

T: 01458 440 588

E: [street.parish@street-pc.gov.uk](mailto:street.parish@street-pc.gov.uk) W: [street-pc.gov.uk](http://street-pc.gov.uk)

**To Councillors:** Pam Birch, Alison Horgan, Terry Napper, Nicola Smith (Chair), Adrian Sparkes (Vice Chair) and Nina Swift.

**Members are reminded of their duty under the Code of Conduct:  
The 7 principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness,  
Honesty, and Leadership.**

You are summoned to attend a meeting of the **Culture & Events Committee** to be held in the Parish Rooms, Leigh Road, Street at **6pm on Wednesday 17<sup>th</sup> September 2025**. The business to be transacted is set out in the agenda below.

*\*\*\* Members are reminded that the council has a general duty to consider the following matters in exercise of any of its functions: equal opportunities, crime and disorder, health and safety, human rights, and biodiversity. \*\*\**

Yours Sincerely,

*Jenny Service*

Clerk to Street Parish Council  
10<sup>th</sup> September 2025

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted unless the public are excluded by reason of the confidential nature of the business or where publicity would be prejudicial to the public interest.

---

## PUBLIC PARTICIPATION SESSION

*Before the Parish Council meeting begins there will be a public participation session.*

### Public Question Time

Parishioners are invited to direct questions or comments to the Committee Chair who will invite each person to speak for up to 3 minutes on any subject/s of concern. Please note that the Council is unable to make formal decisions under this item. Members of the public are requested to raise any matter during public question time as the rest of the meeting is not open to public participation (providing that prior notice has been given by noon on the day of the meeting to email: [street.parish@street-pc.gov.uk](mailto:street.parish@street-pc.gov.uk) or telephone: 01458 440588).

## AGENDA

### 1. Presentation from T. Willcox regarding potential event application and creative opportunities for Street.

Street Parish Council have been approached to see whether there is any interest in a creative project. See link for an example of a success story relating to the proposal: <https://www.triggerstuff.co.uk/>

## 2. Apologies for absence

To receive and accept apologies for absence. *LGA 1972 s85(1)*

## 3. Declarations of Interests and Grant of Dispensations

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

*Note: this does not preclude any later declarations.*

## 4. Confirmation of Minutes

RECOMMENDED: That the minutes of the Culture and Events Committee meeting held on Wednesday 28th May 2025 are approved and signed by the Chair. *LGA 1972, Schedule 12, paragraph 41(1).*

*Please note any suggested changes to the minutes needs to be proposed and approved by resolution of the Committee.*

## 5. High Street Banners Sequencing

RECOMMENDED:

- i) Members to feedback on installation of Shoemakers Museum banners.
- ii) To agree on the banner sequencing after the festive lights come down i.e. from Jan 2026 – Nov 2026.

## 6. Street Festive Market

RECOMMENDED: ACCE to update on new information relating to the date (Sat 6<sup>th</sup> December). Members to agree on how to proceed in an effort to provide the best experiences for both traders, local businesses and community members.

## 7. Mental Health Support Benches

RECOMMENDED: Members are asked to conduct a condition report of existing benches and report back on maintenance/remedial works which may be needed to be undertaken prior to installation of plaques. On completion, the group can select the most appropriate bench in each location to install the plaques. With a view to **review previous costings and make a recommendation to Full Council.**

## 8. Social Media Content

RECOMMENDED:

- i) To RECEIVE an update from ACCE with reference to planned input from Street Parish Council's Youth Cadet and a work experience student, as well as monthly sustainable focused posts.
- ii) ACCE to offer insights into website and social media analytics.

## 9. 200<sup>th</sup> Anniversary Plaque

RECOMMENDED: Group to review members' comments on the proof of plaque design and agree on plan for presentation/installation.

## 10. White Ribbon Day – 25<sup>th</sup> November

RECOMMENDED: ACCE to verbally feedback on any progress with suggested point of contact for potential presentation to council.

### 11. Somerset Day 2026

RECOMMENDED: To begin planning and considering budget required to deliver Somerset Day 2026.

### 12. Village Day 2026

RECOMMENDED: To discuss having a Village Day for Street. Some examples of similar events were covered throughout the latest Mendip Times. Please see archived example linked below for images and write ups.

[Issue 4 - Volume 21 - Mendip Times by Media Fabrica - Issuu](#)

### 13. Digital Board(s)

RECOMMENDED: To update on any case studies derived from SLCC forum request. To reflect on previous discussions relating to the installation of the boards and maintenance, with a view to take a motion request to Full Council to gauge support.

### 14. Assistant Clerk Report

ACCE to convey up and coming subjects/updates for future potential committee discussions.

- Somerset Chair's Award 2025.
- Future Twinning exchanges.
- Event Applications – celebration of hugely positive Devito's Circus events and confirmation of receipt of Merriman Park Fun Day 2026 application.
- To share ideas for Autumn newsletter and identify key contributions/contributors.  
*Current content – Work Experience Takeover, Shoemakers Museum (incl. banners), Devito's Circus and event application process via SPC. Feature on Crispin Community Centre's Soup Kitchen 2025. Promotions for Remembrance and SFM and public meetings schedule.*

### 15. Items to raise for consideration at the next meeting

*This item must be for information only. Any matter that requires a decision must be set as an agenda item at a future meeting.*

### 16. Date of Next Meeting

The next meeting of the Culture and Events Committee will take place at 6pm, 29<sup>th</sup> October 2025, at the Parish Rooms.