

50. Busking in Street

RESOLVED:

- i) ACCE to discuss with Glastonbury Town Council (and other participating councils) on their policies and process for managing buskers to provide entertainment.
- ii) ACCE to request information from Clarks Village's "Busking Stop" to identify their approach and discuss success, process and viability.
- iii) ACCE to look back at SPC's former policy and liaise with other councils on the best approach for Street (if desirable).

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51. New Banners for the High Street

RESOLVED:

- i) The committee members on the Task & Finish Group put forward Option 1 and will discuss this further with Alfred Gillett Trust (AGT) design team to produce a visual representation of the banners.
- ii) The AGT team will have “book ended” signage to encapsulate their creative input and promote the new Shoemakers Museum aesthetic while the majority of signs will celebrate shoes through the ages and produce a vibrant display for the community and visitors along the High Street and Farm Road.

52. Digital Display Boards

RESOLVED: ACCE to fully cost and create a report for installing one digital display board for Street Parish Council (outside the Parish Rooms/Library) for November or December’s Full Council meeting.

53. Events & Suggested Budgets for 2025 – to be presented to the next Policy & Finance Committee Meeting

RESOLVED: ACCE will liaise with DCRO on the outcome of Policy & Finance decisions re: budgets and ACCE will report back with Cost Centres for each item (as stipulated in Terms of Reference for C&E Cttee).

54. Cultural Events – October & November 2024

RESOLVED:

- i) ACCE to share content relating to mainly health related occasions.
- ii) ACCE confirmed with support that boosts across the social media platforms will be a priority to promote attendance for Remembrance; Brookside Tea Party for over 70s and Street Festive Market.

55. Assistant Clerk’s Report

RESOLVED:

- i) ACCE to identify a viable date for Graffiti Clean Up in collaboration with SPC’s Community Payback opportunities and/or in collaboration with Glastonbury & Street Lions Club/Strode College’s TEAM launch.
- ii) Cllr Laura Wolfers to feedback at the next meeting on training for GDPR and Canva.

56. Date of Next Meeting

The next meeting of the Culture and Events Committee will take place at: **6pm on Wednesday 25<sup>th</sup> November 2024** at Room 6, Crispin community Centre.

There being no further business, the meeting was closed at 12:24pm

Signed by the Chair: \_\_\_\_\_