**To Councillors:** Pam Birch, Alison Horgan, Terry Napper, Nicola Smith (Chair), Adrian Sparkes (Vice Chair) and Nina Swift.

**Members are reminded of their duty under the Code of Conduct:   
The 7 principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, and Leadership.**

You are summoned to attend a meeting of the **Culture & Events Committee** to be held in the Parish Rooms, Leigh Road, Street at **6pm on** **Monday 14th July 2025**. The business to be transacted is set out in the agenda below.

***\*\*\**** *Members are reminded that the council has a general duty to consider the following matters in exercise of any of its functions:*

*equal opportunities, crime and disorder, health and safety, human rights, and biodiversity.* ***\*\*\****

Yours Sincerely,

**Jenny Service**

Clerk to Street Parish Council

20th June 2025

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted unless the public are excluded

by reason of the confidential nature of the business or where publicity would be prejudicial to the public interest.

**PUBLIC PARTICIPATION SESSION**

*Before the Parish Council meeting begins there will be a public participation session.*

Public Question Time  
Parishioners are invited to direct questions or comments to the Committee Chair who will invite each person to speak for up to 3 minutes on any subject/s of concern. Please note that the Council is unable to make formal decisions under this item. Members of the public are requested to raise any matter during public question time as the rest of the meeting is not open to public participation (providing that prior notice has been given by noon on the day of the meeting to email: [street.parish@street-pc.gov.uk](mailto:street.parish@street-pc.gov.uk) or telephone: 01458 440588).

**AGENDA**

1. Apologies for absence

To receive and accept apologies for absence. *LGA 1972 s85(1)*

1. Declarations of Interests and Grant of Dispensations

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council’s Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.   
*Note: this does not preclude any later declarations.*

1. Confirmation of Minutes   
   RECOMMENDED: That the minutes of the Culture and Events Committee meeting held on Wednesday 28th May 2025 are approved and signed by the Chair. *LGA 1972, Schedule 12, paragraph 41(1).   
   Please note any suggested changes to the minutes needs to be proposed and approved by resolution of the Committee.*
2. Sensory Garden Opening – “Ice Cream Sunday” – 20th July 2025 – 1pm – 3:30pm

RECOMMENDED: The committee discusses the event with a representative of Merriman Park Community Group and consider the best ways to promote the event aside from the poster which has been designed (attached separately).

1. Shoemakers Museum Banners

RECOMMENDED: That members receive a verbal update from ACCE re: timeline and updated installation plan with SLH Services to cover the interim period after the Pride banners are taken down at the end of June.

1. Twinning – Plans for Isny Visit 6th August 2025

RECOMMENDED:

1. ACCE to update on discussion with local restaurant re: hosting the event.
2. Committee to discuss time, format of the reception, and any catering options to be explored.
3. Community Awards & Investiture Debrief

RECOMMENDED: The committee to consider what went well and what could be improved for the next ceremony with a view to promote the community at the forefront.

1. Mental Health Support Benches

RECOMMENDED: For the committee to observe costings and make a recommendation to Full Council for authorising the use of the emblems for each bench across the sites; including those green spaces due to be devolved.

1. Social Media Content  
   RECOMMENDED:
2. To RECEIVE an update from ACCE with reference to planned input from Street Parish Council’s Youth Cadet and a work experience student.
3. Committee to choose social media focus for August & September.
4. ACCE to offer insights into social media analytics.
5. 200th Anniversary Screening & Plaque

RECOMMENDED:

1. Group to offer their comments on the proof of plaque design (attached separately).
2. ACCE to feedback verbally on holding a community screening.
3. White Ribbon Day – 25th November

RECOMMENDED: to discuss supporting White Ribbon Day, an international campaign dedicated to ending violence against women and girls and consider how the council might show support for this meaningful initiative.

1. Somerset Day 2026

RECOMMENDED: To begin planning and considering budget required to deliver Somerset Day 2026. See email from Cllr. Swift attached separately.

1. VJ Day – 15th August 2025

RECOMMENDED: To consider the attached email and following link and devise a plan for honouring VJ Day 80th Anniversary.

[VE Day and VJ Day 80](https://ve-vjday80.gov.uk/)

1. Digital Board(s)

RECOMMENDED: To reflect on previous discussions relating to the installation of the boards and maintenance, with a view to take a motion request to Full Council.

1. Busking in the High Street & Farm Road

RECOMMENDED: To consider the request from a member of the community to be able to busk near the crossing for Clarks Village on Farm Road (email attached separately), with the intention of taking to Full Council to arrange a process to manage requests, if supported.

1. Assistant Clerk Report  
   ACCE to convey up and coming subjects/updates for future potential committee discussions.

* To discuss the nominated individual put forward at the previous meeting for the Somerset Chair’s Award.
* To update on the potential to host a Clarks 200th anniversary event.
* To share ideas for Autumn newsletter and identify key contributions/contributors.

1. Items to raise for consideration at the next meeting  
   *This item must be for information only. Any matter that requires a decision must be set as an agenda item at a future meeting.*
2. Date of Next Meeting   
   The next meeting of the Culture and Events Committee will take place at 6pm, 24th September 2025, at the Parish Rooms.